



**President's Planning and Budget Advisory Committee  
Notes – November 2, 2007**

Present: Black, Carter, Dennison, Devine, Epps, Fein, Gayler, Hinds, Johnson, King, Lyonss, Matson, Mixson-Brookshire, Papp, Paonessa, Paul, Perry-Johnson, Rascati, Rechsteiner, Robbins, Taylor, Ziegler

Chairman Paul opened the meeting by asking for a report from Dawn Gamadanis. She provided a peer analysis, which will be updated for distribution at a later date. Next, Gamadanis explained the relationship between auxiliary services and the Foundation, noting that the Foundation charges the university about .25% of the total bond debt to service the debt. Based on costs for the existing decks and anticipated cost for the deck currently under construction, debt service will amount to approximately \$200,000 per year for 30 years. Papp asked that the costs be broken down by audit costs, legal fees, management costs, etc. incurred by the Foundation.

**ACTION:** Paula Campbell will be asked to present on the role of the Foundation in supporting the University and the USG.

Campus operating units have submitted budget requests in the amount of \$17 million. Key needs were outlined as follows:

*Academic Affairs* – Black has pared the list to \$8 million. Requests have been linked to the Strategic Plan and include replacement of ICAPP funds, operating funds for the Bailey Performance Center, and the addition of new faculty positions. Coles College is the top priority this year, followed by Science and Math and the Bagwell College and so on. Forty faculty positions are needed just to maintain the current student/faculty ratio. To decrease the ratio by 1% will require 65 new faculty positions. These figures are based on growth of about 800 FTE.

*External Affairs & University Relations* - Perry-Johnson is requesting \$609,500. which includes personnel to support marketing efforts and improvement of the university's profile, increased advertising dollars, and additional production/design expertise.

*Operations and Technology* - Hinds has requested a total of \$5.5 million, which includes implementation of a new management system called SAS, additional resources for Human Resources, additions to Library collections, subscriptions and books, additional personnel in Facilities and Design, additional personnel in the Bursar's Office and hiring a Control Monitoring Officer. (Papp noted that we received a good audit report with no

significant findings, however one requirement of the audit is to hire a Control Monitoring Officer to improve risk management.) Information Systems must replace Groupwise; HP servers needs to be replaced with back-up location provided on campus; Banner needs backup in a secure secondary location. There is an additional \$5 million needed for upgrades that is not included in the budget request.

*Student Success & Enrollment Services* - King noted that KSU is dead last in monies spent on student services. The goal should be to reach the mid-point among comprehensive universities. She is requesting additional personnel and operating funds to support the judiciary office, a “digital back office” to expedite document processing, additional counselors to handle increased student needs, staff to man the financial aid call, CAPS counselors to respond to increased student requests, experiential education professionals to increase internships and coops, personnel in the Recreation Center, administrative support for International Student Retention and Business Operations, and support for a joint effort with Academic Affairs and the Honors Programs. Also needed are operating budgets for SASS (student athletes) and CRP (collegiate recovery center), as well as funds for travel and technology. Currently 18 staff members share \$10,000 in travel dollars.

ACTION: Gamadonis was asked to determine the cost needed to bring KSU within the average range in SSES funding.

*Robbins* requested funds totaling \$269,600 to support the Ombuds office and the formation of an independent Diversity and Equity Forum. The Ombuds Office funding includes an associate to respond to staff needs. To economize, she proposes providing release time to a qualified existing employee. Also needed are limited funds for travel and training. Data from other institutions is available to support the request. The Diversity and Equity Forum would include hiring a Director and utilizing part-time faculty fellows (similar to CETL model), as well as provide start-up operating funds.

*Office of Legal Affairs and EEO* – Devine has asked for \$369,000 in personnel and operational funds to support three additional positions aimed at strengthening the legal office and better equipping them to meet the needs of the university community.

Papp asked the Committee to consider the above suggested priorities within the context of the stated goals of the Strategic Plan. At the next meeting be prepared to trim the list from \$6 million to \$4 million.

The meeting adjourned at 3:30pm.