

KENNESAW STATE UNIVERSITY'S ASSURANCE OF LEARNING (AOL) INITIATIVE

LEARNING ASSURANCE REPORTING OVERVIEW

Each KSU educational program and general education are expected to establish and regularly evaluate student learning outcomes and use the evidence of assurance of student learning for quality enhancement. Toward that end, KSU's Learning Assurance Council was created to provide campus-wide coordination and facilitation for the advancement of the articulation, documentation of evidence, and improvement of student learning.

Each educational program and general education are expected to have current and comprehensive reports providing evidence that students are achieving established student learning outcomes. Suggested elements for AOL processes, plans, and reports are provided below.

- 1) Articulating Student Learning Outcomes
- 2) Connecting Outcomes to Program Requirements
- 3) Connecting Outcomes to Methods that Collect Evidence of AOL
- 4) Articulating Expected & Hypothesized Findings for the Evidence
- 5) Articulating the Plan and Timetable for Collecting Evidence of AOL
- 6) Collecting, Analyzing, and Interpreting Evidence of AOL
- 7) Using Findings of AOL for Quality Enhancement

The Learning Assurance Council will review the reports and provide “formative” feedback to the program.

LEARNING ASSURANCE REPORTING SUBMISSION & REVIEW DATES

Submission of Student Learning Outcomes in 2003-2004

In 2003-2004, the Learning Assurance Council will focus its attention on reviewing and providing feedback on the first element, Articulating Student Learning Outcomes, and the second element, Connecting Outcomes to the Curriculum, of AOL plans and processes. A Word document attachment containing these elements should be submitted to Val Whittlesey by *December 31, 2003* for formative feedback by the Learning Assurance Council during spring semester.

December 2004 Progress Reporting

Programs in which full AOL reports have not been completed and submitted by *December 16, 2004* must submit a progress report to the Learning Assurance Council at that time. The progress report should include a draft of the suggested elements up through the “Articulating the Plan and Timetable for Collecting Evidence of Assurance of Learning” as well as a project timeline for completion of the remaining elements of the plan.

Submission of Completed AOL Reports

Completed AOL reports may be submitted to the Learning Assurance Council in a Word document attachment at any time, but no later than *December 14, 2005*. Early submission of completed reports is encouraged and will be appreciated. The Learning Assurance Council will provide feedback on each completed report within the next semester following submission.

Continuous Learning Assurance Reporting

Learning Assurance is an ongoing and iterative process. Once completed reports have been submitted, programs should submit to the Learning Assurance Council AOL updates and continuous improvements reports. Updated reports should be completed annually each December, and the Learning Assurance Council will provide feedback on the updated reports each spring.