

General Education Council (GEC)  
August 18, 2020  
Teams Meeting  
12:30 p.m.

MINUTES

- I. Welcome
  - Attendance was documented based on those members who typed their name in the chat box. (*Attendance attached, quorum present*)
  - Introductions of members were made.
- II. Approval of past minutes
  - Minutes of the February 12, 2020 meeting: Brendan Callahan motioned to approve and Tanja Link seconded. The minutes were approved as written, all who voted in favor.
- III. New Business (*Power Point attached*)
  - Fall online meeting procedure discussion (*Recommendations attached*)
    - Tom Doleys commented that in the absence of GEC by-laws is there any allowance in the recommendations for anonymous voting? It was explained that any anonymous voting would have to be done outside of a meeting and set-up through an electronic ballot or Qualtrics survey method. However, members represent their discipline and not themselves; and in transparency, all curriculum voting should be public.
    - The virtual meeting recommendations were reviewed and discussed. Brian Starks suggested that one sentence be modified for better clarification (see the attached modification in red). Brian Starks motioned to approve and Tanja Link seconded. The recommendations were approved as modified, all who voted in favor.
    - The UPCC has received these same recommendations for modification and adopting at their upcoming meeting on August 27, 2020.
  - GEC Representative to serve on UPCC
    - This was discussed and tabled until September as no nominations were put forth.
  - USG Redesign Update
    - Kris DuRocher recapped what had occurred with the General Education Redesign which was delayed by the USG after the COVID pandemic occurred. It is expected to be restarted in fall 2020 for a fall 2023 implementation.
  - Gen Ed Council Structures Committee
    - Kris DuRocher and Brendan Callahan provided an update on the work of the GEC sub-committee. Brendan summarized the three models that the sub-committee developed; however, the Faculty Senate came back and requested that only one model be put forth. The GEC sub-committee voted to put forth the model that included an Executive Committee. Due to various issues, this item did not successfully make it through the Faculty Senate voting process in the spring and has been delayed until their August 24, 2020 Executive Committee meeting.
    - Based on a question asked, Kris DuRocher stated that GEC meetings are open, and anyone can put forth an idea.
  - Curriculum Forecast for the Fall Update
    - There is a moratorium on new courses unless it is part of a USG initiative.

- DATA1501 will be coming up. It is part of the USG statistics pathway. There was a USG summer work group that included Sherry Ni and Linda Galloway from KSU. The work group developed a USG model, requirements, and content for the course.
- Other things coming up are related to prefix, name, or course number changes. Also, the Chemistry and Economics alignment with the USG.
- Kris DuRocher stated that she is doing an audit of the 1000 and 2000 level courses at KSU and their current alignment with the USG (names and course numbers).
- Deactivation of PHIL2200 will be coming.
- New Resources – website, guide, and resource manual (*Resource Guide attached*)
  - New department name: Curriculum, Instruction, and Assessment (CIA).
  - New department website: <https://cia.kennesaw.edu>
- GEC Fall Focus Discussion
  - Kris DuRocher stated that with a lighter than usual forecast due to the delayed USG Redesign, that perhaps the council could use the time and direct their focus on assessment.
  - The Council has been offered the expertise of Terri Flateby. KSU was found non-compliant on assessment in the 2018-2019 SACSCOC report. Faculty were burdened with the past assessment process; there was a lack of consistency in reporting; and in response to the SACSCOC report, KSU suspended the current model to develop a new model that aligns more with other KSU spaces (i.e. KSU Improve). Assessment must be sustainable.
- GEC Representative to serve on UPCC
  - The topic was revisited, and Carola Mattord put forth Jeanne Bohannon as a nominee. Tom Doleys motioned to approve, and Tim Mathews seconded. Jeanne Bohannon was approved to be the GEC Rep. on the UPCC, all voted in favor.

#### IV. Announcements

- Next agenda deadline: September 1, 2020 by 5:00 p.m.
- Next meeting: September 15, 2020 at 12:30 p.m.; MS Teams

#### V. Adjourn

- Jeanne Bohannon made a motion to adjourn and Meredith Ginn seconded. Meeting adjourned at 1:36 p.m.

kd:djh

Attachments: Attendance, Power Point, Virtual Meeting Recommendations, GEC Resource Guide

General Education Council  
August 18, 2020

	Present (P)	Area	Name of Council Members		Term Expires
1	P	Bagwell College of Education	Brendan	Callahan	2022
2	P	College of Architecture and Construction Management	Peter	Pittman	2021
3	P	College of Computing and Software Engineering	Hisham	Haddad	2022
4	P	Anthropology	Susan	Smith	2022
5	P	Communication	Meredith	Ginn	2022
6	P	Composition	Jeanne	Bohannon	2021
7	P	Criminal Justice	Tanja	Link	2021
8	P	Foreign Languages	Dorian (Lee)	Jackson	2021
9	P	Geography	Brad	Suther	2021
10	A	History	Ryan	Ronnenberg	2022
11	A	Interdisciplinary Studies	Trina	Queen	2021
12	A	Office of the Dean - Perspectives	Nirmal	Trivedi	2021
13	P	Office of the Dean - Leadership and Integrative Studies	Heather	Scott	2021
14	P	Literature	Carola	Mattord	2022
15	P	Philosophy	Susan	Rouse	2022
16	P	Political Science	Tom	Doleys	2022
17	P	Psychology	Lauren	Taglialatela	2022
18	P	Sociology	Brian	Starks	2021
19	P	Economics	Tim	Mathews	2022
20	P	Art and Design	Debbie	Hutchinson	2022
21	P	Dance	Natalie	Berry	2022
22	n/a	Music			Pending
23	n/a	Theatre and Performance Studies			Pending
24	P	Biology - Ecology, Evolution, and Organismal	Matthew	Laposata	2021
25	P	Biology - Molecular and Cellular	Joy	Brookshire	2022
26	P	Chemistry	Huggins	Msimanga	2022
27	P	Mathematics	Bruce	Thomas	2022
28	P	Physics	Ben	Rybolt	2022
29	P	Statistics	Holly	Deal	2022
30	P	Honors College	Brian	Etheridge	2022
31	P	Southern Polytechnic College of Engineering and Engineering Technology	Matthew	Marshall	2022
32	P	WellStar College of Health and Human Services	Mia	Oberlton	2021
	P	Faculty Director of General Education and Curriculum Development	Kris	DuRocher	Non-voting
		*All voting members, unless otherwise indicated			
		<b>Other Attendees</b>			
		COTA	Peter	Fielding	
		CSM	Ken	Keating	
		CHSS	Carmen	Skaggs	

