

## 2025 Schedule Building Dates and Deadlines

<b>*All Dates Are Subject to Change*</b>	<b>Spring 2025</b>	<b>Summer 2025</b>	<b>Fall 2025</b>	<b>Fall 2025 Block Scheduling</b>
Schedule Building Information Session	June 17, 2024	NA	NA	NA
Schedule Building Refresher Training	June 10 @ 9am	September 30 @ 9am	November 11 @ 9am	October 21 @ 9am
<b>Schedule Builder OPENS</b>	June 10 (M)	September 30 (M)	November 11 (M)	October 21 (M)
Crosslisted Sections Submitted to Registrar	July 15 (M)	October 15 (T)	January 8, 2025 (W)	January 8, 2025 (W)
Updated Excluded Room Lists	July 15 (M)	October 15 (T)	January 8, 2025 (W)	January 8, 2025 (W)
Last Day to Submit Course Changes <b>*Includes Classroom Relocations*</b>	January 2, 2025 (R)	May 1 (Maysession & 10 Week) May 21 (4-week 1, 6-week & 8-week) June 20 (4-week II)	August 6 (W)	August 6 (W)
<b>Schedule Builder CLOSES at 5:00pm</b>	July 9 (T)	October 18 (F)	December 6 (F)	November 1 (F)
<b>EMS Opens to Set Preferences at 8am</b>	August 26 (M)	October 28 (M)	January 20 (M)	January 20 (M)
<b>Registrar Refresher Sessions Set Preferences</b>	August 26 (M) 9AM	October 28 (M) 9AM	January 20 (M) 9AM	January 20 (M) 9AM
<b>EMS Closes Set Preferences at 5pm</b>	August 27 (T)	October 29 (T)	January 21 (T)	January 21 (T)
<b>EMS Opens to Set Pre-Assignments at 8am</b>	August 28 (W)	October 30 (W)	January 22 (W)	January 22 (W)
<b>EMS Closes Pre-Assignments at 5pm</b>	August 29 (R)	October 31 (R)	January 23 (R)	January 23 (R)
Pre-Assignment Clean Up (Registrar)				
Optimization (Registrar)	Sept 3 (T) & Sept 4 (W)	Nov 4 (M) & Nov 5 (T)	Jan 27 (M) & Jan 28 (T)	Jan 27 (M) & Jan 28 (T)
<b>EMS PUBLISH</b>	September 5 (R)	November 6 (W)	January 30 (W)	January 30 (W)
<b>No/Low-Cost</b> applied by Department via CONNECT	September 18 (W)	February 14 (F)	February 14 (F)	February 14 (F)
Schedule of Classes PUBLISHED Online for Viewing	September 23 (M)	February 17 (M)	February 17 (M)	February 17 (M)
Registration Begins	October 11 (F)	March 7 (F)	March 7 (F)	March 7 (F)
Deadline for All Crosslist Requests/Modifications	January 2 (R)	May 7, 2025 (W)	August 6, 2025 (W)	August 6, 2025 (W)
HIPS list sent to Departments for Review	One week following the end of Drop/Add	One week following the end of Drop/Add	One week following the end of Drop/Add	One week following the end of Drop/Add
HIPS -verified by Department	February 1	July 1	October 1	October 1