



Application Materials Checklist

Master of Science in International Policy Management

Application Deadline June 1 for Fall Semester

All materials not submitted electronically should be placed together in a packet and submitted by mail or in person at one time. Please leave sealed items in their original envelopes when putting them in the packet.

	Online Graduate Application – There is a non-refundable \$60 application fee. www.kennesaw.edu/graduate/admissions/application.html
	Transcripts – Official transcripts from <u>EACH</u> College and/or University you have attended. Must be in sealed envelope from the institution.
	GRE Score Report – Request that your scores be sent electronically to KSU (school code 5359). No department code is necessary. -OR- GMAT Score Report - Request that your scores be sent electronically to KSU.
	Application Letter – Can be uploaded into the online application. Should state your goals for the program, including rationale for why/how this program will meet your professional needs.
	Writing Samples - Can be uploaded into the online application. About 5 pages, can come from previous course work at the undergraduate level or from professional (work-related) writing.
	Two (2) Letters of Recommendation - Can be sent electronically through the online application.
	Resume (Optional) - Can be uploaded into the online application.

International Students (Visa and Green Card holders) Please go to:
<http://www.kennesaw.edu/graduate/admissions/intlreqtsnew.html> for additional requirements.