General Education Council  
August 18, 2020

		SPCEET	Lori	Lowder	
		Registrar	Gabe	Lindo	
		Curriculum	Raven	Malliett	
		Curriculum	Amy	Jones	
		Curriculum	Anissa	Vega	
		Curriculum	Pam	Cole	

Attendance was documented based on those members who typed their name in the MS Teams Chat Box. djh 8/18/20

# Welcome!

## The meeting will start shortly.

We ask that everyone mute their mic and turn-off their camera when you are not speaking. (This will assist with bandwidth issues.)

We ask that you please use the “Raise Your Hand” feature to request to speak. (*You need to have the full screen shown to see the “raise your hand” icon.*)

- ▶ Click the icon and wait for your name to be called.
- ▶ If you are not called upon in a timely manner, speak during the next pause in the discussion.

Please turn on your camera when you are speaking for accessibility purposes.

*[For individuals with any hearing impairment, “Live Captions” is available. To turn on “Live Captions”, click on the ellipsis (⋮) and select the option.]*

# General Education Council Meeting

**8.18.2020**

# Agenda

- ▶ **Welcome**
  - ▶ Attendance and Introductions
- ▶ **Approval of past minutes**
  - ▶ Minutes of the February 12, 2020 meeting
- ▶ **New Business**
  - ▶ Fall online meeting procedure discussion
  - ▶ GEC Representative to serve on UPCC
  - ▶ USG Redesign Update
  - ▶ Gen Ed Council Structures Committee
  - ▶ Curriculum Forecast for the Fall Update
  - ▶ New Resources
  - ▶ GEC Fall Focus Discussion
- ▶ **Fall Meeting Information**

1

# Welcome

Please type your name in chat box to record attendance

# Introductions

- ▶ When your college or department is called, please state your name and give a brief introduction.
- ▶ If possible, please also turn your camera on during your introduction.

2

# Approval of Past Minutes

February 12, 2020 meeting

# Minute Approval Process

- ▶ Please type the motion to approve into the chat box
- ▶ To second the motion, please type a second
- ▶ When a vote is called, please type your name and vote

# 3

## New Business

- Fall online meeting procedure discussion
- GEC Representative to serve on UPCC
- USG Redesign Update
- Gen Ed Council Structures Committee
- Curriculum Forecast for the Fall
- New Resources
- GEC Fall Focus Discussion

\*The Chat Box does not always correctly auto-populate a name. For the record, members need to identify themselves.

## Fall online meeting procedure proposal (part one)

- ▶ Voting on curriculum proposals (or other matters) can be done through the Chat Box.
- ▶ Everyone will type their name and any action in the Chat Box.\*
- ▶ Proxies need to type their name, the name of the member they are proxy for and any action (motion or voting)

# Fall online meeting procedure suggestion (part two)

- ▶ Order of actions/motions typed in the Chat Box:
  - ▶ First Motion to Vote
  - ▶ Second Motion to Vote
  - ▶ Meeting Moderator Call to Open Discussion
  - ▶ Meeting Moderator Call to Close Discussion
  - ▶ Meeting Moderator Call to Open Voting (a voting time limit should be agreed upon in advance – suggest one minute).
- ▶ Members identify with their full name and immediately cast vote with “Yes” or “No”
- ▶ Meeting Moderator Call to Close to Voting

# Online Meeting Procedure

## Discussion

- ▶ Discussion or suggestions?
- ▶ Motion

## GEC member on UPCC

- ▶ Call for nominations  
Close of call for nominations  
Motion following approved  
procedure

