

UPCC Minutes 8-26-2021

26 August 2021 via Microsoft Teams

Attendance

Representing	First Name	Last Name	Present	Proxy Name	Absent
Bagwell College Education	Ethel	King-McKenzie	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Bagwell College of Education	Kim	Loomis*	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Coles College of Business	Daniel	Forsberg	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Coles College of Business	Doug	Moodie*	<input checked="" type="checkbox"/>		<input type="checkbox"/>
College of Architecture and Construction Management	Jeffrey	Collins	<input type="checkbox"/>		<input checked="" type="checkbox"/>
College of Architecture and Construction Management	Hussein	Abaza	<input type="checkbox"/>		<input checked="" type="checkbox"/>
College of Computing and Software Engineering	Dennis "Mike"	Franklin	<input checked="" type="checkbox"/>		<input type="checkbox"/>
College of Computing and Software Engineering	Sarah	North	<input checked="" type="checkbox"/>		<input type="checkbox"/>
College of Science and Mathematics	Michelle	Head*	<input checked="" type="checkbox"/>		<input type="checkbox"/>
College of Science and Mathematics	Prabha	Padukka	<input checked="" type="checkbox"/>		<input type="checkbox"/>
College of the Arts	Diana	Gregory	<input type="checkbox"/>		<input checked="" type="checkbox"/>
College of the Arts	Amanda Wansa	Morgan*	<input checked="" type="checkbox"/>		<input type="checkbox"/>
General Education Council Liaison (1)	Jeanne	Bohannon	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Journey Honors College (1)	Michelle	Miles	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Radow College of Humanities and Social Sciences	Daniel	Farr	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Radow College of Humanities and Social Sciences	Jaime	Cruz-Ortiz	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Southern Polytechnic College of Engineering and Engineering Technology	Jungkyu "Justin"	Park	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Southern Polytechnic College of Engineering and Engineering Technology	Ayse	Tekes*	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Undergraduate Student Representative (SGA)	TBD		<input type="checkbox"/>		<input type="checkbox"/>
Undergraduate Student Representative (SGA)	TBD		<input type="checkbox"/>		<input type="checkbox"/>
Wellstar College of Health and Human Services	Janeen	Amason	<input checked="" type="checkbox"/>	Proxy: Trisha Sullivan	<input type="checkbox"/>
Wellstar College of Health and Human Services	Johnathan	Steppe	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Total Voting Members in Attendance					
Non-voting	First Name	Last Name			
Curriculum Support Office (1)	Amy	Jones	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Digital Learning Innovations, Director	Brichaya	Shah	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Library Services (1)	Christin	Collins	<input type="checkbox"/>		<input checked="" type="checkbox"/>

Office of Accreditation and Policy (1)	Danielle	Buehrer	<input checked="" type="checkbox"/>	Proxy: Kevin Gwaltney	<input type="checkbox"/>
Office of the Provost and Sr. Vice President for Academic Affairs or Designee (1)	Anissa	Vega	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Registrar or Designee (1)	Paul	Parker	<input checked="" type="checkbox"/>		<input type="checkbox"/>
**For virtual meetings, attendance (and quorum confirmation) is documented and based on the individuals attending who typed their name in the chat box to be recorded.					
Guests	First Name	Last Name			
Geography & Anth.	Garrett	Smith			
Curriculum	Raven	Malliett			
Systems Engineering	Adeel	Khalid			
Psychology	Anish	Bagasra			
Registrar	Danielle	Herrington			
Registrar	Mardi	Richardson			
SOAAD	Diana	McClintok			
Academic Advising	Jeryl	Morris			
SMGE	Jillian	Ford			
Mechanical Engineering	Jungkyu	Park			
Academic Affairs	Kris	DuRocher			
CSM	Lake	Ritter			
Electrical Engineering	Sandip	Das			
Criminal Justice	Sara	Evans			

- I. Call to Order and Attendance – 12:30pm
 - a. Quorum Established (12 at start of meeting / more joined)
- II. Acceptance of Agenda
 - a. Motion to approve – Doug Moodie
 - b. Second – D. Michael Franklin
 - c. Approved by ALL present to vote
- III. Approval of Minutes from April 22, 2021 (attached)
 - a. No discussion
 - b. Motion to Approve – Doug Moodie
 - c. Second – D. Michael Franklin
 - d. Approved by ALL present to vote
- IV. Discussion Items
 - a. UPCC Review

<https://cia.kennesaw.edu/curriculumdevelopment/UPCC%20Curriculum%20Approval%20Guidelines%20for%202020-2021%20v3.pdf>

 - i. Amy Jones pulled up the UPCC Curriculum Approval Guidelines document (Salmon-colored chart) for Michelle Head to review the role of UPCC members and what to look at during review.
 - ii. Michelle asked for questions. Anissa complimented “Great description.”
 - b. Curriculum review resources – Kris DuRocher & Amy Jones

- i. Amy screenshared the Curriculum website and reviewed the various websites available to UPCC members regarding resources including but not limited to: UPCC ByLaws, UPCC Member Resource Guide 2021-2022, checklists, and more!
- ii. Michelle reviewed the “Undergraduate Docket” Smartsheet
 1. She pointed out that if guests join us and they have more than one package on the docket in a different order, please remind them to stay on the meeting if they have a package further down the docket (this is a reminder to UPCC members).

