

Academic Resources

The Institute for Global Initiatives

The Institute for Global Initiatives (IGI) provides academic programs and services to internationalize the curriculum and expand international opportunities for KSU faculty, staff and students and the larger community that KSU serves. It supports and promotes KSU's mission of international education by initiating programs, responding to external funding opportunities, and providing leadership for the institution's regional centers. It collaborates with divisions, colleges, departments, and other units to ensure the infusion of international dimensions into teaching, scholarship, and community service. At the heart of the IGI is the Office of International Services and Programs (OISP). The OISP coordinates a wide range of international programs and events, including study abroad and the annual country-study program, and also assists international faculty and students with visa issues.

Teacher Resource and Activity Center (TRAC)

The Teacher Resource and Activity Center, located in Kennesaw Hall Room 2005, is sponsored by the Bagwell College of Education and open to all KSU students, faculty, and staff. Designed specifically to meet the needs of professional teachers and education majors in the teacher preparation program, the center offers a curriculum library, media services, and instructional materials. It also provides a variety of unique professional development opportunities to educators in the geographic areas served by the University, including mini-grants for innovative projects, the Project RESPECT mentoring program, and a regular workshop series.

The center maintains a large library of professional books and periodicals, textbooks for curriculum planning at all grade levels, theme-related activity guides, supplemental kits, and educational videos. It also houses a production workroom equipped with a copy machine, laminators, spiral and heat binders,

poster printers, paper cutters, badge makers, and other assorted machines that support the development of classroom materials. The TRAC has an extensive die-cut collection of over 500 shapes, letters, and numbers for creating bulletin boards and learning center manipulatives. Additional equipment such as computers, opaque projector, tape recorder, CD player, and televisions with VCRs are available for use in the TRAC. Friendly staff is available to assist visitors.

Writing Center

The Writing Center, located in Humanities Rm. 242, is a free service available to all members of the university community. Tutors assist writers from any discipline and at any stage of the writing process, including topic development, organizing, drafting, revising, grammar, punctuation, and documentation. The Writing Center also provides students with introductory information and instruction on the essay portion of the Regents' Test. The Writing Center encourages writing across the curriculum in all classes and serves as a resource center for the practical and theoretical aspects of composition theory.

Hours of operation for the academic year:

Monday - Thursday	9:00 a.m. - 8:00 p.m.
Friday	9:00 a.m. - 12:00 p.m.
Sunday	1:00 p.m. - 5:00 p.m.

To schedule an appointment with a tutor, call 770-423-6380 during regular hours. For additional information, visit the Writing Center website: <http://www.kennesaw.edu/english/WritingCenter/index.shtml>.

The Division of Continuing Education

Continuing Education at Kennesaw State University is a creative and flexible way to learn new skills throughout your life. Offering more than 2,700 noncredit programs, online and in the classroom, Continuing Education at KSU is your professional development and personal enrichment partner, proudly serving 23,000 community members annually.

If you already have a college degree or are already in the workforce, Continuing Education at KSU can help you gain current, practical, professional skills to help you advance or even make a career change. You can choose from career assessment and planning programs for testing and consultation, one-day workshops, life enrichment classes and certificate programs. Certificate programs are available in a wide variety of areas including management & leadership, landscape/horticulture, healthcare, paralegal, personal trainer, human resources, event planning, TESOL, web design, technical writing, project management, and advanced technology areas including cyber security, and many more.

A wide variety of personal interest courses in culinary art, fitness, visual arts and home and garden are available throughout the year. In addition, Continuing Education offers specialized, age-appropriate programs through KIDS College, and The Osher Lifelong Learning Institute (Ages 50 and older).

Continuing Education Units (CEUs) are assigned to all professional development programs with one CEU awarded for 10 contact hours of participation. Several selected courses carry PLUs for teacher recertification. Transcripts of earned CEUs are available upon request.

Visit the Continuing Education website at <http://www.kennesaw.edu/ConEd> or call 770-423-6765 for more information and to request a current course catalog.