

**SELECTED COMMUNICATION RESOURCES  
IN THE  
HORACE W. STURGIS LIBRARY**



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## **Types of Resources**

The following is a description of the types of reference resources that are listed in this resource. These resources can be found on the first floor of Horace W. Sturgis Library in the Reference Area.

### **Almanac:**

An almanac is a publication, usually annual, containing a large collection of facts and statistics. It can pertain to a particular subject, such as the Almanac of Native Americans, or to a broader collection of data, such as the World Almanac.

### **Annotated Bibliography:**

An annotated bibliography is a list of citations to books, articles, and documents. Each citation is followed by a brief (usually about 150 words) descriptive and evaluative paragraph, the annotation. The purpose of the annotation is to inform the reader of the relevance, accuracy, and quality of the sources cited.

### **Biography:**

A biography is a carefully researched, relatively full account of the facts of the life of a particular person, or closely related group of people, written by another. The person written about is the biographee. As in any historical work, the biographer presents, in continuous narrative, the most interesting and important events, usually with the aim of elucidating character, personality, and social context.

### **Book of Quotations:**

Quotations are used to illustrate points of your discussion, or as evidence to support your arguments. They should be selected carefully, and used as sparingly as possible. The sources of quotations should be given as endnotes or footnotes, and given in full bibliographical detail.

## **Dictionary:**

A dictionary is a book which defines the terms of a language, profession, discipline, or specialized area of knowledge. The terms are arranged in alphabetical order. Usually, a language dictionary will give the spelling, pronunciation, and meaning of each word. A dictionary of the words and terms of a restricted field of knowledge gives only the meanings. ABRIDGED DICTIONARIES limit themselves to the most commonly used words. UNABRIDGED DICTIONARIES aim at a much higher level of completeness.

## **Directory:**

Directories are reference books which provide listing of people, associations, institutions, companies, etc., as well as identifying information as addresses, telephone numbers, personnel, publications, and other unique data (ND).

## **Encyclopedia:**

An encyclopedia is a reference source containing information on a variety of terms, persons, and events. This information may be supplied in short paragraphs or in lengthy articles that include citations to other works on the same topic. Encyclopedias can be general, covering all topics, or specialized, focusing on a particular discipline such as art or philosophy.

## **Handbook:**

A handbook provides general information source which provides quick reference for a given subject area. Handbooks are generally subject-specific.

## **Index:**

An index is a guide to the material published within other works, sometimes within books but more often within periodicals. Periodical indexes list every article for the periodicals and the period covered, listed alphabetically by author, title, and subject. Indexes include the source information you'll need to find each article, usually the periodical title, issue number, and page numbers. Indexes are available in print and in electronic form.

## **Manual/Guide:**

A book of rules for guidance or instructions in how to perform a task, process, etc.

## **Periodicals:**

A periodical is a publication with a distinctive title, which appears in successive numbers or parts at stated or regular intervals and which is intended to continue indefinitely. Usually each issue contains articles written by different contributors. Includes journals, magazines, newspapers, newsletters sold by subscription or at bookstores and other vendors. Example: *Journal of Abnormal Psychology*, *Maclean's*, *Vancouver Sun*. Please note that they are available in different formats. These include **Current, Bound, Microfilm, IAC and Online (Web 1 and 2)**.

## Annotated Bibliographies

1. Alali, A. Odasuo. *Terrorism and the news media: a selected, annotated bibliography*. Jefferson, NC: McFarland; 1994.  
Call Number: P96.T472 A43  
Notes: Includes indexes
2. Blum, Eleanor . *Mass media bibliography: an annotated guide to books and journals for research and reference*. Urbana, Ill.: University of Illinois Press; 1990.  
Call Number: Z5630.B55  
Notes: Revised edition of "Basic books in the mass media.
3. Signorielli, Nancy. *Women in communication: a biographical sourcebook*. Westport, Conn.: Greenwood Press; 1996.  
Call Number: P94.5.W65 W667  
Notes: Includes bibliographical references and index
4. Speck, Bruce. *Managing the publishing process: an annotated bibliography*. Westport, Conn.: Greenwood Press; 1995.  
Call Number: Z279.S64  
Notes: Includes indexes

## Biographies

1. Ashley, Perry J. *American newspaper journalists, 1690-1872*. Detroit, Mich.: Gale Research; 1985.  
Call Number: PS221.D5 vol. 43  
Notes: "A Bruccoli Clark book." Includes index
2. ---. *American newspaper journalists, 1901-1925*. Detroit, MI: Gale Research; 1984.  
Call Number: PS221.D5 vol. 25  
Notes: "A Bruccoli Clark book." Includes index
3. Nimmo, Dan D. *Political commentators in the United States in the 20th century: a bio-critical sourcebook*. Westport, Conn.: Greenwood Press; 1997.  
Call Number: P95.82.U6 N57  
Notes: Includes bibliographical references and index.
4. Riley, Sam G. *American magazine journalists, 1741-1850*. Detroit, Mich.: Gale Research; 1988.  
Call Number: PS221.D5 vol. 73  
Notes: "A Bruccoli Clark Layman book." Includes Index

