

FREQUENTLY ASKED QUESTIONS

How do I access the conference program?

In order to access the program, you will need to be a paid [registrant](#) for the conference. Once you have registered, you will log into [Oxford Abstracts](#) with the email you registered with. You should see SoTL Summit 2025 on your dashboard. For ease of access, we have included the [dashboard for the conference here](#) and the [program for the conference here](#).

What do I do if I do not have an Oxford Abstract Account?

You can create an Oxford Abstract account for free! Please follow the [instructions for creating an account](#) and utilize the email you registered with to create your account.

I can see the titles for sessions, but how do I review the abstracts for the sessions I may be interested in attending?

Simply click on the session, then click the title of the presentation you wish to join, and further details including the abstract and authors will appear.

How do I join the session?

1. Log into your Zoom Account. If you do not have a Zoom account, you can follow instructions for [creating a Zoom account](#).
2. Access the [conference program](#). If you are not automatically logged in, log in with the email you registered with.
3. Click on the session you wish to join.
4. A box will pop up with information about the session (including attachments to access the abstract for each session). In this pop-up window, you will also see a blue box that says "Join Session". If you do not see this pop-up window, you may need to allow pop-ups.

More information about viewing sessions can be found on this Oxford Abstracts help page: [Viewing Sessions and Abstracts in the Conference Program](#).

How can I bookmark sessions to create my dream SoTL Summit schedule?

Please follow the instructions provided by [Oxford Abstracts to bookmark sessions](#).

Can I have an AI note taker/bot for the sessions I attend?

The use of automated meeting assistants ("AI note takers" or "bots") can pose privacy risks and has the potential to stifle conversation and open inquiry. For this reason, if an AI note taker is seen as a participant in the meeting, it will be removed from the meeting by the moderator. If you need any accommodations for attending this virtual conference, please email sotlsummit@kennesaw.edu.

What would I use the chat feature for?

The chat feature in Oxford Abstracts can be used to reach out to individual participants with questions about their session. It can also be used to form small groups for further discussion. See this [Oxford Abstracts help page](#) for more information.

How can I access the poster sessions?

You can access the poster gallery, which is available for the duration of the conference, from the left navigation bar of the program, or through [this direct link](#).

When I am presenting a session, how do I share my screen?

Simply select the "share screen" icon within Zoom, then select the window of your screen you'd like to share. See [this help page](#) for more information.

I will be teaching a class during part of the conference. Will sessions be recorded so I can view them later?

Yes. All sessions will be recorded for registered participants to view approximately two weeks after the conference. To view the recording, return to the program and select the session. A "View Recording" button will be in place of the "Join Session" button.

What do I do if I am still having technology issues and cannot find an answer here?

We will be monitoring the sotlsummit@kennesaw.edu email during the duration of the conference. Please reach out to us through that email address and someone will return your message right away.