

Undergraduate Policies and Curriculum Committee (UPCC)
General Committee Meeting Agenda
MS Teams Virtual Meeting

April 28, 2022

Representing	First Name	Last Name	Present	Proxy Name	Absent
Bagwell College Education	Ethel	King-McKenzie	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Bagwell College of Education	Soon	Lee	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Coles College of Business	Radwan	Ali	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Coles College of Business	Doug	Moodie*	<input checked="" type="checkbox"/>		<input type="checkbox"/>
College of Architecture and Construction Management	Jeffrey	Collins	<input type="checkbox"/>		<input checked="" type="checkbox"/>
College of Architecture and Construction Management	Hussein	Abaza	<input type="checkbox"/>		<input checked="" type="checkbox"/>
College of Computing and Software Engineering	Dennis "Mike"	Franklin	<input checked="" type="checkbox"/>		<input type="checkbox"/>
College of Computing and Software Engineering	Sarah	North	<input type="checkbox"/>		<input checked="" type="checkbox"/>
College of Science and Mathematics	Michelle	Head*	<input checked="" type="checkbox"/>		<input type="checkbox"/>
College of Science and Mathematics	Prabha	Padukka	<input checked="" type="checkbox"/>	Proxy: M.Head	<input type="checkbox"/>
College of the Arts	Nancy	Conley	<input checked="" type="checkbox"/>		<input type="checkbox"/>
College of the Arts	Amanda Wansa	Morgan*	<input checked="" type="checkbox"/>		<input type="checkbox"/>
General Education Council Liaison (1)	Jeanne	Bohannon	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Journey Honors College (1)	Michelle	Miles	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Radow College of Humanities and Social Sciences	Teresa	Neal	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Radow College of Humanities and Social Sciences	Jaime	Cruz-Ortiz	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Southern Polytechnic College of Engineering and Engineering Technology	Jungkyu "Justin"	Park	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Southern Polytechnic College of Engineering and Engineering Technology	Ayse	Tekes*	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Undergraduate Student Representative (SGA)	TBD		<input type="checkbox"/>		<input checked="" type="checkbox"/>
Undergraduate Student Representative (SGA)	TBD		<input type="checkbox"/>		<input checked="" type="checkbox"/>
Wellstar College of Health and Human Services	Janeen	Amason	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Wellstar College of Health and Human Services	Johnathan	Steppe	<input checked="" type="checkbox"/>	Proxy: R. Shabo (Wellstar)	<input type="checkbox"/>
Total Voting Members in Attendance	14/20				
Non-voting	First Name	Last Name			
Curriculum Support Office (1)	Amy	Jones	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Digital Learning Innovations, Director	Brichaya	Shah	<input type="checkbox"/>		<input type="checkbox"/>
Library Services (1)	Christin	Collins	<input type="checkbox"/>		<input type="checkbox"/>
Office of Accreditation and Policy (1)	Leigh	Funk	<input type="checkbox"/>		<input type="checkbox"/>
Office of the Provost and Sr. Vice President for Academic Affairs or Designee (1)	Anissa	Vega	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Registrar or Designee (1)	Paul	Parker	<input checked="" type="checkbox"/>		<input type="checkbox"/>

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****For virtual meetings, attendance (and quorum confirmation) is documented and based on the individuals attending who typed their name in the chat box to be recorded.**

Guests	dept				
Danielle Herrington	Registrar				
Kris DuRocher	Aca. Affairs				
Mardi Richardson	Registrar				
Rachel Cooke	Aca. Affairs				
Rachel Myers	Wellstar				
Raven Malliett	Aca. Affairs				
Susan Smith	Geo. & Anth.				
Alice Gooding	Geo. & Anth.				
Darina Lepadatu	Soci & CJ				
Garrett Smith	Geo & Anth.				
Kenneth Williamson	Anth.				
Sarah Baumhoff	Financial Aid				
Uli Ingram	Geo & Anth.				

Quorum established at 12:32pm

Acceptance of Agenda

MOTION TO ACCEPT: DOUG MOODIE

SECOND: NANCY CONLEY

Approval of Minutes from the March 24, 2022 meeting.

Motion to Approve: Doug Moodie

Second: D. Michael Franklin

Approved by all present to vote.

Old Business

Package #1

Norman Radow College of Humanities and Social Science

Geography & Anthropology – Susan Kirkpatrick Smith, Nicholas Ellwanger, Alice Gooding, Wayne Van Horne & Kenneth Williamson

- ANTH 1105 (New Course)
- ANTH 4105 (New Course)
- ANTH 4424 (New Course)
- ANTH 3300 (prereq/coreq)
- ANTH 4420 (title, description, prereq/coreq, credit hour distribution)
- ANTH 4440 (new course)
- ANTH 3320, ANTH 4405, ANTH 4411 (prereq/coreq)
- Anthropology, B.S.

