

## Category Code Reference Guide

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**For a complete listing of Category Codes available from the Department of Administrative Services, [click here](#).**

## Category Code Reference Guide

Category / Commodity	Category Code
<b>Advertising</b>	
Advertising and Public Relations	91503
Advertising Services, Outdoor Billboard, etc.	91504
<b>Athletics – Sporting Goods &amp; Equipment</b>	
Athletic Facility Storage Equipment, Including Locker Room Equipment	80516
Athletic Field Markers, Goal Posts, Bases, Goals, etc.	80517
Athletic Field Striping Machines	80517
Bags, Sports Equipment	80523
Baseball Equipment	80524
Basketball Equipment, Including Backboards and Backstops	80530
Football Equipment	80548
Soccer Equipment	80566
Softball Equipment	80569
Weight Lifting Equipment and Accessories	80594
<b>Automobile Purchases</b>	
Automobiles	07104
Gasoline / Fuel - Automobiles	40515
Vans, Cargo	07190
Vans, Passenger	07192
<b>Automobiles – Rental, Maintenance &amp; Repair, Bus/Taxi Services</b>	
Chartering Services for Aircraft, Boats, Buses, School Buses, etc.	96113
General Maintenance and Repair, Vehicle	92847
Rentals – Automobiles and Other Passenger Vehicles	97514

## Category Code Reference Guide

Category / Commodity	Category Code
<b>Audio Visual</b>	
Audio Equipment and Accessories, Television, Microphones, Mixers, and Amplifiers	84014
Audio Visual Equipment and Supplies	88011
Audio-Visual Equipment Maintenance and Repair	93906
Cables: Printer, Disk, Network, etc.	20413
Projectors, Motion Picture	88052
Projectors, Overhead Transparency	88061
Projectors, Slide, Standard Types Only	88064
Teleconference Systems, Audio/Video, Including Video on Demand Systems	84056
Television, LED/LCD HDTV	84059
Television Receivers and Consoles	84060
Video Camera-Recorders, Accessories and Parts, Portable Type	84070
Video Projectors, Accessories and Parts	84076
Web Cameras, Video Capturing Devices Connected to Computers or Computer Networks	65596
<b>Books, Magazines, Textbooks (Purchases)</b>	
Books, Directories, Magazines, Pamphlets, etc.	71510
Laboratory Books, Research and Related Materials	71545
Textbooks, Adult Education	71583
Textbooks, Early Childhood	71589
Textbooks, Pre-K thru 5th, Including Student/Teacher Editions	71585

## Category Code Reference Guide

Category / Commodity	Category Code
<b>Building/Carpentry – Supplies &amp; Materials</b>	
Adhesives, Bonding Agents and Cement Antifreeze	15002
Doors, Aluminum and Glass, All Types	15021
Doors, Fiberglass	15022
Doors, Frames, and Jambs, Steel	15025
Doors, Frames, and Jambs, Wood	15027
Grout, Drywall	15033
Paint, House and Trim	65036
Paint, Sealers and Primers	63082
Wallpaper, Paste, and Canvas, Including Paper Hanger Tools	63095
Weather Stripping, All Kinds	15090
Windows, Frames and Sashes, Aluminum	15092
Windows, Frames and Sashes, Fiberglass	15093
Windows, Frames and Sashes, Steel	15094
Windows, Frames and Sashes, Vinyl or Plastic	15095
Windows, Frames and Sashes, Wooden	15096

## Category Code Reference Guide

Category / Commodity	Category Code
<b>Building Maintenance, Installation, Repair Services</b>	
Building Cleaning Services, Exterior	91003
Door Installation, Metal, Maintenance & Repair Services	91014
Door Installation, Wood, Maintenance and Repair Services	91015
HVAC: Installation, Maintenance and Repair	91017
Insulation and Asbestos Installation, Maintenance, Repair and Removal Services, Including Spray-On Insulation	91038
Janitorial and Custodial Services	91039
Inspection, Monitoring of Insulation and Asbestos Installation and Removal Services	91040
Kitchen and Bathroom Fixture Repair Services, Not Plumbing: Bathtubs, Sinks, Cabinets, Counter Tops, etc.	91042
Loading Dock and Associated Accessories Maintenance and Repair Services	91049
Painting, Maintenance and Repair Services, Including Caulking	91054
Pest Control Services: Termite Inspection and Control, Bird Proofing, Animal Trapping, Rodent Control, Exterminating and Fumigation	91059
Plumbing Maintenance and Repair Services: Pressure Tapping Services, Pipe Freezes, Toilets, etc.	91060
Public Utilities: Water, Sewer and Gas Maintenance and Repair Services	91063
Remodeling and Alteration Services	91065
Roofing, Gutters, and Downspouts Maintenance and Repair Services	91066
Tile and Stone Restoration, Refurbishing, Maintenance and Repair Services: Granite, Marble, and Terrazzo	91073
Wall and Ceiling Maintenance, Repair and Replacement Services, Including Drywalling	91075
Water Purification and Softening Services	91077
Wiring and Other Electrical Maintenance and Repair Services	91082
<b>Classroom Supplies &amp; Materials</b>	
Anatomical Models, For Medical and Nursing Instruction	78503
Blackboards, Chalkboards and Dry Erase Boards	78515
Classroom Equipment and Supplies, (Not Otherwise Classified)	78532
Display Cabinets, Cases, Files, Racks, Stands, etc.	78543
Engineering and Technical Instruction Equipment and Materials	78555
Erasers and Cleaners	78557
Lecterns, Rostrums, and Speaker's Stands, Pointers, etc.	78572

