

Faculty Senate Meeting Agenda
12:30-1:45 August 28, 2023

Fall FS meetings will be held [online](#).

Online Faculty Senate Meeting Expectations

1. Voting will be carried out electronically (link will be available in the chat window) and will be tracked. **Please only vote if you are a senator.** A non-senator voting will result in an immediate permanent ban from the faculty senate.
2. Use the “Raise your hand” feature in order to be recognized.
3. Motions will be preferred over discussion items so that we typically have action items on the floor.
 - a. To further promote discussion, the president of the faculty senate will begin by calling for dissenting opinions. If there are no dissenting voices, we will be able to call for a vote directly and increase efficiency in our meetings.
4. Please familiarize yourself with Robert’s Rules of Order:
https://assembly.cornell.edu/sites/default/files/roberts_rules_simplified.pdf

Welcome – Susan Kirkpatrick Smith (5 minutes)

Old Business

1. Approval of minutes from May (2 minutes)
2. Buck Study Faculty Salary [Data](#) – Pam Cole (5 minutes)

New Business

1. Search Guidelines and Academic Freedom - Pam Coles and Carmen Alexander (30 minutes)
2. Registrar updates – Paul Parker (10 minutes)
 - a. FERPA Violation Process
 - b. Schedule Building Dates and Deadlines
 - c. Commencement dates and deadlines
3. [UITS Updates](#) - Christina Coronado (10 minutes)
 - a. New instructor roles in D2L
 - b. New software download site - Adobe checkout licenses
 - c. Kaltura Mediaspace automatic captioning
 - d. Teams calling plans
 - e. Internet2
 - f. Getting help with IT
4. Provost’s Athletic Oversight Committee – Susan (3 minutes)
5. Timeline for course evaluations – Carmen Skaggs (5 minutes)
6. Provost’s Update – Ivan Pulinkala (5 minutes)
7. President’s Update – Kat Schwaig (5 minutes)

Consent Agenda

1. August 17th, ADC Meeting Summary

Submitted by Minhao Dai, Ph.D

The Academic Dean Council (ADC) met virtually between 9:00 and 11:00 on August 17th. The primary agenda items are briefly summarized below.

- FERPA violation procedures, presented by the Registrar, were discussed. The procedures will be presented to the Faculty Senate during the August 28th meeting.
- There will be continued robust collaborations between academic units and KSU Athletics.
- Jeff Delaney gave an update on Adobe licenses, especially related to the newly negotiated three-year USG-wide contracts. The details will be included in Provost's letter in September, and Jeff invites impacted units to brainstorm creative solutions to more effective and equitable distributions moving forward.
- CETL will lead the efforts in nominating candidates for six Regent's awards across the USG.
- The Council had a robust discussion regarding Carry Forward funding policies.
- Provost Paulinkala wrapped up the meeting with an update on two Dean searches, first-year convocation, and new faculty onboarding. The provost also encouraged all deans to attend Faculty Senate meetings and hold shared governance meetings in their units.

2. Notes from CDA meeting 23 August 2023

Submitted by Glen Meades, Ph.D.

9:00-9:45: Carmen Alexander from legal affairs discussed changes to faculty search committee guidelines. Discussed changes essentially remove references to diversity, replacing with student success language and a link to DDIE non-mandatory training and resources. This document is planned to be shared with Faculty Senate on Monday.

9:45-9:54: Pam Cole discussed conflict of interest resolution – once a search committee is formed, a committee member cannot then apply for that position.

9:54-10:07: Pam Cole discussed reorganization of academic affairs personnel, roles of each member.

10:07-10:17: Carmen Skaggs discussed UITS working around issues with Watermark.

10:17-10:25: Carmen Skaggs discussed PTR workflow and 5-point scale.

10:25-10:34 Lynn Lamanac discussed out of state hiring practices.

10:34-11:10 Lynn Lamanac and Pam Cole discussed stipend and overload compensation, cost of living adjustments (the \$5k and \$2k from recent years) formulas for faculty moving from 12- to 9-month and vice versa, and collecting equipment from terminated employees (in particular, laptop computers).