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Motion to Approve: Doug Moodie

Second: D. Michael Franklin

Discussion – ANTH 4105 on the agenda should be **ANTH 4150**

Question about ANTH 4150 – curious about terminology in the title that's not mentioned in any of the other materials. The answer is that the class actually takes place *in* Greece.

Follow Up Question: Won't that limit enrollment

Answer (Susan Smith) – the admission is via application. It has been taught before but it was offered under directed research name and we want to propose this specific name for students who want to use it on their transcript.

Pointing out that in the field hours, the Lab hours are listed as the exact # of hours that they would spend in the field and this conflicts with actual course hours.

It would be great to have a working group to examine ratio tables again.

Anissa agreed that the joint Executive Committees should make a recommendation for how we go about this. The catalog is not consistent. We should move forward with these proposals as they are, noting that we **must** re-examine lab hour ratios and have a working group to do so in the coming year.

Approved by all present to vote.

Package #2

Norman Radow College of Humanities and Social Science

Geography & Anthropology – Uli Ingram

- GEOG 1110 (New Course)

Motion to Approve: Doug Moodie

Second: Radwan Ali

Approved by all

New Business

Package #3

Norman Radow College of Humanities and Social Science

Sociology and Criminal Justice – Derina Lepadatu

- SOCI 3370 (New Course)
- CMPD 4470 (New Course)
- Workplace Interpersonal Relationship Certificate (New Certificate)
- Sociology, BS (Concentration or track, electives)

Motion to Approve: Doug Moodie

Second: Ethel King-McKenzie

Approved by all

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Package #4

*Norman Radow College of Humanities and Social Science
Geography & Anthropology – Garrett Smith*

- GEOG 1112 (Course title, course description)
- GEOG 1113 (course description)

Motion to Approve: Doug Moodie

Second: D. Michael Franklin

Approved by all

II. Results from the Expedited Process online vote

Amy Jones shared: Votes were reviewed and all of the recommendations have passed. Now, they are under review by the CDA, Deans, and Provost. Once the recommendations are determined, the Curriculum Office will communicate out to the campus what everything looks like. Info will go out to everyone on when that process is implemented and how to participate.

III. Update to UPCC Bylaws regarding proxies

I. Old language

2.2c. A member who cannot attend a scheduled meeting should arrange for a proxy in advance, preferably from their respective college.

II. New language for consideration

2.2c. A member who cannot attend a scheduled meeting should arrange for a proxy in advance, preferably from their respective college. **Only UPCC members may serve as a proxy. A UPCC member may not serve as a proxy for more than one person per meeting.**

Michelle presented (see language above).

Motion to approve new language in 2.2 made by Amanda Wansa Morgan.

Second by Ethel King-McKenzie.

Approved by all present to vote

IV. Voting on Officers for AY 22-23

I. Chair

I. Nomination for Michelle Head - accept

II. Associate Chair

I. Nomination for Jaime Cruz-Ortiz - accept

II. Nomination for Radwan Ali - decline

III. Secretary

I. Nomination for Amanda Wansa Morgan – decline (rotating off)

II. Nomination for Nancy Conley - decline

III. Nomination for Ethel King-McKenzie – decline

IV. Nomination for Jeanne Law Bohannon – not present / hold

V. Self-Nomination for Radwan Ali - Accept

IV. Marietta Campus Representative

I. Nomination for Ayse Tekes – decline (rotating off)

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V. Kennesaw Campus Representative

Decision to finalize Chair, Associate Chair, and Secretary now.
We will put in Campus Reps to EC in the Fall.

Poll taken via Teams:

Chair: Michelle Head

Associate Chair: Jaime Cruz-Ortiz

Secretary: Radwan Ali

Amy Jones recommended that folx think about serving as Campus Reps and if anyone is interested, they can email Michelle Head and we can do a poll to try to solidify those positions for the Fall!

Question: Are we meeting virtually in the Fall?

Answer: We don't know! We can take feedback. Amy Jones suggest that we put it to a vote with the entire membership. FYI If you decide to go Face to Face, we might not have a space for it.

Michelle asked for a motion.

Doug Moodie made a motion for Face to Face.

Ethel King-McKenzie made a motion for virtual.

Amy set up a poll.

Poll Results:

Face to Face: 1

Virtual: 11

Virtual meetings AY 2022-2023!

Announcements

The curriculum deadline for the AY 23-24 is Dec. 31. However, the final UPCC meeting is scheduled for December 8, 2022. Please share this information broadly in your colleges.

Playout song (last one!) provided by outgoing Secretary Amanda Wansa Morgan:

“Bye Bye Bye” by NSYNC

Adjournment 1:15pm