

# University-Wide Degree Requirements

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## The General Education Program

The General Education program offers a solid, comprehensive foundational academic experience for all Kennesaw State University students. In a series of interrelated courses in the liberal arts and sciences, it provides the opportunity for them to acquire the intellectual skills and knowledge characteristic of educated persons in a diverse, global community. Thus, it lays the basis for success in academic, professional, and personal arenas. Whereas the major program contributes depth to a college education in a designated

specialization, the general education core program provides breadth of understanding by providing an introduction, connection, and integration to a variety of disciplines needed by educated persons. At KSU, the General Education program consists of interrelated classes that develop skills for an informed, engaged, and capable citizenry. General Education at KSU is a campus-wide effort. With faculty representatives from every college and school, the General Education Council, headed by the Undergraduate Dean, oversees the continued development and refinement of this important, core program. The General Education Council also oversees assessment activities and continues to work with related programs (e.g., CLASS learning communities, First Year Experience Programs, and Honors Programs) in an effort to develop continuity for students. The general education program at KSU has five overall goals. While each individual course does not address every goal, over the course of the program, students should achieve the following:

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- Demonstrate knowledge and understanding of general education disciplines.
- Demonstrate proficiency in communication.
- Demonstrate skills in inquiry, critical thinking, analysis, and problem solving through scholarly and/or creative activity across the general education disciplines.

- Demonstrate an understanding of ethics, diversity, and a global perspective.

Throughout the university System, the General Education core curricula consists of 60 semester credit hours of which a minimum of 42 are in general education and 18 in major-related courses.

## GENERAL EDUCATION REQUIREMENTS AT KSU

### AREA A: ESSENTIAL SKILLS - 9 CREDITS

- English 1101 Composition I – 3 credits

*\*Prerequisites: ENGL 0099 & READ 0099, if required*

- English 1102 Composition II – 3 credits

*\*Prerequisite: ENGL 1101 with "C" or better*

- Math 1101 or MATH 1111 or Math 1112 or Math 1113 Mathematical Modeling, or College Algebra, or College Trigonometry or Pre-calculus – 3 credits

*\*Prerequisites: MATH 0098 or MATH 0099, if required*

*\*\*Mathematics, biology, chemistry, computer science, secondary math education, and secondary science education majors should take MATH 1112 or MATH 1113 and should*

*see an advisor. (students who plan to take MATH 1112 may need to take MATH 1111 as a prerequisite. Most other students take MATH 1101. Students who are well prepared in*

*mathematics may begin in MATH 1190 with the approval of the Mathematics Department Chair.*

*\*\*\*Business majors must take MATH 1111 or MATH 1113 and must also take MATH 1106 or MATH 1190.*

### AREA B: SOCIAL ISSUES (INSTITUTIONAL OPTION) - 5 CREDITS

- ANTH 2105 or GEOG 2105 or PSYC 2105 or SOCI 2105 Social Issues in Anthropology, Geography, Psychology, or Sociology – 2 credits

*(Prerequisites: ENGL 0099 & READ 0099, if required)*

*\*Psychology and Sociology Majors should not take the course in their major discipline*

*\*Nursing Majors must take Sociology*

- COM 1109 or FL 1002 or PHIL 2200 Human Communication or Foreign Language II or Ways of Knowing – 3 credits

*\*Students seeking a B.A. degree must complete FL 2002. FL 1002 may be preferred option for these students.*

*\*FL 1002 has a prerequisite of one year of foreign language in high school or FL 1001*

*\*FL = Foreign Language and denotes one of our foreign languages, e.g., SPAN (Spanish), FREN (French), GRMN (German), etc.*

*\*\* Communication majors should take FL 1002 or PHIL 2200 to satisfy this requirement.*

### AREA C: HUMANITIES/FINE ARTS - 6 CREDITS

- ENGL 2110 World Literature – 3 credits

*(Prerequisite: ENGL 1102 with "C" or better)*

- ART 1107 or MUSI 1107 or TPS 1107 Arts in Society (Visual Arts, Music, or Theatre)- 3 credits

*\*Art, music, and Theatre majors should not take the course in their major discipline.*

