

### **KSU Accompanying Area policies**

Students are required to submit all accompanying requests via the new online webform: <https://ksucollegeofthearts.wufoo.com/forms/mi6zpay1wa6811/>

Any further inquiries and concerns can be directed to the accompanying coordinator, Eric Jenkins, at the following email address: ([ejenki39@kennesaw.edu](mailto:ejenki39@kennesaw.edu))

Students must provide the collaborative pianist with the music a minimum three weeks prior to first rehearsal and five weeks prior to performance, or else a pianist will not be assigned. The only exception to this rule is when the performances occur within the first five weeks of the semester; in this instance, scores must be received within the first two weeks.

The applied teacher, student, and pianist must mutually agree upon and schedule the student's hearing and all other performance events once recitals are scheduled. Rehearsals will not begin until all dates are scheduled and confirmed with the student and his or her collaborative pianist.

Students must provide their collaborative pianist with original scores, or two-sided copies of the music with holes punched, unless the assigned pianist says otherwise. Please retain the original page turns from the score. Pages may be taped together but should not be stapled. Copies must be legible. Copies need to include all the notes to be played. If the music is illegible or incomplete, it will be returned to the student. The collaborative pianist must be notified immediately if repertoire or schedule changes must be made; an effort for accommodation will be considered, but not guaranteed.