UPCC meetings are on the 4th  
Thursday of the month from 12:30 -  
2pm

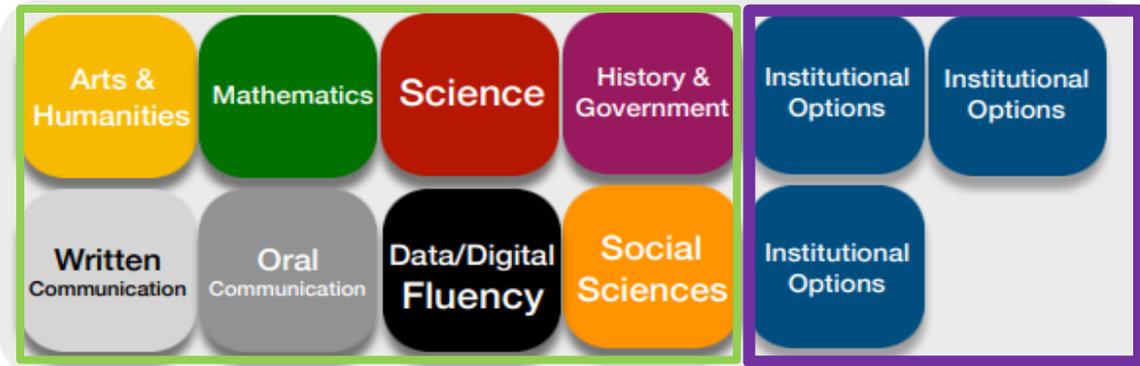
# General Education Redesign Update

- ▶ **May 2019**
  - ▶ Chancellor announced redesign
- ▶ **June 2019**
  - ▶ [Design Principles Committee](#) began work
- ▶ **September 2019**
  - ▶ [Design Principles](#) approved by the BoR
- ▶ **November 2019**
  - ▶ [Implementation Committee](#) established
- ▶ **February 2020**
  - ▶ Draft [curriculum outline released for review](#)
- ▶ **May 2020**
  - ▶ Revised timeline released, one update to Core Elements noted

# Proposed Redesigned General Education Curriculum

*February 2020 Draft*

## CORE ELEMENTS



Each box represents 3 credit hours

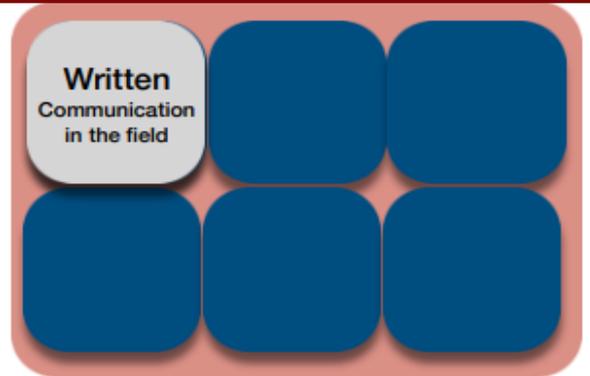
**24 mandated hours of Core Elements**  
Coursework for all USG institutions.

**+9 hours of institutional options**  
Coursework designed to personalize each institutional experience.

**= 33 hours of Core Elements**

## 33 Credit Hours

### FIELD OF STUDY COURSES



**18 Credit Hours**

### EXPLORATORY COURSES



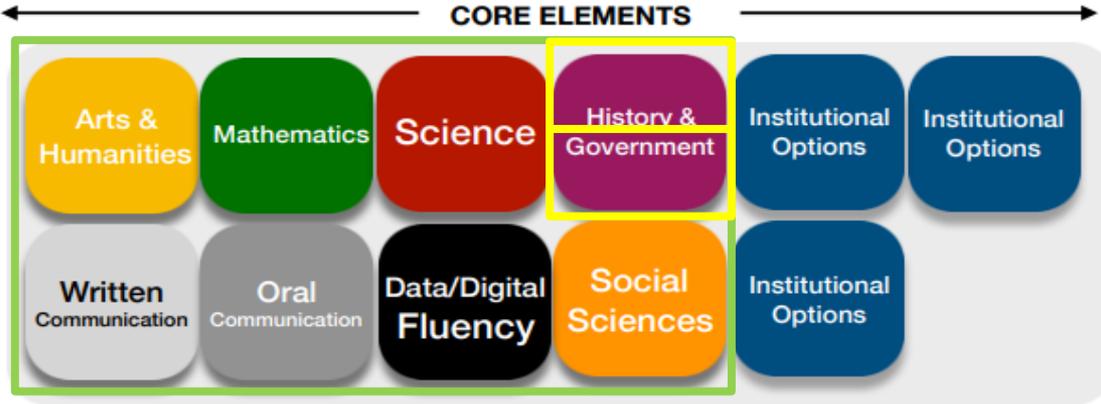
**9 Credit Hours**

**+ 18 hours in the Field of Study**  
This is the Area currently identified as Area F. One course must have a writing in the discipline component.

**+9 hours of exploratory courses**  
Exploratory courses are elective options.

**= 60 total hours of General Education**

# Proposed Redesigned General Education Curriculum

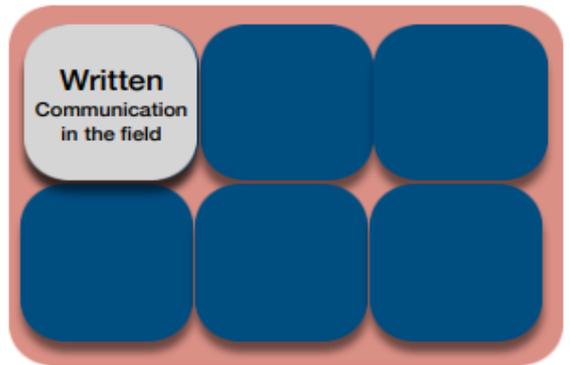


*May 2020 Update*

History and Government will each be an individual required course.