## Category Code Reference Guide

Category / Commodity	Category Code
<b>Clothing / Uniforms (Athletic or work-related) and Services</b>	
Athletic Clothing	20010
Dry Cleaning Services	95420
Laundry Services: Clothing, Hats, and Uniforms	95404
Shirts, Dress and Casual	20070
Silk Screen Printing Services	96684
Sweaters	20078
Uniforms, Arc Rated for Electrical Work	20091
Uniforms, Blended Fabric	20085
Uniforms, Cotton	20086
Uniforms, Synthetic Fabric	20087
Uniforms, Wool and Woolen Blends	20088
Work Clothes	20092
<b>Computers &amp; Related Equipment</b>	
Cables: Disk, Printer, Network, etc.	20413
Computer Equipment Maintenance & Repair	93921
Computer/Tablet Adapters	20468
Desktop / Tower-based Computers	20453
Expansion/Accelerator Boards: Graphics Cards, RAM, etc.	20442
Hard Drives – External, DVD Drives, CD Drives	20439
Hardware & Accessories (Mice, Pens, Headsets, etc.)	20468
Keyboards	20448
Laptop Bags / Tablet Cases	53046
Laptops, Notebooks, iPads, Microsoft Surface Pros, Tablets	20454
Network Components: Adapter Cards, Bridges, Connectors, Expansion Modules/Ports	20468
Printer Accessories (Toner, Ink Cartridges, etc.)	20772
Printers – LaserJet	20477
Printers – OfficeJet, InkJet	20476
Routers, Switches, Network Adapter Cards, etc.	20464
Scanners, Document: Handheld, Desktop, or High Volume	20488
Surge Protectors, Uninterruptable Power Supplies	20767
Universal Power Supply (UPS)	20710

## Category Code Reference Guide

Category / Commodity	Category Code
<b>Computer Maintenance &amp; Warranties</b>	
AppleCare Warranties, Computer Warranties	92047
Software Warranties & Maintenance Services	92045
<b>Computer Software</b>	
Architectural Software (Microcomputers, Desktops)	20812
Database Software (Microcomputers, Desktops)	20837
Database Software (Mainframes & Servers)	20938
Educational Software (Microcomputers, Desktops)	20843
Inventory Management Software (Microcomputers, Desktops)	20855
Point of Sale Software (Microcomputers, Desktops)	20865
Project Management Software (Microcomputers, Desktops)	20868
Word Processing Software (Microcomputers, Desktops)	20894
<b>Construction Services, Maintenance, and Repair</b>	
Building Construction, Educational (New Services)	90927
Carpentry Maintenance and Repair Services	91006
General Construction, Architectural Services	90638
Heating, Air Conditioning, and Ventilation Maintenance/Repair & Installation	91036
Maintenance and Repair Services, Building (Not otherwise classified)	91052
Maintenance and Repair, Educational Building (New Services)	90966
Windows, Metal, Installation	91079
Windows, Wood, Installation	91080
Construction, Curb and Gutter, Including Maintenance, Repair, and Removal Services	91319
Construction, Sidewalk and Driveway, Including Pedestrian and Handicap Ramps	91347
Construction, Concrete, Pour-In-Place, Form, Place, Finish	91362
Maintenance and Repair, Highway and Roads, Including Removal of Asphalt, Concrete, Bitumens, etc.	91371
Maintenance and Repair, Parking Lot and Alley	91375
Maintenance and Repair, Sidewalk and Driveway, Including Removal	91382

