

Adult Learning Committee Meeting Agenda
Monday, January 11, 2016
1:00 pm ~ 2:00 pm

Attendees: Gail Markle, Harrison Long, Bob Mattox, Jim Rutherford, Leslie Himot, Sam Pierquet, Judy Abbott, Elke Leeds

Virtual Attendees: Keith Tudor, Diana Gregory, John Smith, Alice Pate

Guests: David Kirkland

Agenda:

1:00pm – Welcome and Review/Approval of the Minutes

- Motion to approve: Leslie Himot, First; Jim Rutherford, Seconded

1:10pm - Introduction to Materials in D2L Course Site

- D2L Section Name: ALC Committee
 - All members added as instructors
- Materials will be copied from Shared File Folders to D2L
- BB Collaborate will be used to allow for virtual attendance of meetings
- Members can also utilize D2L tools (chat, discussions, etc) for working groups

1:20pm – Digital Badge in PLA – David Kirkland

- Course review and updates
 - Request that members of the committee review the course
 - Username is the member's email address
 - David will send an email with the password
 - Will be requesting Catherine Marieneau (CAEL) and Mary Ellen Dallman to review as well
- Deadline to complete is January 29th
- Launch to greater USG community after the deadline
 - No charge for KSU Faculty to complete the course
 - Outside faculty will be charged a fee
- Wonderful credentialing opportunity for people
 - Very few opportunities are available at a low price point to introduce faculty to PLA
 - Not credit-based or Carnegie-based, but shows learning
 - Can be placed on a résumé or LinkedIn profile

1:30pm – University PLA Coordinator

- Position approved by Faculty Affairs
 - Next step is to post the internal position through AAF and the KSU Inform – update, internal searches are not posted to PeopleAdmin

- Once posted, will be provided to the committee to share with their colleges/departments
- Committee will serve as the search committee
 - Will investigate possible summer release for those qualified applicants
- Records will be kept of applicant questions and responses
 - This information will be available to the committee for search purposes
- Updates shortly on posting, timeline, INFORM announcement, and process

1:45pm – Current Items

- Departmental Coordinator Updates
 - Many of the departmental positions have been filled
 - Jim Rutherford – several new department chairs will have to determine which faculty will be appointed
 - Elke will follow up with missing departments to determine representation
- Website Updates
 - Several updates to happen within the next two weeks
 - Planning on having site ready to begin committee review by January 29
 - Plan is to keep the site very clean and simple
 - Some areas will be listed as Coming Soon
 - PLA University Coordinator, for example
 - Want to ensure information at transfer.kennesaw.edu matches what is presented on pla.kennesaw.edu

1:50pm – Future Items

- PLA Retreat – Full day for ALC and Departmental PLA contacts
 - Off-site location for 65-70 people
 - Allow the departmental coordinators to meet and greet
 - Introduction of the University PLA Coordinator
 - Working meeting to coordinate departmental PLA plans
- Hold the date(s) – Friday March 25th; Friday April 22nd; CONFIRMED - **Friday April 29th**
- Determine invited speakers, topics, and agenda at February Meeting
 - Would like to secure Catherine Marieneau (CAEL), USG Specialists, Military Credit Specialists