

Faculty Senate Meeting Agenda
12:30-1:45 January 29, 2024

Online Faculty Senate Meeting Expectations

1. Voting will be carried out electronically (link will be available in the chat window) and will be tracked. **Please only vote if you are a senator.** A non-senator voting will result in an immediate permanent ban from the faculty senate.
2. Use the “Raise your hand” feature in order to be recognized.
3. Motions will be preferred over discussion items so that we typically have action items on the floor.
 - a. To further promote discussion, the president of the faculty senate will begin by calling for dissenting opinions. If there are no dissenting voices, we will be able to call for a vote directly and increase efficiency in our meetings.
4. Please familiarize yourself with Robert’s Rules of Order:
https://assembly.cornell.edu/sites/default/files/roberts_rules_simplified.pdf

Welcome

Susan Kirkpatrick Smith

New Business

1. Approval of consent agenda and December meeting minutes (5 minutes)
2. SDS Information request (5 minutes)
3. Out of State Work policy motion – Amy Donahue and Stephen Bartlett (10 minutes)
4. Best Practices Committee update and discussion – Todd Harper (45 minutes)
5. Provost’s report (5 minutes)

Consent Agenda:

1. Recordings of the budget workshops held last semester are now available at <https://fiscalservices.kennesaw.edu/training/Training.php>
2. Academic Affairs has created a workbook to show how the ARD scores in the three areas of review will be used to calculate the final score by taking into account faculty workload. (document to be shared prior to meeting)
3. There are updates to the Duo system that will be coming on February 8. See the document attached and contact UITS if you have questions.

CDA Meeting, 6 December 2023, virtual

Agenda

(9:08) meeting called to order, Nov meeting minutes approved

(9:10-9:37) Curriculum Support Office updates (Michelle Head and Amy Jones) presented slides on how departments can help with recruiting and helping adult learners and students with experiential credit transition to classes at KSU. Short discussion about credit toward graduate programs and international prior learning credit.

(9:37-9:50) Internal Communications (Tammy Demel and Rebecca Cox) discussed a replacement for KSU Today newsletter and means to communicate with the campus.

2. Student Disability Services (SDS) updates (Paula Almond)

(9:50-10:03) Faculty Affairs / hiring practice updates (Lynn Lamanac) discussed new two-page offer letter on faculty affairs website that is to be used moving forward for hires, new 2nd page is about research.

(10:03-10:39) Academic Affairs updates (Pam Cole) discussed a way to regularly update academic affairs on which faculty are coordinating programs, updated CDA on out-of-state employment and asked CDA to communicate to faculty that this is a legal employment policy, fielded questions about clinical faculty as program director and non-tenure track faculty in leadership roles.

(10:39-10:58) Post-Tenure and Annual Review updates (Carmen Skaggs) discussed PTR and PIP changes that were previously discussed and voted on (approved) with Faculty Senate. Carmen discussed updates to the annual review from the Chair's perspective.

(10:58-10:59) Phi Kappa Phi faculty update (George Markowsky) spoke briefly about missing college membership.

(10:59-11:01) (John Havard) all further agenda items tabled for later meetings.

CDA Bylaws review (John Havard)

Working session / Open discussion (John Havard)

Faculty teaching qualification process (related degree/correlation table)

Updates to P&T and PTR documents

Major change process