**AREA D: SCIENCE, MATHEMATICS, AND TECHNOLOGY – 10 to 11 CREDITS**

- SCI 1101 Science, Society and the Environment I (includes a lab) 4 credits

*\*Prerequisites: ENGL 0099, READ 0099, & MATH 0098 or MATH 0099, if required*

*or*

- CHEM 1211/CHEM 1211L General Chemistry I (including lab) 4 credits

*\*Corequisite: MATH 1113 or MATH 1112*

*or*

- CHEM 1151/1151L Survey of Chemistry I (including lab) – 4 credits

*\*Prerequisites: READ 0099, & MATH 0099, if required*

*or*

- PHYS 1111 Introductory Physics I – 4 credits

*\*Prerequisite: MATH 1113 or MATH 1112*

*or*

- PHYS 2111 Principles of Physics I - 4 credits

*\*Prerequisite: MATH 1190*

- SCI 1102 Science, Society and the Environment II – 3 credits

*\*Prerequisite: SCI 1101 or Departmental approval*

*or*

- CHEM 1212/1212L General Chemistry II (including lab) – 4 credits

*\*Prerequisite: "C" or better grade in CHEM 1211*

*or*

- CHEM 1152/1152L Survey of Chemistry II (including lab) -4 credits

*\*Prerequisite: CHEM 1151 and CHEM 1151L*

*or*

- PHYS 1112 Introductory Physics II – 4 credits

*\*Prerequisite: PHYS 1111*

*or*

- PHYS 2212 Principles of Physics II – 4 credits

*\*Prerequisite: PHYS 2211*

- MATH 1106 Elementary Applied Calculus - 3 credits or MATH 1107 Elementary Statistics - 3 credits or MATH 1190 Calculus - 4 credits

*\*Prerequisites for MATH 1106 or MATH 1107: MATH 1101 or MATH 1112 or MATH 1113*

*\*\*Prerequisite for MATH 1190: MATH 1112 or MATH 1113*

**NOTE:**

1. Students majoring in Mathematics, Biology, Chemistry, Computer Science, Education, and Secondary Science Education, must take MATH 1190. Nursing majors must take MATH 1107. Business and Information Systems majors must take MATH 1106 or MATH 1190. Most other students take MATH 1107.
2. Science requirements are dependent on majors. Students majoring in biology, chemistry, secondary math education, and secondary science education must take CHEM 1211 & 1212 or PHYS 1111 & 1112 or PHYS 2211 & 2212 and their labs, if separate. They should see an advisor to determine which sequence. Students majoring in computer science must take one of the PHYS sequences. Students majoring in nursing must take CHEM 1151 & CHEM 1152. All other students (non-math/ science majors) should take SCI 1101 & SCI 1102. However, any science courses meeting the criteria are acceptable except Anatomy & Physiology, and Microbiology.

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### -AREA E: SOCIAL SCIENCES - 12 CREDITS

- POLS 1101 American Government in a Global Perspective - 3 credits  
*\*Prerequisite: ENGL 0099 & READ 0099, if required*
- ECON 1100 or ECON 2100 Global Economics or Principles of Microeconomics - 3 credits  
*\*ECON 1100 has prerequisites of the following courses, if required: ENGL 0099, MATH 0098 or MATH 0099, READ 0099*  
*\*Business, social science education, and international affairs, and sport management majors must take ECON 2100. All other students should take ECON 1100*  
*\*ECON 2100 has a prerequisite of MATH 1101 or higher*
- HIST 1110 Introduction to World Civilizations - 3 credits  
*\*Prerequisite: ENGL 1101 with "C" or better*
- HIST 2112 America Since 1890 - 3 credits  
*\*Prerequisite: ENGL 1101 with "C" or better*

### AREA F: COURSES RELATED TO THE PROGRAM OF STUDY - 18 CREDITS

See the individual majors for the specific requirements in this area.

### FITNESS FOR LIVING REQUIREMENT

All students entering Kennesaw State University are required to take the Fitness for Living Course (HPS 1000). The University wants students to understand the importance of physical activity, nutrition, stress and weight management, and health-related fitness components. Students will have an opportunity to assess selected fitness, nutritional and activity patterns, and to develop and participate in a personalized physical activity program.

### KSU 1101 OR KSU 1102 REQUIREMENT

All first-year full-time students entering Kennesaw State University with fewer than 15 semester hours are required to take KSU 1101 or KSU 1102. This requirement must be satisfied during the students first term of enrollment at Kennesaw State University. Biology 2101 is an approved alternative to KSU 1101.

### REGENTS CLASS REQUIREMENT

All students earning the baccalaureate degree from KSU will be required to complete the two classes - RGTR 0198 (Regents' Reading Skills) and RGTE 0199 (Regents' Writing Skills). Note that this requirement may also be met by satisfactorily completing the corresponding Regents' Examination. Students not satisfying this requirement in the established time period must follow the guidelines on page 59-61 of the current KSU catalog.

### Prerequisites

Students should attempt to schedule courses that serve as prerequisites for advanced study early in their academic career. Lower division courses are designed to serve as preparatory for upper division requirements.

