

**Faculty Senate Agenda on 9/30/13**  
PH 2204 3:30 – 4:45 p.m.

**Minutes**

1. Approve 8.26.13 minutes

**Old Business**

1. Friendly Amendment Suggestion to Online Review Proposal; postpone vote until 10/28 to consider the following proposal put forth by the FSEC in consultation with the Office of Institutional Accreditation and the Distance Learning Center:

**Goals of Friendly Amendment**

1. Involve faculty in the review and decision making process regarding how to ensure the quality of online courses.
2. Initiate a short-term pilot of a new model for ensuring the quality of online courses.
3. Establish a faculty led task force to examine long-term models for ensuring the quality of online courses at KSU that includes consideration of the fit and feasibility of an instructor-only training pathway to building online courses.

**Suggested Plan to Move Forward**

1. Postpone the vote on distance education until the October Senate meeting on 10/28, giving the campus more time to have a conversation on the options.
  - a. Convene two more campus forums to discuss the proposed decentralized review process.
2. Maintain the current QM review process as currently implemented for those who prefer to use the current process.
3. Establish and pilot a Decentralized Review Process
  - a. Starting spring 2014, instructors wishing to create an online course would go through the current QM peer review process once. After one successful review, the instructor would create additional online courses that would go through a new decentralized process of review at the departmental level using the QM rubric.
  - b. Any faculty member who has successfully gone through the QM peer review process once will be eligible to create online courses using the decentralized process.
  - c. Initiate a one-year study to examine the fit and feasibility of the decentralized review process.
4. Establish a faculty-led taskforce in Fall 2013 to comprehensively study distance education and make recommendations by the end of Spring 2014 regarding options for how KSU can implement a process for ensuring the quality of online courses that includes consideration of the fit and feasibility of an instructor-only training pathway to building online courses.

## **Old Business (cont'd)**

### 2. Committee Service Update

- a. Ad Hoc Committee on P&T and External Letters; Forums on 11/4 and 11/7
  - i. Report of election (Ken White)
- b. Strategic Enrollment Management Committee
  - i. Report of appointment (Ken White)

### 3. Faculty Handbook Language changes (**Second Readings**):

- a. Annual reporting language purpose clarification (Doug Moodie)
- b. T&P Process Committee clarification (Jackie Jones)

## **New Business**

1. New system proposal for student learning to replace AOL and, in part, CPR processes (Kevin P. Gwaltney and Teresa M. Joyce)

2. Amorous Relationships and Sexual Harassment Policy (Deidra Dennie (EEO), Nwakaego Nkumeh and Dr. Flora Devine (Legal Affairs), Dr. Erik Malewski (CDO) and Dr. Harmon (Provost))

- a. See attached PDF
- b. Comment from Erik Malewski:
  - a. If you have been following amorous relationship policy development around the country. It's been a topic in various news venues with the most recent focus on University of Connecticut: <http://www.ctmirror.org/story/2013/08/07/uconn-adopts-new-policy-banning-romantic-relationships-between-faculty-and-students>
  - b. The working group deliberated over this and other amorous relationship policies in the past year. I would suggest broad policies, like the one at University of Connecticut, are most restrictive in that they prohibit relationships among broad groups of people.
  - c. Our proposed policy focuses on where we, as a university, have an express educational interest, the evaluative and/or supervisory relationship. The proposed policy prohibits amorous relationships where such evaluative and/or supervisory aspects exist. When the University is made aware of an amorous relationship that has evaluative and/or supervisory aspects, there are procedures to address the issue.

## **Information**

1. Shared Governance “Road Show” of the Roles of DFCs and CFCs by AAUP (Tim Hedeon and Tom Keene): Please let Andy Pieper ([apieper1@kennesaw.edu](mailto:apieper1@kennesaw.edu)), know what day and time Tim and Tom could join your department or other meeting for a short presentation/Q&A session on shared governance practices at the DFC and/or CFC level.