## Dictionaries and Encyclopedias

1. Barnouw, Erik . *International encyclopedia of communications*. New York: Oxford University Press; 1989.  
Call Number: P87.5.I5  
Notes: Published jointly with the Annenberg School of Communications, University of Pennsylvania. Includes bibliographies and index.
2. Blanchard, Margaret A. *History of mass media in the United States: an encyclopedia*. Chicago: Fitzroy Dearborn; 1998.  
Call Number: P92.U5 H55  
Notes: Includes bibliographical references and index
3. Bogner, Desi K. *International dictionary of broadcasting and film*. Boston: Focal Press; 2000.  
Call Number: PN1990.4 .B64  
Notes: Electronic Resource. Available in Net-Library
4. DeAndrea, William L. *Encyclopedia mysteriosa: a comprehensive guide to the art of detection in print, film, radio, and television*. New York: Prentice Hall General Reference; 1997.  
Call Number: PN3448.D4 D34  
Notes: Includes bibliographical references
5. DeLuca, Matthew J. *Dictionary of media literacy*. Westport, Conn.: Greenwood Press; 1997.  
Call Number: P91.3.S527  
Notes: Includes bibliographical references and index.
6. Ellmore, R. Terry. *NTC's mass media dictionary*. Lincolnwood, Ill: National Textbook Co.; 1991.  
Call Number: P87.5.E45
7. Hixson, Richard F. *Mass media and the Constitution: an encyclopedia of Supreme Court decisions*. New York: Garland Pub.; 1989.  
Call Number: KF2750.A59 H58  
Notes: Includes bibliographies and indexes

8. Murray, John. *The media law dictionary*. Washington: University Press of America; 1978.  
Call Number: KF2750.A68 M87  
Notes: Bibliography
  
9. Murray, Michael D. *Encyclopedia of television news*. Phoenix, Ariz.: Oryx Press; 1999.  
Call Number: PN4888.T4 E53  
Notes: Includes bibliographical references and index.

## Guides, Handbooks and Manuals

1. Bensman, Marvin R. *Broadcast regulation: selected cases and decisions*. Lanham, MD: University Press of America; 1983.  
Call Number: KF2763.36.B46  
Notes: Includes index
2. Bianco, David P. *PR news casebook: 1000 public relation case studies*. Detroit, MI: Gale Research; 1993.  
Call Number: HM263.P657  
Notes: Published simultaneously in the United Kingdom. Includes index.
3. Einstein, Daniel. *Special edition: a guide to network television documentary series and special news reports*. Metuchen, NJ: Scarecrow; 1987.  
Call Number: PN1992.8.D6 E56  
Notes: Includes indexes.
4. Gubrium, Jaber F. *Handbook of interviewing research: context and method*. Thousand Oaks, CA: Sage Publications; 2002.  
Call Number: H61.28.H36  
Notes: Includes bibliographical references and indexes
5. MacDonald, R. H. *A broadcast news manual of style*. New York: Longman; 1994.  
Call Number: PN4784.B75 M24  
Notes: Includes bibliographical references and index
6. Noth, Winfried. *Handbook of semiotics*. Bloomington: Indiana University Press; 1990.  
Call Number: P99.N6513  
Notes: Includes bibliographical references and index
7. O'Sullivan, Tim. *Key concepts in communication and cultural studies*. London; New York: Routledge; 1994.  
Call Number: P90.K457  
Notes: Includes bibliographical references and index

## Indexes

1. *The cover story index, 1960-1989*. Fort Atkinson, Wis.: Highsmith Press; 1990.  
Call Number: AI3.C73
2. *Index to journals in mass communications*. Riverside , CA: Carpelan Pub. Co.; 1995.  
Call Number: P87.I5  
Notes: Looseleaf for updating
3. *People in the news*. New York: MacMillan Pub. Co.; 1996.  
Call Number: CT120.P45
4. Gale Research Company. *Business people in the news*. Detroit, MI: Gale Research Company.  
Call Number: HC102.5.A2 B83
5. NewsBank, Inc. *Names in the news*. New Canaan, Conn.: NewsBank, Inc.; 1997.  
Call Number: Z7161.A15 N35

## Other Resources

1. Applewhite, Ashton. *And I quote: the definitive collection of quotes, sayings, and jokes for the contemporary speechmaker*. New York: Thomas Dunne Books/St. Martin's Press; 2003.  
Call Number: PN4193.I5 A6  
Notes: "A Thomas Dunne book." Includes index
2. Plunkett, Jack W. *Plunkett's entertainment and media industry almanac, 2000-2001 the only complete guide to the entertainment and media industry*. Houston, TX: Plunkett Research; 2000.  
Call Number: P88.8 P59  
Notes: Includes index. Available in Net-Library

## Communication Journals

The following is a list of periodicals that can be located in various formats in the library. Those formats can be found on our Periodicals Holdings List. Those formats include current, bound, microfilm, IAC (another form of microfilm) and online. The Periodicals Holdings List is located on the Library Resources page on the Horace W. Sturgis Library website. The list below is very extensive. However, it is not inclusive of all journals in our holdings.

