



Policy Title	Outdoor Amplified Sound Policy
Issue Date	November 15, 2021
Effective Date	November 15, 2021
Last Updated	May 1, 2023
Responsible Office	Division of Student Affairs
Contact Information	<p><u>For Students:</u>            Department of Student Activities            Phone: 470-578-6275            Email: <a href="mailto:studentactivities@kennesaw.edu">studentactivities@kennesaw.edu</a></p> <p><u>For Guests:</u>            Department of Event and Venue Management            Phone: 470-578-6252            Email: <a href="mailto:events@kennesaw.edu">events@kennesaw.edu</a></p> <p><u>For Freedom of Expression:</u>            Office of the Dean of Students            Phone: 470-578-6367            Email: <a href="mailto:publicforum@kennesaw.edu">publicforum@kennesaw.edu</a></p>

## 1. Policy Purpose Statement

This policy outlines the use of amplified sound on outdoor University property. Requirements have been established to ensure that amplified sound associated with events held on Kennesaw State University (KSU) property are not disruptive to campus operations.

## 2. Background

KSU is committed to fostering a vibrant campus community, including the oversight of on-campus space use. The Outdoor Amplified Sound Policy ensures all entities have the ability to contribute to an active and lively campus environment.

## 3. Scope (Who is Affected)

This policy affects all KSU students, student organizations, employees, and University guests (non-campus members).

## 4. Exclusions or Exceptions

This policy does not apply to the following:

- A University-sponsored event, for which use of amplified sound on outdoor KSU property is managed by the Department of Event and Venue Management
- KSU Sports and Entertainment Park, Baseball, and Soccer Fields

- Campus Residential Communities, where use of amplified sound is governed by the Residential Codes of Conduct

## 5. Definitions and Acronyms

**Amplified Sound:** Any sound whose volume is increased through amplification equipment (audio/visual [A/V] equipment). A/V equipment are devices powered by electronic, mechanical, instrumental, or motor-powered means.

**University Property:** Land or buildings owned, leased, or used by Kennesaw State University.

**Simple Information Table:** A simple information table consists of 1 table and 2 chairs only. No additional items can be added when reserving an information table. Information tables can only be reserved for KSU departments or KSU Registered Student Organizations.

## 6. Policy

Use of amplified sound on outdoor University property is subject to reasonable time, place, and manner restrictions.

Use of amplified sound on outdoor University property requires advanced approval as follows:

- Public forum requesters seeking to use amplified sound must submit a Public Forum Reservation Request Form (<https://publicforum.kennesaw.edu/>).
- KSU students and employees seeking to host an event with sound amplification on outdoor University property must submit a request through the “Internal Event Request Form” in the KSU Reservations Portal (<https://reservations.kennesaw.edu/>).

Amplified sound will not be permitted where it disrupts University operations, including classes, University activities with existing confirmed reservations in adjacent locations, and/or other academic and administrative functions of the institution.

Amplified sound is not permitted at Simple Information Tables.

Amplified sound is not permitted during the Finals Period of each semester.

Amplified sound on outdoor University Property may be approved only for the following timeframes and locations during the semester:

Monday-Friday: 11:30 AM – 1:30 PM; 4:00 PM – 11:00 PM

Saturday-Sunday: 11:30 AM – 11:00 PM

Kennesaw Campus	Marietta Campus
<ul style="list-style-type: none"> <li>• Campus Green*</li> <li>• Carmichael Student Center Terrace</li> <li>• Legacy Gazebo</li> <li>• Outdoor Space by Lot A</li> <li>• Outdoor Space by Prillaman Hall</li> <li>• Outside of The Commons</li> <li>• Parliament Green</li> </ul>	<ul style="list-style-type: none"> <li>• 12 Alumni Walk</li> <li>• Area between the Residence Halls</li> <li>• Disc Golf Course</li> <li>• Green Space outside Architecture Building</li> <li>• K Field</li> <li>• MFOS Amphitheater</li> </ul>

<ul style="list-style-type: none"> <li>• Parliament Plaza</li> <li>• Pilcher Quad</li> </ul>	<ul style="list-style-type: none"> <li>• Q Walkway</li> <li>• Sycamore Grove</li> <li>• The Globe*</li> <li>• The Rock</li> <li>• Walkways outside of Stingers</li> <li>• W. Clair Harris Textile Center Patio</li> </ul>
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\* The Campus Green on the Kennesaw Campus and The Globe on the Marietta Campus are the designated public forum locations per the Freedom of Expression policy.

Amplified sound in and around campus residential communities is regulated by the KSU Residential Code of Conduct.

## 7. Associated Policies/Regulations

- [Kennesaw State University Freedom of Expression Policy](#)
- [Kennesaw State University Registered Student Organization Manual](#)
- [Kennesaw State University Residential Code of Conduct](#)

## 8. Procedures Associated with this Policy

- [Kennesaw State University Registered Student Organization Manual, Chapter 4, Article I, RSO Events and Reservations](#)
- [Registered Student Organizations Reservation Flowchart](#)
- [Department of Event and Venue Management External Event Procedures](#)
- [Kennesaw State University Freedom of Expression Policy, Section E](#)

## 9. Forms Associated with this Policy

- [KSU Reservations Portal – Internal Event Request Form](#)
- [External Event Request Form](#)
- [Public Forum Reservation Request Form](#)

## 10. Violations

**Student Organizations:** Student organizations found in violation of this policy are subject to loss of reservation access, per the *Registered Student Organization Manual* (Chapter 4, Article I). This process is overseen by the Department of Student Activities.

**External Guests:** Failure to comply may result in forfeiture of the privilege of using the licensed facilities or termination of the revocable license agreement, as well as other damages allowed under applicable law. This process is overseen by the Department of Event and Venue Management.

**Public Forum Requesters:** Failure to comply with this policy may result in loss of future access to University property. This process is overseen by the Office of the Dean of Students in consultation with the Office of Legal Affairs.

## 11. Review Schedule

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KSU Policy Category: Student Affairs

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The joint committee of the Department of Event and Venue Management and the Department of Student Activities will review the Outdoor Amplified Sound Policy annually.

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At Kennesaw State University, institutional policies that have undergone the established shared governance review and feedback process are presented to the President and Provost for final approval. The signatures below indicate this institutional policy has been reviewed and approved by the President and Provost.

DocuSigned by:

*Dr. Kathy Schwaig* July 12, 2023

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Dr. Kathy S. Schwaig,  
President  
Kennesaw State University

DocuSigned by:

*Ivan Pulinkala*

July 5, 2023

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Dr. Ivan Pulinkala  
Provost and Senior Vice President for Academic  
Affairs  
Kennesaw State University