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International Admissions Counselor
Kennesaw State University
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STUDENT: You are required to obtain a release prior to transferring to Kennesaw State University. Please take this form to the International Office at the University/College you are currently attending to be completed. You may fax the form to the above number or submit it to the Admissions office.

SEVIS TRANSFER REQUEST

Date: _____ KSU Student ID# _____

Name: _____ Signature: _____

TO WHOM IT MAY CONCERN:

The above-mentioned student has been admitted to Kennesaw State University. Immigration and Naturalization Service (INS) regulations require confirmation that s/he has been pursuing a full course study at your institution as well as the "transfer release date" before the immigration transfer to this institution can be processed and submitted via SEVIS.

Last semester enrolled at your institution: _____

The student is in valid F-1 status: _____ Yes _____ No

Transfer Release Date in SEVIS: _____

The student is out of status.

_____ A reinstatement to student status is pending. (Copies of documents filed with the INS are enclosed).

_____ Student has been advised that a reinstatement will be required upon enrollment at the new school.

Please list all previously authorized periods of Curricular or Optional Practical Training.

Does the student have dependents in the United States? _____ Yes _____ No

Name and title of Designated School
Official completing this form

Signature of Designated School Official

Name and Address of Institution

Telephone Number