- *Atlas World Press review*
- *Central states speech journal*
- *Columbia journalism review (CJR)*
- *Communication abstracts*
- *Communication arts*
- *Communication education*
- *Communication monographs*
- *Communication quarterly*
- *Communication reports*
- *Communication research*
- *Communication research reports*
- *Communication studies*
- *Communication theory*
- *Communication world*
- *Communications and the law*
- *Communication news*
- *Computer pictures*
- *Computer publishing magazine*
- *Critical studies in mass communication*
- *Discourse and society*
- *Editor and publisher*
- *E-Service journal*
- *European Transactions on Telecommunications*
- *Howard journal of communications*
- *Human communication research*
- *International Journal of Communication Systems*
- *International Journal of Satellite Communications*

- *International Journal of Satellite Communications and Networking*
- *Journal of applied communication research*
- *Journal of business and technical communication*
- *Journal of business communication*
- *Journal of communication*
- *Journal of communication inquiry*
- *Publish*
- *Rural telecommunications*
- *Signal*
- *Southern communication journal*
- *Southern speech communication journal*
- *Speech communication*
- *Step-by-step graphics*
- *Technical communication*
- *Technical communication quarterly*
- *Telephony*
- *Television digest*
- *Television-radio age*
- *Today's speech*
- *Western journal of communication*
- *Western journal of speech communication*
- *Wireless Communications and Mobile computing*
- *World press review*

## Communication Databases

The following communication databases can be found on the Horace W. Sturgis Library website on the “Sturgis Library Electronic Resources” page. Once you are on this page, you may select the database alphabetically or by subject. All databases will have a direct link to the designated site so that you may have access. There will also be a link provided for “off campus access” for each database. Instructions are provided for off campus access.

**ComIndex (Library Access Only)** - Indexes the literature of the communication field, including rhetoric, journalism, mass communication, and speech in 65 journals and annuals. ComIndex is updated annually.

**Communication & Mass Media Complete (off campus access)** - Communication & Mass Media Complete (CMMC) is the result of the merging of two popular communications databases, CommSearch and Mass Media Articles Index. CMMC contains the entire Communication & Mass Media Index (CMMI), plus a full-text collection comprised of more than 160 communication and mass media journals. This database will be the main source of communication full text available via EBSCOhost. CMMC is available in GALILEO. The coverage dates are from the early 1900's to the present.

**Current Contents (scholarly journals)** - a multidisciplinary database that covers approximately 7,000 scholarly journals in the sciences, the social sciences, and the arts and humanities. The database provides article citations, many with abstracts, from 1992 to the present. Current Contents is available in GALILEO and is updated weekly with coverage from 1992 to the present.

**Current Contents Connect (scholarly journal at ISI)** - a multidisciplinary database that covers approximately 7,000 scholarly journals as well as 2,000 books and proceedings in the sciences, the social sciences, and the arts and humanities. The database provides article citations, many with abstracts. Currents Contents Connect is available in GALILEO and is updated weekly with coverage from 1997 to the present.

**Electronics Communication Abstracts** - This database includes citations on electric circuits, electromagnetic waves, semiconductor materials, amplifiers, oscillators, modulators, demodulators, mixers, general purpose and industrial electronic equipment, radar, radio, television, electro-optical communication,

telephone, computer circuits, control engineering, light, optics, lasers, and sound devices. Electronics Communication Abstracts is available in GALILEO and is updated monthly with coverage from 1981 to the present.

**Web of Science** - provides access to the Science Citation Index and Social Sciences Citation Index. These databases can be searched separately, in any combination, or all at once. These databases are unique in that the user can search to find which articles have cited a certain author or article. This technique of doing research allows researchers to find articles that are related to an earlier work. Often this technique turns up articles which are not found through tradition subject and keyword searches. Web of Science is available in GALILEO and is updated weekly with coverage from 2001-2004.

### Communications Suggested Web Sites

Suggested Web Sites are available on the Library Resources page of the library website. It contains a listing of websites in various subjects. These websites have been carefully researched and selected based on content, validity and reliability.

#### **AJR (American Journalism Review) – [www.ajr.org](http://www.ajr.org)**

American Journalism Review is a national magazine that covers all aspects of print, television, radio and online media. The magazine, which is published six times a year, examines how the media cover specific stories and broader coverage trends. AJR analyzes ethical dilemmas in the field and monitors the impact of technology on how journalism is practiced and on the final product. The magazine is owned by the Philip Merrill College of Journalism at the University of Maryland.

#### **Newslink – [www.newslink.org](http://www.newslink.org)**

NewsLink Associates is an academic and professional research and consulting firm studying electronic publishing and visual journalism. Its **research report, [Tomorrow's News Today](#)**, is a critically acclaimed, definitive and affordable resource for all potential on-line publishers. Weekly articles on journalism in the U.S. plus more than 8,000 links to magazines, broadcasters, news services and newspapers around the world.