

**Education Information Center
Fall 2007 – Spring 2008 Schedule**

EIC instruments are released at particular times throughout the semester to avoid confusion between the Mid-Term and Final instruments. The schedule below outlines when instruments will become available to candidates and faculty, when they will close and **no longer be available to candidates and faculty.**

I encourage you to include these dates within syllabi as well as a brief statement explaining how students can access the instructions to complete the instruments. These syllabus statements are at the bottom of this document.

If you need to know which instruments are completed by candidates, faculty and collaborating teachers, please see the [PTEU Unit Level Assessment List](#)

Fall 2007

October 4, 2007 by 11:59pm - Mid-Term Instruments Due
December 21, 2007 by 11:59pm - All EIC Final Instruments Due

Instrument	Becomes Available	No Longer Available
EIC Mid-Term Instruments (ST CPI Mid-Term Instruments Only) (TOSS Mid-Term CPI - MLC & HPE Only)	Sept 20	Oct 4
EIC Final Instruments (Undergraduate & Graduate) Note: Students Must Submit By the Last Day of Class!	Nov 12	Dec 21
EDUC 2201 Field Experience Evaluation Note: Students Must Submit By the Last Day of Class!	Nov 12	Dec 14
ST Field Experience & Program Evaluation Forms for Candidates Note: Students Must Submit By the Last Day of Class!	Nov 12	Dec 14

Spring 2008

March 3, 2008 by 11:59pm - Mid-Term Instruments Due
 May 14, 2008 11:59pm - All EIC Final Instruments Due

Instrument	Becomes Available	No Longer Available
EIC Mid-Term Instruments (ST CPI Mid-Term Instruments Only) (TOSS Mid-Term CPI - MLC & HPE Only)	February 18	March 3
EIC Final Instruments (Undergraduate & Graduate) Note: Students Must Submit By the Last Day of Class!	April 7	May 14
EDUC 2201 Field Experience Evaluation Note: Students Must Submit By the Last Day of Class!	April 7	May 14
ST Field Experience & Program Evaluation Forms for Candidates Note: Students Must Submit By the Last Day of Class!	April 7	May 14

Summer 2008

(Tentative - Campus Calendar is Not Yet Available)

No Mid-Term Instruments Due

August 7, 2008 by 11:59pm - All EIC Final Instruments Due

Instrument	Availability Date	Closing Date
EIC Mid-Term Instruments (ST CPI Mid-Term Instruments Only) (TOSS Mid-Term CPI - MLC & HPE Only)	NA	NA
EIC Final Instruments (Undergraduate & Graduate) (ISLA & PNR Only) Note: Students Must Submit By the Last Day of Class!	June 7	Aug 7
EDUC 2201 Field Experience Evaluation Note: Students Must Submit By the Last Day of Class!	NA	NA
ST Field Experience & Program Evaluation Forms for Candidates Note: Students Must Submit By the Last Day of Class!	NA	NA

EIC Candidate Performance Assessments Syllabus Statements

TOSS Statement:

As part of the PTEU Assessment System, TOSS candidates are required to complete the TOSS CPI. Instructions for how to access this instrument are available from the EIC Help page under the Accessing the Education Information Center (TOSS Candidates) section at <http://www.kennesaw.edu/education/ncate/eichelp.htm>

This assessment must be completed by [ENTER THE DATE – No later than the last day of class]

Student Teaching Statement:

As part of the PTEU Assessment System, Student Teaching candidates are required to complete the ST CPI Mid-Term and the ST CPI Final. Instructions for how to access this instrument are available from the EIC Help page under the Accessing the Education Information Center (Student Teaching Candidates) section at <http://www.kennesaw.edu/education/ncate/eichelp.htm>

This assessment must be completed by [ENTER THE DATE – No later than the last day of class]

Masters Statements (AE, ECE, SPED, MAT):

As part of the PTEU Assessment System, candidates enrolled in masters level programs are required to complete the Graduate CPI. Instructions for how to access this instrument are available from the EIC Help page under the Accessing the Education Information Center (Graduate Candidates) section at <http://www.kennesaw.edu/education/ncate/eichelp.htm>

This assessment must be completed by [ENTER THE DATE – No later than the last day of class]

Educational Leadership Masters Statements:

As part of the PTEU Assessment System, candidates enrolled in masters level programs are required to complete the EDL CPI. Instructions for how to access this instrument are available from the EIC Help page under the Accessing the Education Information Center (Graduate Candidates) section at <http://www.kennesaw.edu/education/ncate/eichelp.htm>

This assessment must be completed by [ENTER THE DATE – No later than the last day of class]

Note to Faculty:

Instructional Guides for Candidates and Faculty on how to login to the EIC are available on the EIC Help page at: <http://www.kennesaw.edu/education/ncate/eichelp.htm>.