

**Undergraduate Policies and Curriculum Committee (UPCC)
General Committee Meeting Agenda**

MS Teams Virtual Meeting

October 28, 2021

Representing	First Name	Last Name	Present	Proxy Name	Absent
Bagwell College Education	Ethel	King-McKenzie	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Bagwell College of Education	Kim	Loomis*	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Coles College of Business	Daniel	Forsberg	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Coles College of Business	Doug	Moodie*	<input checked="" type="checkbox"/>		<input type="checkbox"/>
College of Architecture and Construction Management	Jeffrey	Collins	<input type="checkbox"/>		<input checked="" type="checkbox"/>
College of Architecture and Construction Management	Hussein	Abaza	<input type="checkbox"/>		<input checked="" type="checkbox"/>
College of Computing and Software Engineering	Dennis "Mike"	Franklin	<input checked="" type="checkbox"/>		<input type="checkbox"/>
College of Computing and Software Engineering	Sarah	North	<input checked="" type="checkbox"/>		<input type="checkbox"/>
College of Science and Mathematics	Michelle	Head*	<input checked="" type="checkbox"/>		<input type="checkbox"/>
College of Science and Mathematics	Prabha	Padukka	<input type="checkbox"/>		<input checked="" type="checkbox"/>
College of the Arts	Nancy	Conley	<input checked="" type="checkbox"/>		<input type="checkbox"/>
College of the Arts	Amanda Wansa	Morgan*	<input checked="" type="checkbox"/>		<input type="checkbox"/>
General Education Council Liaison (1)	Jeanne	Bohannon	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Journey Honors College (1)	Michelle	Miles	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Radow College of Humanities and Social Sciences	Daniel	Farr	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Radow College of Humanities and Social Sciences	Jaime	Cruz-Ortiz	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Southern Polytechnic College of Engineering and Engineering Technology	Jungkyu "Justin"	Park	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Southern Polytechnic College of Engineering and Engineering Technology	Ayse	Tekes*	<input checked="" type="checkbox"/>	Proxy: Jungkyu Park	<input type="checkbox"/>
Undergraduate Student Representative (SGA)	TBD		<input type="checkbox"/>		<input checked="" type="checkbox"/>
Undergraduate Student Representative (SGA)	TBD		<input type="checkbox"/>		<input checked="" type="checkbox"/>
Wellstar College of Health and Human Services	Janeen	Amason	<input checked="" type="checkbox"/>	Proxy: Kendra Mathis	<input type="checkbox"/>
Wellstar College of Health and Human Services	Johnathan	Steppe	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Total Voting Members in Attendance			16		

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Non-voting	First Name	Last Name			
Curriculum Support Office (1)	Amy	Jones	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Digital Learning Innovations, Director	Brichaya	Shah	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Library Services (1)	Christin	Collins	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Office of Accreditation and Policy (1)	Danielle	Buehrer	<input checked="" type="checkbox"/>	Proxy: Kevin Gwaltney	<input type="checkbox"/>
Office of the Provost and Sr. Vice President for Academic Affairs or Designee (1)	Anissa	Vega	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Registrar or Designee (1)	Paul	Parker	<input checked="" type="checkbox"/>		<input type="checkbox"/>
**For virtual meetings, attendance (and quorum confirmation) is documented and based on the individuals attending who typed their name in the chat box to be recorded.					
Guests	Department				
Carmen Skaggs	RCHSS				
Cecile Accilien	Int. Studies				
Daniel Ferreira	Env. Science				
Debra Hill	Admin				
Jerryl Morris	Aca. Advising				
Connie Stone	Registrar				
Frederica Santini	GWS				
Irene McClatchey	Social Work				
Kandice Porter	Wellstar				
Katharine Schaab	IS / Interd.				
Kris Durocher	CIA				
Laura Beth Daws	CSM				
Mardi Richardson	Registrar				
Matthew Wilson	IDT				
Melissa Driver	Inclusive Ed				
Monica Nandan	Social Work				
Raven Malliett	CIA				
Seneca Vaught	AADS				
Nirmal Trivedi	IS				
Traci Redish	Inst. Tech.				

I. Call to Order and Attendance

(Note: Attendance is documented based on those individuals who type their name in the chat box.)

Quorum met with 12 at 12:32pm (more came into the meeting thereafter).

II. Acceptance of Agenda

(Note: If there are no updates or edits, the agenda will stand accepted as written.)

Motion to Approve: Kim Loomis

Second: Jeanne Law-Bohannon

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III. Approval of Minutes from the September 23, 2021 meeting. (*Attached*)

(Note: If there are no corrections, the minutes will stand approved as written.)

Motion to Approve: Ethel King-McKenzie

Second: Jeanne Law-Bohannon

IV. Discussion Items

1) Changes to how the executive committee meeting will run.