### Substitutions

Students with advanced standing credits or transfer credits for courses similar to those required in the general education program

may be permitted to satisfy KSU's requirements through approved course substitutions. Students seeking such substitutions should contact the office of the Dean of Undergraduate Studies and University Studies.

### Transferring Core Credits to KSU

Students with transfer credits from one University System of Georgia (USG) institution to another are guaranteed the transferability of their General Education courses if

they meet two conditions. If students have satisfied all General Education requirements at one USG institution, they have satisfied all requirements at another—even if the requirements are different. Second, if students have completed any of the five areas specified by the Board of Regents (A through E) at one USG institution, they have completed that area at another, even if the requirements are different. Please note, however, that additional courses may be required if they are prerequisites to major courses. The Area F courses require a grade of “C.” To certify the completion of one or more areas, students should request a Core (General Education) Evaluation in the Registrar’s Office.

### **Transferring Core Credits to Another USG Institution**

Students transferring from KSU to another USG institution may take advantage of this policy by completing the general education program. Students transferring to KSU from another USG institution must complete the areas as specified by their previous college/university. To certify the completion of one or more areas, students should request a Core (General Education) Evaluation in the Registrar’s Office.

### **Hours Required for an Undergraduate Degree**

A baccalaureate degree contains a minimum of 123 semester hours. Exceptions to the maximum degree length requirements have been made with the approval of the Board of Regents.

A baccalaureate degree program requires at least 24 semester hours of upper division courses in the major field and at least 39 semester hours of upper division work overall.

## **Regents’ Testing Program Requirements**

### **Board of Regents’ Procedure for the Regents’ Test**

Kennesaw State University has established its policies on the Regents’ Test based on Board of Regents Policy 307. The text of that policy follows.

Each institution of the University System of Georgia shall ensure that students obtaining a degree from a System institution possess certain minimum skills of reading and writing, hereinafter called Regents’ Writing and Reading Skills. The Regents’ Writing and Reading Skills requirement has been developed to help attain this goal. The Regents’ Writing and Reading Skills requirement will ensure students have competence, at a minimum System-wide level, in reading and writing.

The formulation and administration of the Regents’ Test shall be as determined by the Chancellor.

Students enrolled in undergraduate degree programs leading to the baccalaureate degree shall pass the Regents’ Reading Skills and Regents’ Writing Skills courses as a requirement for graduation. These courses are offered for institutional credit. Students may exempt these courses through examination by passing the Regents’ Tests or an approved alternative test in reading comprehension and in writing. Students who have earned 45 credit hours and have not passed or exempted the courses must take the Regents’ Skills courses during each subsequent semester of enrollment. Students enrolled in a Regents’ Skills course must pass the corresponding Regents’ Test in order to receive a passing grade for the course.

Students with 30 or more semester credit hours transferring from outside of the System or from a System program that does not require the Regents’ Skills courses must take the courses if they have not passed or exempted the courses before their third semester of enrollment.

The Regents’ Writing and Reading Skills requirement is not a requirement for an associate of applied science degree or an associate of science degree in an allied health field, although institutions may choose to require it for these degrees. (BR Minutes, 1986-87, p. 371, 1987-88, pp. 129-30).

A student holding a baccalaureate or higher degree from a regionally accredited

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institution of higher education will not be required to complete the Regents' Writing and Reading Skills requirement in order to receive a degree from a University System institution (BR Minutes, 1987-88, pp. 129-30).

Other pertinent Board of Regents' policies:

1. The Regents' Test will be administered during one testing period each fall and spring semester after approximately ten to twelve weeks of instruction. The test will be administered on a flexible schedule during the summer.
2. Each institution shall develop special procedures, in accordance with the description of procedures and requirements for examining and exempting students with disabilities. A written description of the institutional procedures shall be submitted to the Chancellor. Such procedures shall include provision for Regents' courses if needed and formal examination prior to exemption or passing the courses. Such examination shall equal the standards of the Regents' Tests.
3. A student may request a formal review of his or her Regents' Essay Test if that student's essay received at least one passing score among the three scores awarded.
4. Regents' Reading and Writing Skills Courses as required under Board of Regents policy shall be in keeping with regulations in satisfaction of federal and state student financial assistance and such other eligibility programs.

For all Board of Regents' policies regarding the Regents' Testing Program, please refer to their website: (<http://www2.gsu.edu/~wwwrtp/>)

### **KSU Recommendations Regarding the Regents' Test**

The following information about the Regents' Test is applicable to all KSU students enrolled in undergraduate programs leading to the baccalaureate degree. Registration for the Regents' Test is available on-line during the normal registration periods at <http://www.kennesaw.edu>.