**33 Credit Hours**

← FIELD OF STUDY COURSES →



**18 Credit Hours**

EXPLORATORY COURSES



**9 Credit Hours**

# General Education Redesign Revised Timeline

- ▶ **Fall 2020**
  - ▶ Revision of draft model presented
  - ▶ Feedback opportunities on revision
- ▶ **Spring 2021**
  - ▶ Curriculum submitted for BoR approval
- ▶ **Fall 2023**
  - ▶ Implementation of the Redesigned General Education Curriculum

# GEC Structures Committee Update

- ▶ **Co-chairs Update**
- ▶ **Committee Membership:**
  - ▶ Brendan Callahan (BCOE, Co-chair)
  - ▶ Trina Queen (CHSS, Co-chair)
  - ▶ Renee Butler/Mathew Marshall (Engineering)
  - ▶ Brian Etheridge (Honors)
  - ▶ Monica Gerda (HHS)
  - ▶ Tim Mathews (Coles)
  - ▶ Chao Mei (CSB)
  - ▶ Peter Pittman (Architecture)
  - ▶ Bruce Thomas (CSM)
  - ▶ Nirmal Trivedi (UC)
  - ▶ Edward Eanes (COTA)
  - ▶ Kris DuRocher (Executive Director)

# General Education Curriculum Forecast for Fall 2020

## New Courses

- ▶ DATA 1501  
(formally STAT 1402)

## Changes to courses

- ▶ USG BOR requirements for 1000 and 2000 level courses have consistent number, prefix, name, and description

## Deactivations

- ▶ Courses no longer being for that Area
- ▶ PHIL 2200

# New Resources

- ▶ **New website for Curriculum information**  
[cia.kennesaw.edu](http://cia.kennesaw.edu)
- ▶ **New website for GEC**  
[cia.kennesaw.edu/curriculum-committees/gec.php](http://cia.kennesaw.edu/curriculum-committees/gec.php)
- ▶ **For GEC**
  - ▶ [Resource Guide](#)
  - ▶ [Curriculum Guide](#)
- ▶ **New resources for approvers and originators**  
[cia.kennesaw.edu/curriculum-development/resources.php](http://cia.kennesaw.edu/curriculum-development/resources.php)

# Fall Focus for GEC

- ▶ Assessment
- ▶ Terri Flateby
  - ▶ [On the Board of Directors](#) for the Association for the Assessment of Learning in Higher Education
  - ▶ Former AVP at Georgia Southern
  - ▶ Engaged with AAC&U (Written Communication Rubric)



# 4

## Fall Meeting Information

- Meeting Information
- Next Meeting

# GEC Meeting Information for the Fall

- ▶ All Curriculum meetings links are located on their curriculum committee webpage
- ▶ All meeting links will be emailed a week before the next meeting when the agenda is sent
- ▶ All meeting links for the fall are listed in our D2L site as an Announcement

# Communication

- ▶ D2L is a space for GEC members only
- ▶ The GEC Curriculum website has the archive of meeting agendas and minutes
- ▶ The GenedListserve includes members and people across campus

## Next meeting:

- ▶ September 15, 2020 at 12:30 pm
- ▶ Next agenda deadline: September 1, 2020 by 5:00 pm

# Questions?

- ✓ Motion to Adjourn

**Thank  
you!**

Contact:

Kris DuRocher

[kduroche@kennesaw.edu](mailto:kduroche@kennesaw.edu)

## **GEC Recommendations for Virtual Curriculum Committee Meetings**

For the Fall 2020 semester, UPCC, GPCC, and GEC meetings will be held virtually using MS Teams (Spring 2021 has not been determined). Each committee should review and discuss these recommendations and finalize a document of protocols the committee has voted to abide by. This document will become an official record included with the first meeting minutes.

### **Technology**

MS Teams will be used because it is the university supported system and can be accessed on a computer or mobile device. For meetings to run smoothly, norms must be established for everyone to follow:

### **Expected Behavior**

- Join Meeting early when possible.
- Open the Chat Box (but keep comments related to the meeting content and voting).
- Type your name in the Chat Box to be recorded for attendance.
- Mute your mic and turn-off your camera when you are not speaking. (This will assist with bandwidth issues.)
- The “Raise Your Hand” feature will be used to request to speak.
  - You need to have the full screen shown to see the “raise your hand” icon.
  - Click the icon and wait for your name to be called.
  - Lower the “raise your hand” icon when you are finished.
  - If you are not called upon in a timely manner, speak during the next pause in the discussion.
- Turn on your camera when you are speaking for accessibility purposes. For individuals with any hearing impairment, “Live Captions” is available. To turn on “Live Captions”, click on the ellipsis (⋮) and select the option.

### **Meeting Process (Roles 1, 2, 3)**

- The agenda, meeting documents, and meeting link will be sent to members in advance of the meeting. (The meeting link will also be posted on the Curriculum website – <https://cia.kennesaw.edu/>).
- Role 1 - Moderator (Committee Chair or Designee). This individual will:
  - Lead the meeting
  - Call upon individuals with “Raised Hands” to speak
  - Answer “Chat Questions/Comments”
  - Call for motions and the beginning or ending of a voting session.
- Role 2 - Meeting Support (Curriculum Support Office Member) This individual will:
  - Share a screen presenting the agenda and any other meeting documents/presentations.
  - Documents for presenting **should be** submitted in advance of the meeting for inclusion, unless other prearrangements have been made. (**Note: Additional**

screen sharing access for someone who wishes to present or share a separate document during the meeting can be prearranged.)

- Role 3 – Meeting Recorder (usually the Secretary). This individual will:
  - Record the attendance of the members who self-identify in the Chat Box. (It will be the responsibility of each member to type their name in the Chat Box in order to be counted.)
  - Visitors who will be presenting need to identify themselves as well (through the Chat Box) to be captured for the minutes.
  - Other visitors do not need to be captured for the minutes.