- a. These changes are based on the increased organization and efficiency of the CIA Office and it's staff. Therefore, the Executive Committee will review proposals with the goal of determining how long the proposal discussions might be at the meeting of the general body as well as anticipate any points of dissent that might arise. This resulted in a discussion around *if* a representative needs to be present for these Exec. Meetings. We tried that at the most recent Exec. Meeting and determined a middle ground – we will be asking reps to come to an EC meeting for **program** proposals. Once the EC calls together a list of questions regarding the proposals, those questions will be shared with them via Michelle (Chair) in advance to the UPCC meeting.
- b. Any questions about those changes?

2) Changes to how the full body (general committee) meeting will run

- a. The assumption is that all UPCC members have reviewed proposals and the email sent out prior to this meeting solicited questions that have arisen from that review.
- b. We will not be spending any time on any “presentations” from originators since the assumption is that members have reviewed the proposals already.
- c. We will designate 10-minutes on each proposal/package. Michelle asked Kim Loomis to keep track of time.
- d. A reminder – a *majority* vote passes a package; it doesn't have to be unanimous.

V. New Business – Curriculum Review of the Proposal Docket

<https://kennesaw.curriculog.com/agenda:1105/form>

Package #1

Bagwell College of Education

Instructional Design and Technology – Matthew Wilson

- IDT 1100 (New Course)
- IDT 2100 (New Course)
- IDT 3100 (New Course)
- IDT 3200 (New Course)
- IDT 3300 (New Course)
- IDT 3398 (New Course)
- IDT 3400 (New Course)
- IDT 3500 (New Course)
- IDT 4100 (New Course)

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- ☐ IDT 4200 (New Course)
- ☐ IDT 4300 (New Course)
- ☐ IDT 4400 (New Course)
- ☐ IDT 4490 (New Course)
- ☐ IDT 4500 (New Course)
- ☐ IDT 4600 (New Course)
- ☐ Instructional Design & Technology, B.S. (New Program)

Questions:

Project Management Class: How is this different from the other Project Management courses already on the books throughout the university. M. Wilson spoke to the unique aims of this course in relationship to the IDT curriculum.

New Program – describes a sequence of courses. We noticed that there are many courses that are prescribed to be taught in Fall *or* Spring in addition to courses with “B or Better” prerequisites (IDT 3398’s prerequisites). Therefore, how does a student continue to matriculate if they don’t get a “B” and then have to wait a year before taking again. Wilson responded that the “B or better” is ensuring readiness for the field. He spoke at length to the department commitment to helping with students to ensure that they are progressing. Wilson also stated that the department is open to offering those courses more often; the current slate of offerings is based on current faculty available.

Motion to Approve: Doug Moodie

Second: Ethel King-McKenzie

Approved by all present to vote.

Package #2

Bagwell College of Education

Inclusive Education – Melissa Driver / Kim Loomis

- ☐ INED 3300 (Prereq/coreq)

Motion to Approve: Doug Moodie

Second: Ethel King-McKenzie

Approved by all present to vote.

Package #3

Radow College of Humanities and Social Science

Interdisciplinary Studies – Seneca Vaught

- ☐ Diversity and Community Engagement Certificate (Stand-alone) (New Certificate)
- ☐ Diversity and Community Engagement Certificate (Embedded) (New Certificate)

Question: The catalog description and the sequence of courses focus on community engagement in the healthcare sector. And maybe more specifically behavioral health. This specificity is not evident in the certificate title. The Diversity and Community Engagement certificate existed previously at KSU (I believe approved in 2017) and included a set of courses

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that explore these two ideas in a broader context. By utilizing the current certificate title, the opportunity to offer a certificate that addresses a broader context of diversity and community engagement is eliminated, which is discerning given the focus on engagement in our current QEP.

Previous catalog description: The Certificate in Diversity and Community Engagement explores the theory and praxis of diversity concerns as they relate to interdisciplinary study, while giving students an opportunity to design and carry out a community engagement project. It will serve students in a number of majors, providing insight into how diversity issues play out in organizations and community groups while providing them service.

Question: How will the data be tracked (i.e. among students who are completing the embedded certificate (this is not captured in university systems)?

Answer: We will develop a system that will handle this as we go. Cecleie chimed in that we are developing a Certificate in Workplace Relationships – the USG is asking us to identify certificates needed for Interdisciplinary Studies and we are in conversation about how this can be an option there.

Comment from Kandice Porter: We went with this title to be more generic in the event that more specific certificate programs develop.

Comment from Monica Nandan: We want to emphasize that the bookends (first class and last class) are being maintained in this iteration of the Certificate Program. What we are doing is adding a little more focus to the courses in the middle.

Motion to Approve: Doug Moodie

Second: Amanda Wansa Morgan

Approved by all present to vote.

