Graduate Policy and Curriculum Committee

December 4th, 2019

CL 1009

12:30PM

Minutes

Voting Members Present: Doug Moodie, Tridib Banyopadhyay (Proxy), Reza Parizi, Meng Han (Proxy), Stacy Delacruz, Yi Jin, Bill Bailey, Cherilyn McLester, Rene McClatchey, LeeAnn Lands, Charity Butcher (Proxy), Susan Smith, Marina Koether, Heather Scott, Debbie Smith (Proxy)

Voting Members Absent: Ameen Farooq, Pavan Meadati

Meeting called to order at 12:31.

Agenda - Business Meeting

1. Approval of Agenda - **Moodie 1ˢᵗ, Bailey 2ⁿᵈ. Approved.**

2. Review and Approval of GPCC Minutes (11/6/19) - **Moodie 1ˢᵗ, McClatchey 2ⁿᵈ. Approved.**

3. Review of Executive Committee Minutes (11/13/19)

4. Agenda items:

   a. DS 9900 – presented by . No show.

   b. Educational Assessment Certificate. Belinda Edwards. This is a low enrollment program. This was never approved by PSC, so we have low enrollment. So, we want to remove it. Bailey: no students have enrolled – are any in the pipeline? Edwards: no. **Bailey: motion to deactivate this program and waive second.** Jones: for clarification, this is a termination. **Bailey: amend the motion to terminate this program and waive second. Delacruz – 2ⁿᵈ. Approved.**

   c. Instructional Tech, Ed.D. / ITEC 9100 – present by Julie Moore. Fully online program. Now hitting comprehensive exams but not doing well. Want new strategy. Students come in with various credits, so can't have a course that would make. ITEC 9100 will provide broader overview of the field and help students identify area of interest. Designed to develop skills as doctoral students. McLester – just make electives from 9 to 12. Moore – the course is set up to hone in on research interest and document their own readings to build a "database". Also, there's a community building component to create a social network. Bailey – what's the deadline? Is it Feb? Moodie – Feb 20ᵗʰ. **Moodie – motion to accept change to program and accept course (ITEC 9100) and waive second reading. Bailey – 2ⁿᵈ.** No discussion. **Approved.**

d. Applied Exercise and Health Science, MS – presented by McLester. Want to remove GRE but leave it as optional for admissions criteria. Not changing GPA. Have firmed up the statement requirements. Also want two letters of recommendation. We want to require the rating form and letters on letterhead. Résumé was optional and now want it required. Résumé now has required elements to include (e.g. research, work experience). We looked at the past 7 years of data and how students were admitted. We weren't using the GRE. The predictor of success was undergraduate GPA and letters of recommendation. We looked at peer institutions – some keep the GRE and some don't. Smith: on your form, what are you asking? McLester: we're using the standard from graduate admissions. Smith: do you want to either change those questions to tailor towards the program? McLester: no one wanted to change the Likert scale. We wanted to see the more personal side of the student. We have the option of changing those questions, but no one wanted to. Smith: do you want to give the referees guidance? McLester: we want them to be able to speak as freely as they want to. We want to trust our colleagues. We wanted to give guidance on the personal statement. **Moodie: move to accept these changes in the admissions requirements and waive second reading. 2nd - Bailey. Approved.**

e. Information item: presentation of MS Cyber degree. Presented by Rutherfoord, Baunach, Li, Mattord. Gave presentation. It's a collaborative program that will be housed in the institute. Gave the history of development. Why have a MS Cyber? Lots of jobs and no one to fill them. Did a survey with over 250 respondents with 96% wanting this degree. Why MS? Because 25% of jobs require it, part of the R2 roadmap, within KSU's mission and significant opportunities for external funding. We can do the research – lots of papers, external funding and experienced faculty. Listing of missions and student outcomes. We've recently been allocated two faculty lines in IT and IS to cover future instruction. Listing of curriculum shown; 30 hour program. We are targeting two sets of students: 1) those who wish to further their careers and 2) those who want to get into Cyber (career changing students). We've been successful with career changers. Those students may be required to take up to three foundation courses. Program can be done online and done in 12 months. Courses will last 7 weeks.   Smith: seems like two 7-week courses at a time is asking a lot. Mattord: it's the equivalent of a full-time load. Rutherfoord: we polled students and they were enthusiastic. Doleys – concerns about delivering robust courses back to back? What about RPG? Will students be up to the task? Online also adds another challenge. Are you going to introduce supports to help those students? Rutherfoord – we're currently doing this with the MSIT. We have online tutoring, support from faculty. These are consistent courses (online vs. F2F). We've been very successful. We suspect students will take one at a time.   Smith: what is your definition of success? Rutherfood: they get As and Bs in their courses and graduate. Mattord: in Cyber, all of our students are working and travel is a major part of what they do. This gives them flexibility they don't have in other models. Halfman –if you're interested in International students, they have to have a minimum 6 hours

