

DISMISSED STUDENTS

CCSE Undergraduate Advising Center • ccseadvising@kennesaw.edu

What is Academic Dismissal?

A student on academic probation will be dismissed if:

- The student does not earn a 2.0 or higher term (semester) grade point average
- Or the student is on academic probation for three (3) consecutive semesters.

An academically dismissed student is not in good academic standing at KSU and is not eligible for immediate readmission.

Readmission to the University after dismissal:

- After the **first academic dismissal**, a student may be considered for readmission after an absence of one semester, summer counts as a semester. A dismissed student must apply for readmission through the Office of Undergraduate Admissions prior to posted deadlines.
- After the **second academic dismissal**, a student may be considered for readmission after an absence of one calendar year from the end of the semester for which the second dismissal occurred. A dismissed student must apply for readmission through the Office of Undergraduate Admissions prior to posted deadlines.
- After the **third academic dismissal**, the student will no longer be eligible for readmission without the approval of the University Academic Standing Committee.

Any exceptions to this policy must be appealed to and approved by the University Academic Standing Committee. Information on academic appeals is available on the Office of the Registrar's website.

Application Checklist

□ Submit your application and \$40 application fee online by the appropriate posted deadline for your desired semester of entry. Ensure that on page three, under Enrollment Information, you select the *Readmitted* application type.

□ Submit official transcripts from all colleges, universities or schools attended after you were enrolled at Kennesaw State University and before the time you apply for readmission. You will need to make arrangements with each college, whether credit was completed or not, to have a complete official transcript forwarded to the Office of Undergraduate Admissions at Kennesaw State University.

Failure to submit a complete official transcript from all colleges previously attended may result in a registration hold being placed on your record which will prevent you from registering for classes in future semesters.

□ Check your application status.

If you apply for in-state tuition, you must provide proof of lawful presence prior to enrollment.
KSU requires all students to provide proof of immunization of specific vaccines verified by their health care provider. Students should submit their Certificate of Immunization forms upon admittance.

Allow ample time for receipt and processing of all documents. Processing time varies based on the number of applicants and time of year.

> Application and document deadlines by semester can be viewed online: https://www.kennesaw.edu/admissions/undergraduate/admission-requirements/other-students.php

*Deadlines are subject to change. See Academic Calendar for dates.

Readmitted Students Next Steps

Schedule a Readmit Advising Appointment

Schedule an appointment to see your assigned academic advisor once you have applied and been accepted for readmission. During this academic advising session, we will discuss strategies for success upon returning to complete your degree.

Once this appointment is complete, your Readmit Advising hold will be removed from your account.

Note: If you have trouble with your NetID and password login, contact UITS at 470-578-3555 or <u>studenthelpdesk@kennesaw.edu</u>.

Be sure to keep your appointment with your academic advisor!