

Administrative Faculty 360° Review Survey Questions

Rate [ADMINISTRATOR] on the following items. Feel free to leave comments (which are completely anonymous) but note that all comments will be available in verbatim format and provided to that administrator. Not all items may apply to your relationship with this administrator. If you do not have this type of experience with the administrator, then select "Insufficient Observation." Some questions are not applicable to this administrator. Please read the job description before answering. Your responses are appreciated and will be considered carefully.

Use the following scale for each question:

Strongly Agree

Agree

Disagree

Strongly Disagree

Insufficient Observation/Not Applicable

Questions for Company:

Survey Questions

Leadership

- Has developed an appropriate strategic vision/goal for the unit/program
- Makes sound decisions
- Provides effective mentoring of faculty/staff/direct reports/students
- Effectively advocates for needs of the unit/program
- Exhibits strong leadership skills
- Looks for opportunities to develop others

Additional comments

Communication

- Is sufficiently transparent about business, budgets, and decision making
- Is a good active listener
- Communicates effectively
- Proactively seeks to understand the views and opinions of others
- Respects the views and opinions of others
- Is open to receiving feedback

Additional comments

Management

- Effectively follows through on discussions and decisions
- Appropriately manages the budget and financial resources
- Treats others with professionalism
- Employs equitable practices
- Effectively manages personnel

Additional comments

Ethics

- Creates an inclusive atmosphere for all students, faculty, and staff
- Treats sensitive personnel and other matters with appropriate confidentiality
- Develops and maintains appropriate interpersonal relationships
- Follows appropriate shared governance norms and guidelines

Additional comments

Additional Questions:

1. What is this administrator doing that is effective, should continue, and possibly expand?
2. What are some opportunities for improvement/growth for this administrator?
3. How often do you interact with this administrator?
 - a. Never/Daily/Weekly/Monthly/Yearly