### **Voting Process**

- Voting on curriculum proposals (or other matters) can be done through the Chat Box.
  1. Everyone will type their name and any action in the Chat Box. (The Chat Box does not always correctly auto-populate a name. For the record, members need to identify themselves.)
  2. If an individual is acting as a proxy for someone else, in the Chat Box they will need to type their name, the name of the member they are proxy for and any action (motion or voting). i.e. (John Doe) Proxy for (Jane Doe) and Vote (Yes or No).
  3. Order of actions/motions typed in the Chat Box:
    - ✚ First Motion to Vote
    - ✚ Second Motion to Vote
    - ✚ Meeting Moderator Call to Open Discussion
    - ✚ Meeting Moderator Call to Close Discussion
    - ✚ Meeting Moderator Call to Open Voting (a voting time limit should be agreed upon in advance – suggest one minute).
    - ✚ Members identify with their full name and immediately cast vote with “Yes” or “No”.
    - ✚ Meeting Moderator Call to Close Voting (No additional votes will be counted after the voting is closed.)
  4. Cast your votes in a timely manner.
  5. Pay attention and avoid distractions.

### **Meeting Recording**

- Meetings will be recorded and saved until completion of the official minutes. The Meeting Recorder (Secretary) should have the responsibility of starting, ending, and saving the recording.

# 10 TIPS FOR VIRTUAL MEETINGS

Know your technology - Take time to familiarize yourself with the meeting platform.

(Visit <https://uits.kennesaw.edu/office365/index.php> for tips on how to use Microsoft Teams for online collaboration).

Practice makes perfect - Test run any meeting or online presentation before you have a live audience.

Get help - Assign co-pilot who can run the technology so you can focus on running the meeting.

Create space - Find a place without background noise or risk of interruption. Test your webcam to see how your space looks.

Set expectations - Provide an agenda prior to the meeting with times and links to the meeting. Inform participants if the meeting will involve video, sharing screens, or viewing documents.

Timing is everything - Begin and end meetings on time. Focusing on a virtual meeting can take a lot of energy, so keep meetings brief.

Etiquette is essential - Respect the same group norms and behaviors you would in a face-to-face meeting. Avoid distractions like answering emails during the meeting.

Silence is golden - When you are not presenting or responding, keep your sound muted to reduce background noise and cross-talk.

Keep a record - Most platforms will allow you to record your session. Share ideas and questions in chat and archive them for reference.

Be patient - It is highly likely that meeting virtually is new to many in your team.

(From The OWL HR EXCLUSIVE July 2020 Newsletter)

**NOT ALL VIRTUAL MEETINGS ARE EQUAL. FOR LARGE GROUPS, SET SOME RULES LIKE ASKING QUESTIONS IN CHAT OR SETTING ALL MICROPHONES TO MUTE WHEN ENTERING THE MEETING.**

*Updated 8/18/2020*



**KENNESAW STATE**  
UNIVERSITY

***General Education Council  
Member Resource Guide***

*2020-2021*

## General Education Council Structure

The purpose of the General Education Council, listed the [University Handbook Section 3.1.2](#), notes that the “General Education Council serves as an advocate for and facilitator of the general education program on the KSU campus. It is the voice that speaks for the general education program, much as the academic departments speak for their majors. Its goal is to develop and maintain a unified, integrated, and effective general education program. The council is advisory and submits proposals to the UPCC.”

The General Education Council meetings will occur on the 3rd Tuesday of the month from 12:30-2pm (unless noted in the schedule). A current schedule can be found on the Curriculum Committee’s Master Calendar on the homepage of the [Curriculum, Instruction, and Assessment website](#) on the [GEC website](#). The Faculty Director of General Education chairs the council.

Membership of the General Education Council
One general education coordinator from each discipline represented in the core: anthropology; art and design; molecular and cellular biology; ecology, evolution, and organismal biology; chemistry; communication; composition; criminal justice; dance; economics; foreign languages; geography; history; interdisciplinary studies; leadership studies; literature; mathematics; music; philosophy; physics; political science; psychology; sociology; statistics; and theatre and performance studies
One representative from the Bagwell College of Education
One representative from the College of Architecture and Construction Management
One representative from the College of Computing and Software Engineering
One representative from the Honors College
One representative from the Southern Polytechnic College of Engineering and Engineering Technology
One representative from the WellStar College of Health and Human Services

## Faculty Director of General Education Contact Information

Dr. Kris DuRocher

email: [kduroche@kennesaw.edu](mailto:kduroche@kennesaw.edu)

