

## EPCC/TEC Meeting Agenda – 8/21/25

### Committee Voting Membership

Name	Representing
Lorilei Thompson	INED
Jessica Stephenson Reaves	EECE
Nik Clegorne	Educational Leadership
Brian R. Lawler	SMGE
Matthew Wilson	SITI
Darren Crovitz	CHSS
David Roush	COTA
Monica Gerda	WCHHS
Melissa Driver	Dean's Representative
Kawonza Jones-Wilson	CEPP
Jessica Stephenson Reaves	BASSC

### Ex Officio and Other Attendees

Name	Representing
Kellie Johnson	
Angela Lewis	
[Enter Attendees]	

### **Meeting Procedure**

Call to Order

Record Attendance

- Member introductions – Name, who you represent, experience with EPCC/Curriculog

Establish Quorum (Six Members or Greater)

Approve Agenda, Matt Jessica

Approve Minutes

Reports/Announcements:

Old Business

New Business

- [Website](#) and terms
- Review bylaws
  - Associate Chair Nominations
  - Meeting Secretary Nominations
- Discuss proposal review process
- Committee preference on editing process
- Meeting Schedule discussion

Final Discussion/Announcements

Adjournment: Meeting adjourned at

### **Business Procedure**

Presentation of Proposal

Feedback Discussion

Motion (Anytime)

Motion Seconding

Motion Discussion

Vote

### **Old Business**

Agenda Item or Curriculog Proposal	Pre-Meeting Notes/Comments	Meeting Notes/Comments
NA	NA	NA

## New Business

Agenda Item or Curriculog Proposal	Comments	Meeting Notes/Comments
Website and terms		Clegorne discussed website updated and asked membership to relay any needs for revision.
Review Bylaws		Discussed previous bylaw revisions. Driver noted that EPCC members should pay close attention to EPCC references in College bylaws. Nominations requested for recording secretary and associate chair.
Review Process		Discussed the typical review timeline 10 days from each EPCC meeting and process for completing the review column on the agenda
Preference on Editing process		Discussed the balance between "finding and way to yes" on proposals but managing time well. Committee agreed that minor to moderate revisions can be done in meetings or with chair for second reading, respectively.
Fall Meeting Schedule		Discussed meeting schedule inclusive of extra meeting in November.