1. Students must take the test in the first term after they have earned 25 credit hours. To assure compliance with this requirement, a hold will be placed on the registration of all students when they reach 25 hours and will not be removed until they have registered for the test.
2. Students who transfer into KSU with 30 or more credit hours must take the test during their first term of enrollment. These students, as well, will have a hold placed on their registration to assure that they register.
3. Students who have not passed both parts of the test by the time they have earned 45 credit hours must take the appropriate Regents' skill courses each term of enrollment until they have passed both parts. If they have failed the writing portion of the test, they must register for RGTE 0199; if they have failed the reading portion, they must register for RGTR 0198.
4. Transfer students who have not passed both parts of the test by their third term of enrollment must also take the appropriate Regents' Skill Courses (RGTE 0199 AND RGTR 0198) each term until they have passed both parts.
5. Students whose native language is not English and who fail either portion of the test are eligible for an English as a Second Language (ESL) version designed specifically to accommodate their language difficulties. Information about this test can be obtained from the ESL Study Center Coordinator in the CAPS Center.
6. Students with documented learning disabilities may be eligible for a special administration of the test. Students should contact the Office of Disabled Student Support in the Student Development Center. Students with severe test anxiety may be eligible for a special test administration. Further information is available in the Department of University Studies.
7. Students must be enrolled in KSU to be eligible to take the test or receive tutoring.
8. Students are encouraged to take English 1101 and 1102 as early as possible in their academic career in order to be prepared for the test. Additional assistance is available in the Writing Center (Humanities 242).

9. Students taking the test must present a picture identification card in order to be admitted to the testing site. They will be permitted to use an English dictionary during the final 15 minutes of the essay portion of the test.
10. Students wishing to appeal the results of the essay portion of the test should follow the procedure outlined in the following section.

### Regents' Test Appeals

Students wishing to appeal the results of the essay portion of the test should contact the Director of the Writing Center who will determine their eligibility for appeal. (At least one of the three readers must have passed the essay.) The appeal will then follow this procedure.

1. Three (3) faculty members, designated by the institution as a review panel, conduct an on-campus review.
2. The on-campus review panel may (1) sustain, by majority opinion, the essay's failing score, thus termination of the review process, or (2) recommend, by majority opinion, the re-scoring of the essay by the Regents' Testing Program central office. The student will be notified concerning the results of the on-campus review.
3. If the on-campus panel recommends re-scoring of the essay, that recommendation will be transmitted in writing, along with a copy of the essay, to the office of the system's director of the Regents' Testing Program. The director will utilize the services of three (3) experienced Regents' essay scorers other than those involved in the original scoring of the essay to review the essay, following normal scoring procedures for the essay component of the Regents' Test. The decision of this panel on the merits of the essay will be final, thus terminating the review process. The student will be notified, through the institution, concerning the results of the review.

### Academic Standing Classification of Students

Undergraduate students are classified into levels on the basis of the number of credit hours they have earned as follows:

Level	Number of Credit Hours Earned
Freshman	0-29
Sophomore	30-59
Junior	60-89
Senior	90 and above.

### Classification of Courses

The courses of instruction for degree credit in the curriculum of the university are divided into three categories: lower division, upper division and graduate. Lower division courses (typically regarded as freshman and sophomore level courses) are numbered 1000-2999; upper division courses (typically regarded as junior and senior level courses) are numbered 3000-4999; and graduate courses are numbered 5000 and above. Graduate courses are open only to students accepted to graduate study. (Courses numbered below 1000 do not count for degree credit but do count for determining fees and enrollment status.)

### Fitness for Living Requirement

All students entering Kennesaw State University are required to take the Fitness for Living Course (HPS 1000). The University wants students to understand the importance of physical activity, nutrition, stress and weight management, and health-related fitness components. Students will have an opportunity to assess selected fitness, nutritional and activity patterns, and to develop and participate in a personalized physical activity program.

### ENGL 1101 and 1102: The Campus Writing Requirement

At Kennesaw State University English 1101 and 1102 (English Composition I & II) are required for all undergraduate degrees. A grade of "C" or better is required for English 1101 and 1102.

