

**Letter of Instructions to
Kennesaw State University Foundation**

Date _____

Kennesaw State University Foundation
Attn: Peggie Hoffman
1000 Chastain Road, MD #9101
Kennesaw, GA 30144-5591
Fax: (770) 499-3485

Dear Ms. Hoffman:

I am gifting _____ shares of _____
stock, represented by certificate # _____ to the Kennesaw
State University Foundation.

This gift is for the following department, program, fund or purpose:

Sincerely,

Signature

Name _____

Address _____

City, State, Zip _____

Phone _____

Enclosures: Stock Certificate