



Application Materials Checklist

Master of Public Administration

Application Deadline

December 1 for Spring, May 1 for Summer, August 1 for Fall Semester

All materials not submitted electronically should be placed together in a packet and submitted by mail or in person at one time. Please leave sealed items in their original envelopes when putting them in the packet.

<input type="checkbox"/>	Online Graduate Application – There is a non-refundable \$60 application fee. www.kennesaw.edu/graduate/admissions/application.html
<input type="checkbox"/>	Transcripts – Official transcripts from EACH College and/or University you have attended. Must be in sealed envelope from the institution.
<input type="checkbox"/>	GRE Score Report – Request that your scores be sent electronically to KSU (school code 5359). No department code is necessary. -OR- GMAT Score Report - Request that your scores be sent electronically to KSU.
<input type="checkbox"/>	Application Letter – Can be uploaded into the online application. Should state your interest and goals for the MPA and the potential use of the degree.
<input type="checkbox"/>	Resume - Can be uploaded into the online application.
<input type="checkbox"/>	Letters of Recommendation - Can be sent electronically through the online application.

International Students (Visa and Green Card holders) Please go to:
<http://www.kennesaw.edu/graduate/admissions/intlreqtsnew.html> for additional requirements.