phone: 470-578-4526

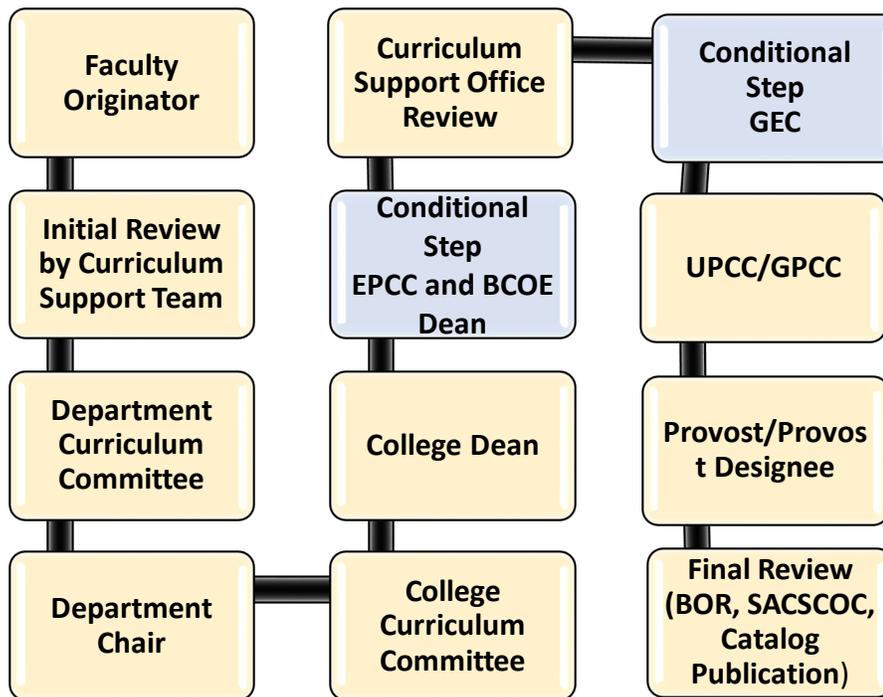
office: Kennesaw Hall, Rm. 3440

## Deadlines and Effective Dates for Curricular Proposals

In general, course proposals desiring to be implemented in the spring semester must be through the entire approval process necessary for that change by mid-October. Only course changes can currently be implemented mid- academic year. All changes to be implemented in the fall catalog must be approved through the entire curriculum review and approval process necessary for that change by mid-February. This ensures that all changes can be processed in time for registration. The draft catalog is published in mid-March and the final catalog on July 1.

## Visualization of the Current Curriculum Process at KSU

The GEC does not review program proposals, only course proposals, and then only course proposals for inclusion in areas A-E. This makes the GEC a conditional step, only for proposals desiring to change to a current course or a new course for Areas A-E.



## Where to Find Curriculum Proposals

Kennesaw State University uses an online curriculum management system called Curriculog for the management of curriculum proposals. Curriculog is designed for faculty and administrators who are involved in adding, modifying, terminating, or deactivating curriculum proposals for courses, minors, certificates, and degree programs. [Login to Curriculog](#) using your KSU ID (without @kennesaw.edu) and KSU password.

Functions of Curriculog
Curriculog provides the correct routing for curriculum proposals
Curriculog ensures that all required fields for course and program proposals are completed
Curriculog provides a repository for curriculum changes
Curriculog allows for curriculum agendas and committee voting online

## The Current Core Curriculum at Kennesaw State University

The current Core Curriculum is composed of five areas, A-E as indicated in the chart below.

<b>Area A: Essential Skills</b>
A1- Communication (6 credit hours)
A2- Quantitative Reasoning (3 to 4 credit hours)
<b>Area B: Institutional Options</b>
B1- Contemporary Economic Issues (2 credit hours)
B2- Cultural Perspectives (3 credit hours)

<b>Area C: Humanities, Fine Arts, and Ethics</b>
C1- Literature of the World (3 credit hours)
C2- Arts and Culture of the World (3 credit hours)
<b>Area D: Science, Mathematics, &amp; Technology</b>
D1- Applied Math (3 to 4 credit hours)
D2- Science Process (7 to 8 credit hours)
<b>Area E: Social Sciences</b>
E1- U.S. Government (3 credit hours)
E2- U.S. History (3 credit hours)
E3- World History (3 credit hours)
E4- Social Sciences (3 credit hours)

## USG Policies Governing the Core Curriculum

The University System of Georgia Board of Regents regulates the use of courses in the core curriculum in order to ensure transferability. Selected regulations are noted in the chart below and the complete version list of policies are in the Board of Regents of the University System of Georgia Academic & Student Affairs Handbook [section 2.4](#).

University System of Georgia Core Curriculum Regulations
The USG denotes required General Education learning goals, but each institution must develop their own learning outcomes for A–E, which must be approved by the University System of Georgia Council on General Education.
The USG requires that every institution have a core curriculum of 42 semester hours.
The USG requires that all institutions use common course prefixes, numbers, and descriptions for specified courses.
The USG requires that all courses in Areas A–E must be taught at the collegiate level and be broadly focused. These courses must clearly address the General Education learning outcomes of the institution.

The USG has rules about how programs may interact with Area A-F courses. Some of the most relevant rules for programs are in the chart below and the complete list of policies are in the University System of Georgia Academic & Student Affairs Handbook [section 2.4](#).

Policies Governing A-F Courses
Every institution must offer a path to completing all Area A–E requirements composed exclusively of 1000 and 2000 level courses.
No course in Area A–E may be a prerequisite for any course outside Areas A–E. No course in one area (A–E) may be a prerequisite for any course in any other area (A–E). There are BOR approved exceptions for students in Nursing, Science, Technology, Math, and Engineering programs. If one course is required in order to complete an Area, that course may be a prerequisite for a course in another Area or for a course outside of Area A–E. For example, ENGL 1101 is a required course and can be a pre-requisite for ENGL 1102 or for any other course.
Physical education activity/basic health requirements may not be placed in Areas A–F.
Orientation courses may not be placed in Areas A–F.

Courses with a primary emphasis on studio, performance, field study, or internship may not be placed in Areas A–E.

Institutions may not permit the completion of any course to fulfill requirements in more than one Area of A–F. Where the same course is authorized in more than one of Area A–F, the student completing the course to meet the requirements of one area must take another course in the second area to meet the requirements of the second area. For example, a student completing MATH 1113 Precalculus in Area A2 cannot also use that course to satisfy Area D1.

This is not an exhaustive list of rules and requirements. The entire list is available in University System of Georgia Academic & Student Affairs Handbook [section 2.4](#).

### General Education Requirements for Specific Programs

Majors in Science, Engineering, and Health programs must follow specific requirements to complete the Core Curriculum Areas A-E. Agricultural Science and Environmental Science Programs have requirements they can choose to implement. To see if a program is classified as a Health, Science, or Engineering program, consult the General Education Program Categorization Table on the [Curriculum Development Resources webpage](#).