New Business

New Business Curriculum Review

<https://kennesaw.curriculog.com/agenda:1061/form>

Number of packages for this meeting: 9

Package #1

College of the Arts

Department of Art and Design – Diana McClintock

ARH 3830 – History of Comics, Cartoons, and Animation (New Course)

Motion to Approve: Doug Moodie

Second: Jeanne Law-Bohannon

No Discussion

Approved by ALL

Package #2

Southern Polytechnic College of Engineering and Engineering Technology

Department of Electrical Engineering – Sandip Das

ENGR 3601 (New Course)

ENGR 3602 (New Course)

ENGR 4601 (New Course)

ENGR 4602 (New Course)

ENGR 4603 (New Course)

ENGR 4604 (New Course)

ENGR 3603 (New Course)

Renewable Energy Engineering (New Minor)

Renewable Energy Engineering Technology Minor (Program Deactivation)

Motion to Approve: Doug Moodie

Second: Jeanne Law-Bohannon

Discussion – Amanda double checked that ENGR 3603 is included

Approved by ALL

Package #3

Department of Geography and Anthropology – Garrett Smith

GEOG 3349 (New Course)

GEOG 3360 (Course description, prereq/coreq)

GEOG 3900 (Course description, prereq/coreq)

GEOG 2200 (prereq/coreq)

GEOG 3000 (prereq/coreq)
GEOG 3310 (Course description, prereq/coreq)
GEOG 3330 (Course description, prereq/coreq)
GEOG 3395 (New Course)
GEOG 3700 (Course description, prereq/coreq)
GEOG 3800 (Course description, prereq/coreq)
GEOG 4499 (Course description, prereq/coreq)
GEOG 3300, GEOG 3312, GEOG 3320, GEOG 3340, GEOG 3350, GEOG 3370, GEOG 3380, GEOG 3390, GEOG 3710, GEGO 3850, GEGO 4700 (prereq/coreq)
Geography, B.A. (Program Change- Area F/Lower Division Requirements, Program Requirements)

Garrett Smith gave a brief overview to the changes.

Motion to Approve: Doug Moodie

Second: Ethel King-McKenzie

No Discussion

Approved by ALL

Package #4

Radow College of Humanities and Social Science

Department of Psychological Science – Lauren Tagliatela

PSYC 3000 (prereq/coreq)

Brief description from Anisah Bagasra

Motion to Approve: Doug Moodie

Second: Kim Loomis

No Discussion

Approved by ALL

Package #5

Southern Polytechnic College of Engineering and Engineering Technology

Department of Systems and Industrial Engineering – Christina Scherrer

Supply Chain Logistics, BAS (Program Deactivation)

Manufacturing Operations, BAS (Program Deactivation)

Brief description from Adeel Khalid regarding deactivations. Described that there have been less than 3 students graduate from these programs per year. Teach out plan is in progress.

Motion to Approve: Doug Moodie

Second: Jeanne Law-Bohannon

No Discussion

Approved by ALL

Package #6

College of Science and Mathematics

Department of Mathematics – Babak Moazzez

MATH 4400 (Credit Hour Distribution)

Brief description from Lake Ritter.

Motion to Approve: Doug Moodie

Second: Jeanne Law-Bohannon

Michelle wanted to make sure that the box was checked for if a student CAN take for multiple times and the max credit hours was specified at 10 credit hours.

She asked if is there a limit of how many directed studies one can register for per semester?

Amy pointed out that the student can only register for up to 3 credit hours per course per semester. IF a student is doing two directed studies in a semester, they could hypothetically register for multiple 3-credit hour DS, but that would be up to the Department. They can take up to 10 credit hours *total* to count toward graduation. Just a clarification.

Approved by ALL

Package #7

Bagwell College of Education

Department of Secondary and Middle Grades – Kimberly Loomis

EDMG 4660 (Prereq/Coreq)

Brief description was given by Kim Loomis.

Motion to Approve: Doug Moodie

Second: Ethel King-McKenzie

No Discussion

Approved by ALL

Package #8

Bagwell College of Education

Department of Secondary and Middle Grades – Kimberly Loomis

EDRD 3330 (Prereq/Coreq)

Brief description was given by Kim Loomis. We are moving the course to be taken earlier in their matriculation; therefore, we are changing the courses that need to be taken concurrently in order for them to move through the cohort efficiently.

Motion to Approve: Doug Moodie

Second: Jeanne Law-Bohannon

No Discussion

Approved by ALL

Package #9

Southern Polytechnic College of Engineering and Engineering Technology – Lori Lowder

SPCEET Engineering Standing Requirement

Michelle clarified about the fact that this is using a “special form” in the new forms in Curriculog. Lori Lowder gave a brief description.

Motion to Approve: Doug Moodie

Second: Ethel King-McKenzie

No Discussion

Approved by ALL

Other Business

Michelle noticed she skipped over this discussion item:

New deadlines for curriculum to make catalog update – Final UPCC Meeting 1/27/2022 then final December meeting thereafter. UPCC members – please remind your colleges.

Playout song: “Never Gonna Give You Up” by Rick Astley

Next UPCC Executive Meeting – Thursday, September 9th at 12:30pm

Next UPCC Meeting – Thursday, September 23 at 12:30pm