F2F. 7 week model hasn't been approved yet. Rutherfoord – we know there are federal guidelines. Raines: We've started offering 7 week and we see an increase in research from faculty. Student response is mixed. It can become a heavy load if also have 15 week courses. If a student withdraws from a course, it can be from all courses if they withdraw from only one. Doleys – the MSCM is online. This looks like it's not cohort. We are cohort-based. How many courses are you planning on offering? Li – shows Course Scheduling chart. Forehand: if I'm only taking one course, do I wait 5 more semesters? Mattord: there will be another offering in the Spring. Smith: by the time you've admitted everyone, you're going to have to teach all these courses? Doleys: where do the 5000-level courses fit in this? Li: they're offered every semester. How many students do you anticipate? Li: continues presentation with how this program is different than others in the USG (much more technical than others, also going to have a CyberRange). Rutherfoord: we have a strong undergraduate base. Jones: I have a concern about the foundation courses. These courses are great. You're requiring students to have course overrides because of prerequisites. If there's another way for marking prereq knowledge, we need to find it. Koether: what's a CyberRange? Rutherfoord: it's basically a lab with a private network. The projections show 300 students by the 4th year. Doleys: enrollment projections: the other institutions, what are there enrollments? Li: GaTech has 70 with waiting list of 250. They have higher standards. The other two are very small. Smith: is this an opportunity. Can we give input? I'm totally sold for the need for this major. I think there's some work that needs to be done. You have some math in there – GRA tuition waivers. You should think about why you need GRAs. This doesn't seem research focused for the students. Your current graduates, I don't see anything about what they're doing now. Li: I can attach that to the program proposal. Smith: please address how you're going to recruit for diversity. Li: good point. Tom: can you distribute that PPT? Herrington: Summer doesn't offer a 7-week session. Rutherfood: we'll offer the final in the 8th week. Herrington: as a hybrid course, you don't have the opportunity to have e-campus (for fees). Li: if all courses are online, they won't pay the fees. Moodie: you mentioned hybrid/online, a typical student... will you have enough students to justify hybrid? Rutherfoord: the data suggests that we will. Bailey: In industrial engineering, we've had good success with offering hybrid/online. Dishman: that was awesome – this is how GPCCs should run. Take the time you need to review it properly.

     i. https://kennesaw.curriculog.com/proposal:10757/form

f. Tentative: MS, Information Tech – presented by Li. We want to provide a way for high-achieving students to go into the Masters. Currently, we require a lot of paperwork. If a student has 3.5 GPA, they can go straight into the graduate program. The wording was changed slightly because we want to keep it consistent across our masters programs. Bailey: are you planning on incorporating it into the ABM/UGo? Li: unfortunately, because of the credit hours, the ABM requires at least 150 unique hours. Gwaltney: if you drop below 150, you have to have a

significant justification. Smith: what data supports that a 3.5 GPA indicates success? Chastine: we've run reports at the university level, and 3.5 GPA is what the ABM uses. Doleys: in your major, do students have assigned advisors? Li: yes. Doleys: I wonder if a letter of support from an advisor. Bailey: maybe do this by committee. Chastine: the 3.5 GPA/admissions criteria is what the faculty want and approved. Li: the second change is removing IT 6913 as prerequisite for thesis. Make this elective. **Moodie: move to accept change to the admissions requirements for KSU undergrad students and remove IT 6913 as a requirement for the program.** Smith: we need two motions. **Moodie: I propose we accept the new admission requirements and waive second. 2ⁿᵈ Lands. one opposed, no abstain. Approved. Moodie: motion to remove IT 6913 as required course in thesis option, waive 2ⁿᵈ. Approved**. - https://kennesaw.curriculog.com/proposal:9971/form

5. Old Business: INED 7765, 7766, 7767, 7768. Presented by Driver. This is for the second reading from the previous agenda. Jones: we've attached documentation. **Delacruz: motion to approve the courses. Bailey – 2ⁿᵈ. Approved.** One abstain.

6. New Business: McLester: we need to identify a member for the EC to replace Karim. Dishman: this is about faculty input. This reviews GRAs, Graduate Faculty applications. Raines: I've been asked to carry policy issues back and forth. McLester: we need a voting member to replace Karim. McLatchey has volunteered. **Moodie: motion to approve McLatchey. Bailey: 2ⁿᵈ. Approved.** Danielle Buehrer (by Kevin Gwaltney) - need to make a point that when there's a cross-leveled course, the graduate course needs to be graduate level. You (GPCC) are arbiters of what graduate means. What you judge is at graduate level is what is at graduate level. [Unknown]: Currently, KSU does not have criteria for how that looks, correct? Gwaltney: I believe so. Doleys: Do we have courses like this? Gwaltney: KSU uses the term cross-leveling.

7. Motion to Adjourn. 1ˢᵗ - Moodie, 2ⁿᵈ - McClatchey.