Program Categorization	Exemption Type
<p><b>Science Programs:</b> Mathematics, physics, chemistry, biology, engineering technology, architecture, computer science, geology, geography (B.S.), forestry, pharmacy, physical therapy, secondary science, or mathematics education are collectively referred to as “science programs.”</p>	<p><b>Must</b> require pre-calculus (MATH 1113) in A2. <b>Must</b> require two four-hour laboratory science courses in Area D, and may not require that students take a particular science in Area D. <b>Must</b> require a higher math course than MATH 1113 in Area D.</p>
<p><b>Agricultural Science and Environmental Science Programs:</b></p>	<p><b>May</b> require pre-calculus (MATH 1113) in Area A2.</p>
<p><b>Engineering Programs:</b></p>	<p><b>Must</b> require a Calculus I (MATH 1190) in A2 And must require Calculus II (MATH 2202) in Area D1. <b>Must</b> require two four-hour laboratory science courses in Area D, and may not require that students take a particular science in Area D.</p>
<p><b>Health Profession Programs:</b></p>	<p><b>Must</b> fulfill the Area D science requirement with a two-semester laboratory sequence in either physics, chemistry, or biology. The only biology courses that may be used to fulfill this requirement are “Introductory Biology” (BIOL 1107/L) and “Principles of Biology” (BIOL 1108/L). The “Survey of Chemistry” sequence (CHEM 1151 and CHEM 1152) has been designed for the Area D health professions track. Health professions majors have the option of taking the “Survey of Chemistry” sequence <b>or</b> the sequence appropriate for science majors, but they <b>may not</b> fulfill</p>

	their Area D requirements with chemistry courses designed for non-science majors.
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Programs not explicitly listed may be approved if a detailed and supported justification is provided to the AVP of Curriculum and approved.

### **General Education Learning Outcomes**

The General Education program has ten learning outcomes for students engage with over the course of their core curriculum. These learning outcomes are assessed in designated courses throughout the General Education program. They can also be found in the catalog under "[General Education Core Curriculum Requirements](#)."

Written Communication: Students will write and communicate at a college level in various modes, media, and/or rhetorical contexts.
Reading Comprehension: Students will demonstrate an ability to comprehend, analyze, and interpret texts in various modes, genres, media, and/or contexts.
Quantitative Learning: Students will demonstrate the ability to explain information presented in mathematical forms (e.g., equations, graphs, diagrams, tables) and/or convert information into mathematical forms at a level appropriate for the complexity of problems in a college-level course.
Critical Thinking: Students will evaluate and synthesize information to support ideas and perspectives.
Literature: Students will include multicultural, social, or historical contexts in their interpretation of literary work.
Global Perspectives: Students will analyze creative works from multiple international cultures in relation to the historical, political, economic, sociocultural, aesthetic, or personal contexts in which those works emerged.
Applied Math: Students will demonstrate an ability to effectively apply symbolic representations to model and solve problems.
Natural Sciences: Students will demonstrate an understanding of college-level scientific principles, theories, and laws, and apply them to solve problems and explore natural phenomena.
U.S. Perspectives: Students will demonstrate a broad understanding of history, political systems, or culture of the U.S.
Social Sciences: Students analyze the complexity of how historical, economic, and political relationships develop, persist, or change.

### **KSU General Education Course Syllabus Common Language**

The KSU Faculty Senate has approved the following language for inclusion in all syllabi for courses satisfying the KSU General Education requirement. Faculty teaching General Education courses are asked to copy and paste the below paragraph and insert it into their syllabi.

"Syllabus Language for General Education program courses: [Enter course prefix & number] satisfies one of Kennesaw State University's General Education program requirements. It addresses the [insert learning outcome title] General Education learning outcome(s). The learning outcome states: [insert appropriate learning outcome]."

### **Who Regulates Curriculum?**

There are a variety of policies and regulations that regulate curriculum at Kennesaw State University as well as by the University System of Georgia Board of Regents and Southern Association of Colleges and Schools Commission on Colleges (SACSCOC), our institutional accreditor. KSU can interpret and build on USG rules, but cannot contradict or violate them. For more on the policies and guidelines for curriculum, and a more in-depth review than this packet offers on curriculum development and evaluation, consult the Curriculum Guide found on the homepage of the [Curriculum, Instruction, and Assessment website](#).

### **SACSCOC Accreditation Regarding General Education**

Kennesaw State University is accredited by the Southern Association of Colleges and Schools Commission on Colleges. There are several standards that relate to the Core Curriculum.

Principles of Accreditation Related to General Education	
<b>Standard 8.1</b>	
	8.1 The institution identifies, evaluates, and publishes goals and outcomes for student achievement appropriate to the institution’s mission, the nature of the students it serves, and the kinds of programs offered. The institution uses multiple measures to document student success.
<b>Standard 8.2</b>	
	The institution identifies expected outcomes, assesses the extent to which it achieves these outcomes, and provides evidence of seeking improvement based on analysis of the results for student learning outcomes for collegiate-level general education competencies of its undergraduate degree programs.
<b>Standard 9.3</b>	
	The institution requires the successful completion of a general education component at the undergraduate level that: <ul style="list-style-type: none"> <li>a) is based on a coherent rationale.</li> <li>b) is a substantial component of each undergraduate degree program. For degree completion in associate programs, the component constitutes a minimum of 15 semester hours or the equivalent: for baccalaureate programs, a minimum of 30 semester hours or the equivalent.</li> <li>c) ensures breadth of knowledge. These credit hours include at least one course from each of the following areas: humanities/ fine arts, social/behavioral sciences, and natural science/ mathematics. These courses do not narrowly focus on those skills, techniques, and procedures specific to an occupation or profession.</li> </ul>

