



## Application Materials Checklist

Master of Business Administration  
(Campus, Galleria, Dalton, and WebMBA)

### Application Deadlines

August 1 for Fall (Campus, Galleria, WebMBA)

December 1 for Spring (Campus, Galleria, Dalton)

May 1 for Summer (Campus, Galleria)

All materials not submitted electronically should be placed together in a packet and submitted by mail or in person at one time. Please leave sealed items in their original envelopes when putting them in the packet.

<input type="checkbox"/>	<b>Online Graduate Application</b> – There is a non-refundable \$60 application fee. <a href="http://www.kennesaw.edu/graduate/admissions/application.html">www.kennesaw.edu/graduate/admissions/application.html</a>
<input type="checkbox"/>	<b>Transcripts</b> – Official transcripts from <b>EACH</b> College and/or University you have attended. Must be in sealed envelope from the institution.
<input type="checkbox"/>	<b>GMAT Score Report</b> – Request that your scores be sent electronically to KSU .
<input type="checkbox"/>	<b>Resume</b> - Can be uploaded into the online application.
<input type="checkbox"/>	<b>Letters of Recommendation (Optional)</b> Can be sent electronically through the online application.

**International Students (Visa and Green Card holders)** Please go to:  
<http://www.kennesaw.edu/graduate/admissions/intlreqtsnew.html> for additional requirements.