

Timeline for Annual Reviews of 1st Year Faculty (Initial Appt. in Fall of 2006)

<p>August/September 2006</p>	<p>Chair conferences with new faculty to develop performance goals for period of mid-August, 2006 – December 31, 2006 <u><i>(based on old guidelines)</i></u></p>
<p>January 2007 (must be completed and signed off no later than February 15, 2007)</p>	<p>Chair conducts mid-year performance review on accomplishments during mid-August 2006 – December 31, 2006 <u><i>(based on old guidelines)</i></u> and develops Faculty Performance Agreement for period of January 1, 2007 to September 30, 2007 <u><i>(based on new guidelines)</i></u></p>
<p>October 2007 (must be completed and signed off no later than November 15, 2007)</p>	<p>Chair conducts mid-year performance review on second year faculty (based on FPA for period of January 1, 2007 to September 30, 2007) <u><i>(based on new guidelines)</i></u> and develops FPA for period of October 1, 2007 to December 31, 2008 <u><i>(based on new guidelines)</i></u></p>
<p>August 2008</p>	<p>Faculty member submits portfolio for required pre-tenure review <u><i>(based on new guidelines)</i></u></p>
<p>December 2008 - January 2009</p>	<p>Third year faculty submits 2008 Annual Review Document (ARD) for review period October 1, 2007 – December 31, 2008 <u><i>(based on new guidelines)</i></u></p>
<p>February – March 2009</p>	<p>Chair completes an evaluation of the faculty member's ARD for review period October 1, 2007 – December 31, 2008 <u><i>(based on new guidelines)</i></u> and develops/updates FPA for the period of January 1, 2009 to December 31, 2009 <u><i>(based on new guidelines)</i></u></p>
<p>December 2009 – January 2010</p>	<p>Faculty submit a 2009 ARD for review period January 1, 2009 to December 31, 2009 <u><i>(based on new guidelines)</i></u></p>
<p>February – March 2010</p>	<p>Chair completes a 2009 evaluation of the faculty member's ARD for review period January 1, 2009 to December 31, 2009 <u><i>(based on new guidelines)</i></u> and develops/updates FPA for the period of January 1, 2010 to December 31, 2010 <u><i>(based on new guidelines)</i></u></p>
<p>Annual Review Cycle continues each year....</p>	<p>ARDs due Dec/Jan & Chair's evaluation and updating of FPA for next year in Feb/Mar <u><i>(based on new guidelines)</i></u></p>