

Timeline for Annual Reviews of 3rd Year and Beyond Faculty

<p>December 2006 & January 2007</p>	<p>Faculty submit 2006 annual report to Chairs for review period January 1, 2006 to December 31, 2006 <u><i>(based on old guidelines)</i></u></p>
<p>February – March 2007</p>	<p>Chair completes 2006 Detailed Annual Review for review period January 1, 2006 to December 31, 2006 <u><i>(based on old guidelines)</i></u> and develops FPA for the period of January 1, 2007 to December 31, 2007 <u><i>(based on new guidelines)</i></u></p>
<p>March 2007</p>	<p>The faculty member has 10 calendar days from the date of the completed review to write a response to the Chair's evaluation</p>
<p>March 2007 – time for merit pay recommendations</p>	<p>Next administrative level reviews and signs off on undisputed annual reviews. In the case of a disputed review, this level makes a formal response to the disputed aspects of the review before annual salary decisions are made.</p>
<p>December 2007/January 2008</p>	<p>Faculty submits 2008 Annual Review Document (ARD) for review period January 1, 2007 – December 31, 2007 <u><i>(based on new guidelines & 2007 FPA)</i></u></p>
<p>February/March 2008</p>	<p>Chair completes an evaluation of the faculty member's ARD for review period January 1, 2007 – December 31, 2007 <u><i>(based on new guidelines)</i></u> and develops/updates FPA for the period of January 1, 2008 to December 31, 2008 <u><i>(based on new guidelines)</i></u></p>
<p>Annual Review Cycle continues each year....</p>	<p>ARDs due Dec/Jan & Chair's evaluation and updating of FPA for next year in Feb/Mar <u><i>(based on new guidelines)</i></u></p>