Source: [Southern Association of Colleges and Schools Commission on Colleges Resource Manual](#)

### **USG Initiatives within the Core Curriculum**

Currently there are several USG initiative’s that interact with the Core Curriculum. These include:

[Complete College Georgia](#)

[Momentum Year](#), which includes focus areas

[Gateways to Completion](#) (G2C)

### **Useful Resources and Links**

[Curriculog training videos in OwlTrain](#)

[Curriculog login for Kennesaw State University](#)

[Curriculum Resources website](#)

[GEC website](#)

[General Education Program Categorization](#)

[Kennesaw State University Catalog](#)

[Kennesaw State University R2 roadmap](#)

[Kennesaw State University 2018-2023 Strategic Plan](#)

[Kennesaw State University Mission and Vision Statement](#)

[Kennesaw State University Handbook Section on Curriculum Review and Approval Process](#)

[Kennesaw State University Handbook Section on the Curriculum Review Process](#)

[Kennesaw State University Handbook Section on Standing University Committees](#)

[University System of Georgia Board of Regents Academic & Student Affairs Handbook](#)

[University System of Georgia Board of Regents Handbook Core Curriculum Section](#)

[University System of Georgia Board of Regents Area F Curriculum Guideline Section](#)

[University System of Georgia Board of Regents Required Common Course Prefixes, Numbers, and Descriptions Section](#)

## Current Course Offerings in Kennesaw State University's Core Curriculum for 2020-2021:

Area A1:	Area C1 continued:	Area D2 continued:
ENGL 1101: Composition I	ENGL 2130: American Literature	PHYS 1112: Introductory Physics II
ENGL 1102: Composition II	ENGL 2131: Early American Literature	PHYS 1112L: Introductory Physics Laboratory II
Area A2:	ENGL 2132: American Literature mid-1800s to Present	PHYS 2211: Principles of Physics I
MATH 1101: Introduction to Mathematical Modeling	ENGL 2300: African American Literature	PHYS 2211L: Principles of Physics Laboratory I
MATH 1111: College Algebra	PHIL 2010: Introduction to Philosophy	PHYS 1112: Introductory Physics II
MATH 1113: Precalculus	Area C2:	PHYS 1112L: Introductory Physics Laboratory II
MATH 1190: Calculus I	ART 1107: Art in Society	PHYS 2211: Principles of Physics I
STAT 1401: Elementary Statistics	DANC 1107: Dance in Society	PHYS 2211L: Principles of Physics Laboratory I
Area B1:	MUSI 1107: Music in Society	PHYS 2212: Principles of Physics II
ECON 1000: Contemporary Economic Issues	TPS 1107: Theatre in Society	PHYS 2212L: Principles of Physics Laboratory II
Area B2:	Area D1:	BIOL 1107: Biological Principles I
AADS 1102: Issues in African & African Diaspora Studies	STAT 1401: Elementary Statistics	BIOL 1107L: Biological Principles I Laboratory
AMST 1102: American Identities	MATH 1113: Precalculus	BIOL 1108: Biological Principles II
ASIA 1102: Introduction to Asian Cultures	MATH 1160: Elementary Applied Calculus	BIOL 1108L: Biological Principles II Laboratory
COM 1100: Human Communication	MATH 1190: Calculus I	Area E1:
FL 1002, CHIN 1002, FREN 1002, GRMN 1002, ITAL 1002, JPN 1002, KOR 1002, LATN 1002, PORT 1002, RUSS 1002, SPAN 1002	MATH 2202: Calculus II	POLS 1101: American Government
GWST 1102: Love and Sex	Area D2:	Area E2:
LALS 1102: Understanding Latin America	SCI 1101: Science, Society, and the Environment I	HIST 2111: United States History to 1877
LDRS 2300: Leadership & Intercultural Competence	SCI 1102: Science, Society and the Environment II	HIST 2112: United States History Since 1877
PAX 1102: Understanding Peace and Conflict	GEOG 1112: Weather and Climate	Area E3:
PERS 2700: Perspectives on the World of Work	GEOG 1113: Introduction to Landforms	HIST 1100: Introduction to World History
PHIL 2200: Ways of Knowing	CHEM 1151: Survey of Chemistry I	HIST 1111: Pre-Modern World History
POLS 2401: Global Issues	CHEM 1151L: Survey of Chemistry I Laboratory	HIST 1112: Modern World History
RELS 1102: Introduction to Religion	CHEM 1152: Survey of Chemistry II	Area E4:
Area C1:	CHEM 1152L: Survey of Chemistry II Laboratory	CRJU 1101: Foundations of Criminal Justice
ENGL 2110: World Literature	CHEM 1211: Principles of Chemistry I	GEOG 1101: Introduction to Human Geography
ENGL 2111: Early World Literature	CHEM 1211L: Principles of Chemistry Laboratory I	PSYC 1101: Introduction to General Psychology
ENGL 2112: World Literature mid-1600s to Present	CHEM 1212: Principles of Chemistry II	SOCI 1101: Introduction to Sociology
ENGL 2120: British Literature	CHEM 1212L: Principles of Chemistry Laboratory II	STS 1101: Science, Technology, and Society
ENGL 2121: Early British Literature	PHYS 1111: Introductory Physics I	ANTH 1102: Introduction to Anthropology
ENGL 2122: British Literature late 1700s to Present	PHYS 1111L: Introductory Physics Laboratory I	ECON 2106: Principles of Microeconomics