### Graduation Requirements

To be considered for admission to candidacy for a degree, students must make formal petition to the faculty for the degree. The chart below indicates the earliest and latest times that students may petition to graduate. Petition

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forms are available in the Office of the Registrar and must be returned, once completed, to the Office of the Registrar. To be eligible to receive a baccalaureate degree, a student must meet the following requirements:

Term of Graduation	Earliest Time to Petition	Latest Time to Petition
FALL	Week of Final Exams in Previous <i>Spring Semester</i>	End of First Week of Classes in <i>Fall Semester</i>
SPRING	Week of Final Exams in Previous <i>Summer Term</i>	End of the First Week of Classes in <i>Spring Semester</i>
SUMMER	Week of Final Exams in Previous <i>Fall Semester</i>	The First Day of Classes in the <i>8-week Summer Session</i>

1. Complete the required General Education courses, with a grade of "C" or better in ENGL 1101 and ENGL 1102 (or equivalents, if a transfer student).
2. Complete the chosen program of study with the grade of "C" or better in all courses listed under the major, including those listed as Lower Division Major Requirements.
3. Complete a minimum of 123 semester hours with a minimum cumulative grade point average of 2.0 on all course work attempted at KSU. No course may be counted more than one time in meeting the total credit hours required for the degree.
4. Have at least a 2.0 adjusted grade point average (AGPA) and at least 30 earned hours of credit for KSU coursework not excluded because of repeated courses or "fresh start" status. If the student has fewer than 30 earned hours of credit for non-excluded KSU coursework, he/she must have a 2.0 cumulative grade point average.
5. Complete at least 39 semester hours of

upper division (courses numbered 3000 or higher) work overall.

6. Complete at least 30 semester hours in residence at Kennesaw State (Coles College of Business requires 33 hours). At least 20 of the last 30 semester hours preceding graduation must be earned in residence. In addition, 24 semester hours of the upper level major requirements must be earned in residence at KSU.
7. Complete satisfactorily the University System of Georgia Regents' Testing Program (required of all persons receiving a degree from any institution in the University System of Georgia).
8. Complete successfully History 2112 and Political Science 1101 or pass examinations in these fields (to satisfy the Georgia General Assembly's requirement that all graduates of units of the University System of Georgia demonstrate competency in United States and Georgia history and the constitutions of the United States and Georgia).
9. In all instances, meeting the requirement for graduation is the responsibility of the student.

It should be noted that program and course requirements and university policies are subject to change without advanced notice. Changes in policy and requirements enacted by the Board of Regents take precedence over existing university policies and requirements. The University will make reasonable efforts to accommodate students affected by such changes, but reserves the right to determine where and to what extent it will grant exceptions to new policies and requirements. In such cases, program requirements that were published in University catalogs that are more than 10 years old will not be honored without specific approval of the department chair responsible for the program.

The University may elect to apply the policies or program requirement of an earlier catalog if the student was enrolled at the time that the earlier catalog was in effect. Students will not be permitted to mix or split requirements for graduation from more than one catalog, except as follows:

Students who enter KSU as degree seeking students under the quarter system and finish under the semester system will be allowed to choose either the quarter or semester requirements to complete their degrees. Students should consult with academic advisors to obtain information about the transition.

### Graduation Ceremonies

Graduation ceremonies are held at the end of fall semester, spring semester, and summer semester.

### Graduation with Honors

An overall adjusted grade point average of at least 3.5 is required for students to graduate cum laude, 3.7 to graduate magna cum laude and 3.9 to graduate summa cum laude from a baccalaureate program. Graduation with honor requires that students earn at least 60 semester credit hours in residence at Kennesaw State University for the bachelor's degree. Students enrolled in the Accelerated Bachelor's-Master program must contact the Registrar or the Graduate Dean to determine eligibility.

To receive honors at graduation, "second degree" and "fresh start" students must have at least 60 earned hours of credit at KSU after the "second degree" or "fresh start" status was granted. In addition, for honors, students who have repeated courses must have at least 60 earned hours of credit at KSU after the hours for the repeated courses have been excluded.

### Double Majors

An undergraduate student is eligible to have a double major recorded on the transcript and to graduate with two majors under the following conditions:

- 1) all of the requirements for two KSU degree programs are satisfied, including all residency and institutional requirements for each major; and
- 2) the second major contains at least 21 semester hours of upper division course work beyond the courses required for the students first major and general education requirements.

### Second Degrees

Students who have earned a baccalaureate degree from an institution regionally accredited by the Commission on Colleges may obtain a second baccalaureate degree from KSU by satisfying the following requirements:

- Meet all major requirements listed for the chosen program of study.
- Complete the Georgia Legislative history and Constitution requirements.
- Students earn at least 30 semester hours in residence at Kennesaw State University. If the first baccalaureate degree was earned at Kennesaw State University, this 30 hours must be in excess of any hours used towards the first baccalaureate degree.
- Complete (for students with majors in the Bagwell College of Education) the lower division major requirement courses in Education.