Package #4

Radow College of Humanities and Social Science

Interdisciplinary Studies – Kate Schaab

- ISD 1198 (Prefix, Title Description)
- ISD 3001 (Prefix, Prereq/coreq)
- ISD 3003 (New Course)
- ISD 3004 (New Course)
- ISD 3100 (Prefix, Title)
- ISD 4400 (Prefix, Title)
- ISD 4498 (Prefix, Title, Description, Prereq/coreq)
- LDRS 3400. (Title, description, prereq/coreq)
- INTS 2298, INTS 3398, INTS 4490 (Discontinuation)

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- Interdisciplinary Studies, BS (Program of Study Name, Catalog Description, Major-specific admission requirements/gate, Area F, Program of study requirements, Concentration or Track, Electives, Credit Hour Total, Adding embedded certificate)

Each of these fields in the Interdisciplinary Studies department are all inherently interdisciplinary in terms of origins, philosophies, etc. One of the criticisms of the current program is that the requirements are too flexible.

The program map indicates that there are no prerequisites on any of the courses... Can students take these courses in any order? Is there a sequence? Is it appropriate for a student to take a 3000 level course in their freshman year?

Answer (from Kate / paraphrased) – This can and will be done in advising. ISD 1198 is the PR for 3100 and then 3100 is a PR for Senior Seminar along with 90 credit hours. We have put in prerequisites where we feel necessary.

Question: A question arose about the courses listed for the “Interdisciplinary Courses” and how they differ from “other courses” across the University. In short, how were these chosen?

Answer: Each of these fields that we listed (we feel) are inherently “interdisciplinary” in terms of their origins, methods, and theories. If students take other courses not listed, we cannot guarantee that they will align with our program vision and mission; however, they may. A criticism of the current Interdisciplinary program is that it is *too* flexible.

Question regarding ISD 3003 - This course may be attractive to students outside of the ISD major. How will required courses such as this one in the new ISD BS program that have no prerequisites be protected to ensure that ISD students will be able to enroll in them? We will have to see what demand looks like. We don't anticipate the demand being as high as we reshape the program. It may mean that we need to offer additional sections; however, we have the faculty to support that.

Answer from Kate: The original plan was that this course was going to be a part of a menu of options. This got rejected at the college level. Once we see what demand looks like, we might add another course option here. It might mean that we might have to offer additional sections and we currently have the faculty to support that.

Paul Parker added to chat: CPOs will assist with course demand outside the major.

Additional Question regarding ISD 3003: “Evaluating scientific claims, understanding the common metaphor/analogy structures we use to convey complex topics, finding and reading primary literature, looking at societal participation”... these are all things that are good to have in a literate society and mesh well with a humanities perspective. However, synthesizing published scientific results would seem to be a particular challenge for folk who are not scientists or who don't really have a depth of scientific experience under their belts. Who will be teaching this course?

ANSWER from Kate (from Transcription): This course is proposed by it and at least initially will be taught by a specific current faculty member. I believe their training and background is neuroscience. PhD in neuroscience and they published extensively on engaging with the public in terms of scientific literacy issues, so I have no doubt that's Sarah will find the appropriate way to engage with both folks who have a science based background and those do not. I think we had to condense the description just a little bit because of the 75 word limit, but the original one really was a mutation for both Folx with the science based background and non-science based backgrounds consider this course, so it's something that they are already thinking about as a faculty member in terms of how to

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engage with some kind of potentially two different sets of student students and their varying backgrounds.

Motion to Approve: Doug Moodie

Second: Johnathan Steppe

Approved by all present to vote.

Package 5

Radow College of Humanities and Social Science

Communication and Media – Laura Beth Daws

- GFA 1040 (New Course)
- GFA 2060 (Title, credit hour distribution)
- GFA 2140 (New Course)

Motion to Approve: Doug Moodie

Second: D. Michael Franklin

Approved by all present to vote.

Package #6

College of Science and Mathematics

Ecology, Evolution and Organismal Biology – Dan Ferreira

- ENVS 3100K (Prereq/coreq)
- ENVS 4300 (Prereq/coreq)
- ENVS 4399 (Prereq/coreq, grade mode)
- Environmental Science, BS (Program of study requirements, concentration/track, electives)

Motion to Approve: Doug Moodie

Second: Nancy Conley

Approved by all present to vote.

VI. Other Business

VII. Announcements

- Next UPCC Executive Committee meeting: November 11, 2021
- Tentative Special UPCC General Committee meeting for New Programs: November 18, 2021
- Next UPCC General Committee meeting: December 2, 2021

Meeting schedules with links, agendas, and minutes can be found on the <https://cia.kennesaw.edu> website under Curriculum Committees, UPCC, Schedule/Agenda/Minutes.

VIII. Adjournment – 1:22pm

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