## Category Code Reference Guide

Category / Commodity	Category Code
<b>Consulting Services</b>	
Architectural	90607
Asbestos	91813
Construction	91831
Consulting Services (Not Otherwise Classified)	91832
Engineering Services (Non-Licensed)	90740
Environmental Impact Studies	91843
Feasibility Studies	91846
IT Consulting, (Not Otherwise Classified)	91871
Landscaping	91873
Marketing	91876
Public Relations	91826
<b>Flooring &amp; Installation</b>	
Base, Resilient, Cove and Straight	36007
Carpet Cleaning, Dyeing, Installation and Repair Services	91009
Flooring Maintenance and Repair	91025
Flooring, New Construction Services	91444
Padding and Cushioning, Carpet	36030
Runners, Rubber and Synthetic	36052
Tile, Carpet	36076
<b>Glass &amp; Glazing Supplies</b>	
Glass and Glazing Equipment Maintenance and Repair	93638
Glass Tinting Film and Supplies, Including Glazing Compounds	44030
Glass, Annealed	44056
Glass, Beveled	44003
Glass, Window	44077
Plexiglass	44058

## Category Code Reference Guide

Category / Commodity	Category Code
<b>Hardware &amp; Related Items</b>	
Adhesives, Rubber and Silicone	45002
Chain, All Types	45021
Door Closers, Hangers, Overhead and Sliding Door Hardware, Panic Hardware, etc.	45026
Hardware Accessories: Mounts, Patches, Plates, etc.	45037
Hardware and Related Items (Not Otherwise Classified)	45041
Hasps, Hinges, Hooks, Knobs, Latches, Pulls, etc.	45036
Wire and Cable, Mechanical	45092
Wire, General Purpose Tying and Wrapping	45091
Wire, Non Electric	45094
<b>Hazardous Waste: Materials and Services</b>	
Hazardous Material and Waste Disposal Services	92645
Hazardous Material Containment and Storage, Chemicals	10030
Remediation Services, Environmental, Including Hazardous Waste and Mold Remediation	92678
<b>Janitorial: Equipment and Supplies</b>	
Bags and Liners, Plastic (Garbage Liners, Litter Bags, etc.)	48505
Disinfectants, Spray and Powdered	48540
Gloves, Neoprene and Rubber, All Types	20141
Gloves: Latex, Plastic, PVC, Poly, Synthetic, Vinyl, etc.	20142
Mops, Heads, and Handles, Dry and Treated Types	48570
Mops, Heads, and Handles, Wet Types	48572
Sanitizing and Disinfecting Supplies, Janitorial	48583
Toilet Tissues, Paper Towels, and Toilet Seat Covers	64075
<b>Maintenance – Grounds, Recreational, and Roadside</b>	
Athletic Facility Maintenance and Repair	90917
Landscaping (Not Grounds Maintenance or Tree Trimming Services)	98852
Lighting Services for Parks, Athletic Fields, Parking Lots, etc.	98854
Mowing, Edging, Plant, Not Tree Trimming, etc.	98836
Pest Control, Other Than Buildings	98872
Swimming Pool Management and Operation	98883
Tree Trimming and Pruning Services	98888

## Category Code Reference Guide

Category / Commodity	Category Code
<b>Miscellaneous Services</b>	
Amusement and Entertainment Services	96205
Catering Services	96138
Employment Agency and Search Firm Services	96130
Food Management Services (Including Hygiene, Contamination, Preservation, Research, etc.)	95844
Incentives, Rebates and Refunds	96342
Interpreter Services - Electronically Assisted - Foreign Language, Hearing Impaired, etc.	96117
Membership Dues	96348
Party, Holiday, and Event Decorating / Planning Services	96260
Personnel Services, Temporary	96269
Postage Related Purchases, Including Postage Stamps	96357
Professional Services (Not Otherwise Classified)	96258
Public Speaking Services	96161
Shipping & Handling / Transportation Costs	96286
Transcription Services: Academic, Braille, Legal, Medical, Electronic Duplication, etc.	96172
Translation Services, All Languages	96175
<b>Musical Instruments and Accessories</b>	
Amplified Instruments, Guitars, etc. and Amplifiers	58003
Band Instruments and Accessories	58010
Band Room Equipment: Music Cabinets, Stands, etc.	58015
Electronic Musical Instruments: Electronic Organs, Synthesizers, Visualizers, etc.	58025
Music, Sheet and Folio	58035
Musical Instrument Repair Parts and Supplies (Except Organ & Piano)	58040
Musical Supplies: Music Holders, Strings, Reeds, Rhythm Sticks, etc.	58045
Organs, Conventional, Accessories, Parts and Supplies	58055
Pianos, Accessories, Tuning Instruments, Parts and Supplies	58060
Stringed Instruments, Conventional and Accessories (Banjos, Guitars, Violins, etc.)	58060