2. Academic Calendar: Fall Break (Kim West)
3. Part-Time Faculty Workload; clarification to come into compliance with legal requirements (Ron Matson)
  - a. Because of concerns expressed by TRS and the BoR, the Provost has re-interpreted what constitutes a “Part-time” load. Effective Spring 2014, part-time faculty will not be allowed to teach 4 courses in one semester regardless of teaching load in previous semesters. That is, part-time faculty cannot teach more than three, 3-credit hour courses (of the same prep) in one semester. (This situation is evolving; please, contact Ron Matson for questions).
4. **Owl-O-Ween** [www.owl-o-ween.com](http://www.owl-o-ween.com) (Marty S. Elliott)
  - a. Fun event for all ages on 10/26 at the KSU Sports and Recreation Park
    - i. Hot air balloon, costumes, trick or treating, marketplace, performers, family fun, food, and more! Click the link for more information!
    - ii. See attached PDF
5. **Feed the Future:** Helping students and the KSU community
  - a. Bring the following items (and other non-perishable food items) to the next Senate meeting on 9/30 for collection:
    - i. Tuna
    - ii. Spaghetti Sauce
    - iii. Peanut Butter
    - iv. Jelly/Jams
    - v. Mac ‘n Cheese
    - vi. Crackers
6. **Founders Week/50<sup>th</sup> anniversary** (Tom Keene, Nancy King, Joe Meeks, and Terri Arnold)
  - a. The events during [Founders Week \(October 7-11\)](#) are only the beginning of our 50<sup>th</sup> Anniversary Celebrations. The celebrations will continue through the spring of 2017 when we celebrate the graduates of the Class of 1967 – our first graduating class. For future events, we will be looking for more input and direct involvement from campus stakeholders. Give us your ideas. Examples:
    - i. **Staff Reunion Party:** We are planning a Staff (and Faculty) Reunion Party in late April of 2014.
    - ii. **FoundersWeek/Homecoming:** Current plans are to fold the Founders Week together with Homecoming beginning next fall (2014) and make it an annual weeklong celebration, a celebration that includes academic components like guest speakers and debates on topics selected by the Faculty Senate – or its designees.
  - b. For more information, please contact: [tkeene@kennesaw.edu](mailto:tkeene@kennesaw.edu)

7. **Please take the High Impact Practices Survey (HIP) Survey!** (Val Whittlesey, Beth Daniell, Amy Buddie, Beth Daniell, Maureen McCarthy, and Brian Wooten)
  - a. Please take the HIP survey! In June 2013, KSU was one of 48 institutions participating in the American Association of Colleges and Universities High-Impact Student Practices (HIPs) Institute. HIPs are defined as “a set of educational practices that promote active, engaged, collaborative, and deep learning for students.” KSU’s HIP team is asking you to participate in a short survey of KSU’s faculty--it opened on Sept. 16, and it will close Oct. 21. The survey is designed to collect baseline data on the skills and dispositions that faculty and staff have for KSU’s undergraduate students and the kinds of high-impact curricular and co-curricular practices and experiences utilized by faculty to ensure that students gain those skills and dispositions. We want to know what you do that works for students! A link to this HIP survey should already be in your email inbox. (The Burruss Institute is conducting the survey: please share your opinions on this survey, if you have not already!) If you have any trouble or cannot find the link to the survey, email [pvaughn2@kennesaw.edu](mailto:pvaughn2@kennesaw.edu)
8. **Spring 2014 Book Requests:** The KSU Book Store needs to have textbook requests by October 18<sup>th</sup> for Spring 2014 courses!
9. Update on benefits enrollment (Corie Snellenberger): Open Enrollment (Benefits) on 11/11-11/22 All Faculty MUST go online even if there will be no changes to plan, i.e., “positive enrollment” is starting this year (major change from past practice)

#### **Other Matters of Arising?**