

## Guidance on the Posting of Syllabi

At the May 15, 2025, meeting, the Board of Regents approved a request from the Board's Committee on Academic Affairs that all institutions within the University System of Georgia post course syllabi on their public websites. This will ensure that students receive information about course content, course requirements, and the evaluation methods employed.

### General Guidance for Fall 2025 Classes

- Internal Consistency: Institutions should determine how and where syllabi will be posted and maintain consistency across all units (e.g., Department, College, Provost's Office, etc.).
- Institutions should develop a procedure/process of collecting, updating, and verifying that all syllabi are posted.
- Syllabi must be posted at least one week before the first day of class.
- If changes are made to any of the requirements below, the updated syllabus should be posted at that time; no need to update for weather-related changes. Consider ways to track when updates occur.
- If multiple sections of a course are **exactly the same**, one syllabus with the applicable section numbers can be used. Include a statement indicating that all sections of the courses utilize the same syllabus and a statement about the faculty who are teaching the course (e.g., instructors are drawn from the department).

### At a minimum, the posted syllabus must include the following information

- Course Prefix, Number, and Name
- Semester and Academic Year
- Course Description
- Course Learning Outcomes: These are the approved outcomes for the course.
- Required Course Materials: List of textbooks with ISBN, articles, lab supplies, equipment, course packs, etc. that students are expected to read or reference as part of the course.
- Grading Policy: Specify how final grades will be determined, including weighting scales or points assigned to various course requirements.
- Attendance Policy
- Academic Honesty/Integrity Statement
- Core IMPACTS Statement (if applicable)

A week before the 2025-2026 academic year begins, institutions must post syllabi for courses offered as part of Core IMPACTS and those related to education within Colleges and Schools of Education. If you offer courses that are part of eCore/eCampus, you can use a single link to direct students to an eCore syllabus site. (eCampus is working on this page and the link will be sent out as soon as it is available.)

For Spring 2026 and Summer 2026, syllabi for these classes should be available at the time of registration.

In the coming months, USO Academic Affairs will develop guidance for posting syllabi for all courses offered at institutions, as well as CVs containing faculty credentials and research focus.