

Timeline for Annual Reviews of 2nd Year Faculty (Initial Appt. in Fall of 2005)

<p>October 2006 (must be completed and signed off no later than November 15, 2006)</p>	<p>Chair conducts mid-year performance review on second year faculty (based on review period January 1, 2006 to September 30, 2006) <u>(based on old guidelines)</u> and develops performance review goals for period of October 1, 2006 to December 31, 2006 <u>(based on old guidelines)</u></p>
<p>January 2007</p>	<p>Development of a FPA for October 1, 2006 to December 31, 2007 <u>(content will overlap with performance review goals listed above but FPA (particularly for Jan. 1 to Dec. 31) should be written based on the expectations and language of the new guidelines)</u></p>
<p>August 2007</p>	<p>Faculty submits portfolio for required pre-tenure review <u>(based on new guidelines)</u></p>
<p>December 2007 - January 2008</p>	<p>Third year faculty submit 2007 Annual Review Document (ARD) for review period October 1, 2006 – December 31, 2007 <u>(based on new guidelines, particularly for Jan. 1 to Dec. 31)</u></p>
<p>February – March 2008</p>	<p>Chair completes 2007 completes evaluation of ARD for review period October 1, 2006 – December 31, 2007 <u>(based on new guidelines, particularly for Jan. 1 to Dec. 31)</u> and develops/updates FPA for the period of January 1, 2008 to December 31, 2008 <u>(based on new guidelines)</u></p>
<p>December 2008– January 2009</p>	<p>Faculty submits 2008 ARD for review period January 1, 2008 to December 31, 2008 <u>(based on new guidelines)</u></p>
<p>February – March 2009</p>	<p>Chair completes 2008 evaluation of ARD for review period January 1, 2008 to December 31, 2008 <u>(based on new guidelines)</u> and develops/updates FPA for the period of January 1, 2009 to December 31, 2009 <u>(based on new guidelines)</u></p>
<p>Annual Review Cycle continues each year....</p>	<p>Annual reports due Dec/Jan & Detailed Annual Review from Chair and updating of FPA for next year in Feb/Mar <u>(based on new guidelines)</u></p>