

**KSU Secondary History Education Program
TOSS Application – Spring 2010**

I. Personal and Academic Information:

Name: _____ KSU ID#: _____

Address (Street, City, ZIP): _____
(Address at which you regularly check for and receive important mail)

KSU e-mail address (required): _____

Other email address (as back-up) : _____

Phone (H): _____ Phone (C): _____ Phone (W): _____

Major (Circle one.): SSED or HIED Date Admitted to Teacher Ed: _____

Adjusted GPA: _____ (2.75 GPA required to TOSS and to Student Teach)

Have you passed the GACE II test in History? Yes or No (If you have not taken the GACE II test in history, please make arrangements to do so prior to student teaching. You can not be certified by the State of Georgia until you have passed the exam and KSU has been notified.)

Have you completed HIST 2270? Yes or No (Required before taking TOSS)

Have you completed HIST 2206? Yes or No (Required before taking TOSS)

Have you completed at least 15 hours of 3xxx- and 4xxx-level history courses? Yes or No

II. Planned Program: Read the bulleted information and fill in the chart with courses for each semester.

- If necessary, you may register for three additional hours (one approved course) during the TOSS semester. See page 2 about scheduling information for HIED 4414.
- Upon completion of TOSS, you may have no more than six hours (two approved courses) remaining in addition to Student Teaching.
- KSU student teachers may not take any additional course during the student teaching semester.

Fall 2009	Spring 2010	Summer 2010	Fall 2010
Currently taking:	TOSS plus no more than 1 approved course:	No more than 2 approved courses:	Student Teaching only:
	HIED 4413 (6 hours)		HIED 4475 (12 hours)
	HIED 4413 (3 hours)		

Continued . . .

III. Completing the application process:

Before being admitted into the TOSS program, consult with your advisor in person to be sure that you have completed all requirements for TOSS. Then, make an appointment with Dr. Kay Reeve for final approval. Please bring the following items to your appointment with Dr. Reeve:

1. a neatly completed HIED Program Checklist showing all grades and current and planned courses,
2. an up-to-date printout of your transcript (on-line version), and
3. this neatly completed form plus one additional copy.

Dr. Reeve must sign off on your TOSS application. Keep a copy of the signed form for your records. Turn in the signed, original form to the departmental office (SO 4120) on or before *Thursday, October 15, 2009*. (This date deviates from posted date in KSU catalog.)

Important Scheduling Information: If accepted into TOSS, you will register for both HIED 4413 and HIED 4414 for a total of 9 hours.

HIED 4413 (TOSS class) meets on campus each Monday, Tuesday, Wednesday and Thursday during eight weeks of the semester. Class meets from 9:00 AM – 12:15 PM.

HIED 4414 (TOSS practicum) is a 6-week field experience in an area middle school. Students go to their field schools Monday through Friday. Public school hours apply, and you must be available to work with your collaborating teacher during those hours. Do not schedule another course, a job, or other activities until after 5:00 PM as some schools are in session until after 4:00 PM.

Attendance and punctuality are essential for success in both the TOSS class and the practicum.

_____	_____	_____	_____
Student	Date	Advisor	Date
		(Provided student completes program as noted above.)	