

Commencement Ticketing Process Spring 2024

Important Dates	Details
MONDAY, February 19	<p>Commencement Attendance (Marching Order) will open for students to RSVP their attendance, update their name and provide pronunciation of their names for the commencement cards.</p> <p><i>Students will receive an email from Marching Order on Monday, February 19 when the portal is open and ready to accept reservations.</i></p> <p>Students MUST RSVP to walk in the ceremony and to receive their four guest tickets. Students who do not RSVP may not be able to participate in the commencement ceremony and will not be issued guest tickets.</p>
SUNDAY, March 24	<p>Deadline for Summer 2024 petitioned students to be included in Spring 2024 ceremonies. Any students who petition to graduate for Summer 2024 past March 24th will only be allowed to attend Fall 2024 commencement ceremonies. There are no exceptions to this date.</p>
FRIDAY, April 12	<p>Commencement Attendance (Marching Order) Portal closes for students to RSVP their attendance, receive their four guest tickets, update their name, and provide pronunciation of their name for the commencement cards. After this date, students WILL NOT be able to change their name submission to be announced during the ceremony, as the data has</p>

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	been downloaded by Marching Order to begin the name recording process.
THURSDAY, April 18	Four (4) guest tickets will be issued to every student who has RSVP'd to participate in the commencement ceremonies. Students who do not RSVP by the deadline may not receive their four guest tickets.
THURSDAY, April 25, at 10AM	<p>Students who RSVP their attendance will be able to log into the ticket portal to purchase two additional tickets, on a first come first served basis, as available. No additional tickets will be allowed and using the ticket portal will be the only way to purchase additional tickets.</p> <p>TICKETS CAN BE PURCHASED HERE BEGINNING AT 10AM (LINK COMING SOON)</p> <p>Please email all ticketing questions to stadium@kennesaw.edu or call 470-578-4849.</p> <p>Additional tickets will not be available on the days of commencement.</p>
February 19 through April 25	Emails and text messages will be sent to students regarding the information related to commencement and tickets. Students must be checking their KSU student email for important commencement and ticketing information.

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1. Monday, February 19, ***Students will receive an email from Marching Order on Monday, February 19 when the portal is open and ready to accept reservations.*** The Commencement Attendance (Marching Order) will open for students to RSVP their attendance, update their name and provide pronunciation of their names for the commencement cards. Students MUST RSVP to receive their four tickets.
2. Friday, April 12, the Commencement Attendance (Marching Order) Portal closes for students to RSVP their attendance, update their name and provide pronunciation of their names for the commencement cards. **After this date, students WILL NOT be able to change their name submission to be announced during the ceremony, as the data has been downloaded by Marching Order to begin the name recording process.**
3. On Thursday, April 18 at 10AM, four (4) tickets will be issued to every student who has RSVP to participate in the commencement ceremonies.
4. On Thursday, April 25 at 10AM, students will be able to log into the ticket portal to purchase additional tickets, on a first come, first served basis. This will be the only way to purchase additional tickets, as tickets will not be available on site for purchase. **Please email all ticketing questions to stadium@kennesaw.edu and/or call 470-578-4849.**
5. Emails and text messages will be sent to students regarding the information related to commencement and tickets from February 19 through April 25. It is each student's responsibility to review their KSU student email address and follow the instructions related to petitioning to graduate and to RSVP to participate in the assigned commencement ceremony.