

Mentor Commitment Form

Candidate Name: _____ Cert ID: _____

The Kennesaw State University's graduate Instructional Technology programs are designed to prepare candidates to use technology in their own classrooms, become technology leaders in their schools, and even to seek full or part-time technology specialist positions, if they choose. The programs are designed to be completed in a time-frame of 18-24 months. The content for the programs is based on [technology standards for educators](#) published by the International Society for Technology in Education (ISTE-E) and the Georgia Professional Standards Commission (GaPSC-IT). To show mastery of these standards, candidates will engage in authentic, field based-learning assignments in all of their courses.

Mentor Commitment:

As a mentor, your roles will be to:

- Familiarize yourself with the ISTE-E/GaPSC IT Standards.
- Complete a brief video-based training related to the role of a mentor in KSU's graduate Instructional Technology programs. The mentor's will complete this training after you have been admitted into the program.
- Collaborate with the candidate to complete a pre-assessment of the candidate's knowledge of the ISTE-E/GaPSC-IT Standards upon entry to the program. This collaborative assessment will help you and the candidate establish a baseline for performance and identify areas where future field experiences will be most helpful.
- Meet with the candidate to discuss their field-based assignments each semester and to coach them as they achieve mastery of the ISTE-E/GaPSC-IT standards. Examples of coaching activities typically include (1) providing ideas for assignments, (2) helping the candidate reflect on their field experiences, and (3) offering feedback on their field-based performances in K12 schools.
- Provide, as necessary, feedback to university faculty on the candidates' proficiency of the ISTE-E/GaPSC-IT standards. This will include completing brief online surveys at the mid- and end-point of the candidate's program. Your feedback will be based on regular, meaningful interactions with the candidate throughout their program.

Mentor Qualifications:

A qualified mentor **MUST** have

1. A clear, renewable PSC **Instructional Technology, School Librarian and/or Computer Science (P-12) certificate**, and
2. At least three-years of professional experience in teaching, service, or leadership in P-12 education, and
3. Advanced knowledge related to the effective use of technology in P-12 instruction. Advanced knowledge can be demonstrated by one or more of the following. Please address all that apply.

	State Certification in Instructional Technology (example - an S-5, S-6, or S-7 in instructional technology in Georgia)
	State Certification as a Media Specialist (example -an S-5, S-6, or S-7 in as a Media Specialist in Georgia)

Please return to the candidate to be included with their application package.

	Completion of a graduate degree in instructional technology Degree & Major: Institution: Year Awarded
	Completion of a graduate degree in a related field that emphasized the effective use of technology for student learning (examples - a curriculum and instruction, content program, or teacher leadership degree with technology-related content included in course work) Degree & Major: Institution: Year Awarded
	Experience in using technology in effective, innovative ways to support instruction in P-12 classrooms as represented in the ISTE-E/GaPSC-IT standards. Briefly describe your experience that qualifies you to mentor this candidate (limit 150 words):
	Experience in managing technology programs and/or providing technology-related professional development to educators (examples - a technology director, a technology specialist/coach, a principal, an assistant principal, a teacher leader helping other teachers). Briefly describe your experience that qualifies you to mentor this candidate (limit 150 words):

By signing this Mentor Commitment form, I acknowledge that I meet the qualifications marked above and that I agree to serve as a mentor for the candidate named on this form.

Mentor's Printed Name

Mentor's Title

Mentor's GaPSC CertID#

Signature

Position

Date

School Name

School System

School Zip Code

Form Updated November 2025

Please return to the candidate to be included with their application package.