

Adult Learning Committee Meeting Agenda
Monday, November 14, 2016
2:30 – 3:30 pm

Attendees: Elke Leeds, Laura McGrath, Greg Conrey, Sam Pierquet, Harrison Long, Kim West, Mike Dishman, Becky Rutherford, Joseph Hamm

Virtual Attendees: Joan Dominick, Greg Wiles

2:30pm – Approval of Minutes & December Meeting

- Approval of minutes
 - Motion to approve: Greg Conrey, Joan Dominick Seconded
 - Will follow up with an email to everyone else for their input
- December Meeting?
 - Will not be meeting in December – will meet in January
 - This will allow for more work to be accomplished prior to the next meeting

2:35pm – CAEL International Conference – Laura McGrath

- Council for Adult and Experiential Learning
- Resources in DropBox for review – CAEL 2016 folder
 - Information provided during meeting can be reviewed
 - Every presentation that was available is in the Dropbox folder as a pdf

2:50pm – Spring ALC Retreat – Elke Leeds

- Value added?
 - Retreat was considered quite valuable by those who attended
- Workshop and Presenters
 - PLA and outcomes
 - Work towards clarifying the process for faculty
 - Focus on where we are now as compared to last year
 - Invite a keynote speaker to provide more ideas towards the future of PLA
 - Operationalize the process within the departments
 - How to support the students through the process?
- Planning Committee
 - Volunteers for the committee to assist in developing the retreat
 - Laura McGrath will obviously be on the committee
 - Elke will follow up with an email to request additional volunteers

3:00pm – ALC MOU Discussion – USG/BOR – Elke Leeds

- RACAL vs ALC (confirmed)
- Refresh MOU – RACAL Priority
 - Confirmed - The ALC works from the principle that nationally recognized, standardized prior learning assessment (PLA) options, such as CLEP, and institutionally recognized challenge exams will be inventoried and thoroughly considered before institutions develop individualized assessments such as the portfolio option.

- ALC institutions agree to accept assessed and transcribed courses from other Consortium members. (Credit v Courses Discussed See Below)
 - Current KSU policy translates most general education courses from fellow USG institutions into “apples to apples” substitutions within our own curriculum. However, transferred courses/credits within each major are typically allocated at *the discretion of the department*. (Long, H.)
 - “Transfer credit evaluations for the major-related coursework are determined *in collaboration with academic departments*.”
 - <http://catalog.kennesaw.edu/content.php?catoid=29&navoid=2338&hl=transfer&returnto=search>
- Each Consortium institution not currently a member of the Servicemembers Opportunity Colleges (SOC) will seriously consider becoming a member. No Longer Exists
 - Need to modernize what the option is at this time
- Each institution will identify a gateway mechanism for PLA options, e.g. PLA 2000 course, workshop, advisement center. – To be modified
 - Gateway mechanism determined by the institution
- Modify and Separate PLA Portfolio costs and PLA course options:
 - Up to \$250 – at the discretion of the Dept.
 - Of the \$250 – allocation at the discretion of the University (100% to faculty)
 - External portfolio review by SME for ALC member institutions, follows \$250/\$200/\$25/\$25
 - Simplify, Simplify, Simplify
- ALC institutions accept the following recommendations of the Fees, Financial Aid, and Sustainability Subcommittee, in order to create a viable funding mechanism for PLA portfolio options:
 - Plans to review the costs associated with departmental challenge exams
 - Becky Rutherford and Mike Dishman will review and research the costs nationwide to determine if our costs are appropriate

YES - Each institution will designate a gatekeeper/coordinator to facilitate the PLA program and will develop an appeals process for portfolio submissions that fail to meet the required standards

NO - A PLA course with a common course description and course outcomes will be implemented on campuses which choose to offer such a course. The PLA course will be a credit course which counts toward graduation and can thus be covered by financial aid. The course will be a pre-or co-requisite for portfolio submissions. (PLA Coordinator and Committee to determine)

MAYBE - The Consortium will offer at least one on-line course;

NO - The revenue source for subsequent PLA portfolio submissions will be a special assessment with tiered pricing based on the number of credit hours of the course for which the student is requesting credit. Flat fee up to \$250

NO - This special assessment may be covered by financial aid indirectly with the student's authorization;

NO - The funding allocation will be to charge the full special assessment upfront and distribute the income based on the following suggested percentages: administrative costs (10%), cost of a shared online advisor (10%), and extra compensation to faculty assessors (80%). The amount recommended is \$250 (\$25 administrative cost; \$25 for online advisor; \$200 to faculty member for assessment services); and successful portfolios will be transcribed as K credit and the portfolio submission process will follow steps outlined by the FFS Subcommittee.

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REVISIT - ALC institutions will accept all available CLEP® tests for all 20 years for which test scores are available from the College Board, uniformly use the American Council on Education's recommended passing score for all CLEP tests, and when any ALC member institution transcripts credit for that institution's course matched to a CLEP test and a student transfers to another ALC member institution, the institution to which the student transfers will not require an additional/original score report. RACAL to revisit age of credit policy

Curiosity - WHY? Transfer credit is not awarded for the following: internships, directed studies, practicums, workshops, orientation classes, seminars, work experience, graduate-level courses, lower-level Nursing courses, or remedial courses.

- It is actually up to the discretion of the individual departments as to whether the transfer credit will apply
- Mostly applies to automatically rewarded transfer credit
- Make the policy (individual departments) available to students regarding what can be transferred into programs

3:20pm - **PLA Update** – Laura McGrath, University PLA Coordinator

- Website updates
 - PLA Inquiry Form is now available to students and faculty