## Category Code Reference Guide

Category / Commodity	Category Code
<b>Office Furniture</b>	
Bookcases and Bookshelves, Metal and Wood	42503
Chairs, Metal	42506
Chairs, Wood	42507
Credenza Unit, Metal	42513
Credenza Unit, Wood	42514
Desks and Tables, Metal	42520
Desks and Tables, Wood	42521
Filing Cabinets, Metal	42440
Filing Cabinets, Wood	42541
Furniture, Office, Custom Made	42548
Hutches for Desks, Credenzas, etc.	42549
Lockers, Storage (Includes Foot Locker Type)	42553
Posture Chairs, Ergonomic	42560
Sit-to-Stand Workstations	42594
Storage Cabinets, Metal	42589
Storage Cabinets, Non-Metal	42590
<b>Office Machines, Equipment, Accessories</b>	
Cash Registers and Cash Drawers	60030
Mailing, Packaging, and Shipping Machines	60071
Multi-Function Office Machines, Combination of Fax-Copier-Scanner-Printer, etc.	60072

## Category Code Reference Guide

Category / Commodity	Category Code
<b>Office Supplies &amp; Materials</b>	
Adhesives and Applicators: Glue, Mucilage, Paste, etc.	61505
Binders: Chain, Post, Prong, Ring, etc.	61509
Box Files	61517
Correction Fluid, Sheets and Tape	61529
File Folders, Hanging Type; and Accessories	61543
File Folders, Regular, Legal and Letter Sizes	61545
File Folders: Expanding Envelopes, Wallets, etc.	61541
Labels, Reinforcements, Seals, etc.	61551
Office Supplies, General (Not Otherwise Classified)	61560
Pads and Tablets: Memo, Note, Ruled, Post-It Notes, etc.	61562
Paper Clips, Clamps, Fasteners, etc.	61569
Rubber Bands, All Sizes	61575
Sheet Protectors, All Types	61580
Staples	61581
Tape and Dispensers, Office Type	61588
Wastebaskets, Office, All Types	61595
<b>Police Equipment (Including Rentals &amp; Maintenance)</b>	
Ammunition	68004
Automobiles, Police and Security Equipped	07105
Breath Alcohol Testing Instruments and Supplies	68024
Chemicals for Personal Defense, Mace, etc.	68035
Consoles, Police, Automobiles (Accessories for Automotive, Buses, etc.)	05516
Detectors, Gun and Metal	68044
Forced Entry Equipment and Supplies	68051
Guns - Nonlethal, Including Stun, Taser Weapons	68050
Guns, Pistols, Rifles, and Shotguns (Including Parts and Accessories)	68052
Police Equipment Maintenance and Repair	93657
Police Equipment Supplies Rental or Lease	98156
Police Protection Equipment, Body Armor and Riot Shields and Supplies	68008
Racks: Gun, Hat, etc., Automotive	05574
Riot and Crowd Control Equipment (Not Otherwise Classified)	68084
Scopes, Rifle and Range	68086
Surveillance Cameras and Counter-surveillance Equipment and Supplies	68087
Tear Gas, Tear Gas Guns, and Ammunition	68092

## Category Code Reference Guide

Category / Commodity	Category Code
<b>Printing &amp; Related Services</b>	
Engraving / Embossing (Awards, Bonds, Diplomas, etc.)	96628
Graphic Design Services for Printing	96546
Offset Printing – Books and Magazines – Over 100,000 pieces	96664
Offset Printing – Books and Magazines – Up to 100,000 pieces	96662
Offset Printing (Brochures, Newsletters, etc.) – Up to 25,000 pieces	96657
Offset Printing, Large Production Runs (4 Color Process) – Over 100,000 pieces	96661
Offset Printing, Large Production Runs (4 Color Process) – Up to 100,000 pieces	96660
Offset Printing, Large Sizes, May Exceed 11x17in – Up to 100,000 pieces	96658
<b>Promotional Items, Awards, Trophies</b>	
Display, Exhibit, and Promotional Materials (Publications, Books, etc.)	71530
Engraving Services	96233
Nameplates, Specialty, Including Clocks, Logos, Pen/Pencil Sets, etc.	08056
Novelties, Promotional and Specialty Products, Including Biodegradable	03752
Service Awards, Specialty Type	08065
Silk Screen Printing	96684
Souvenirs and Prizes: Promotional, Advertising, etc.	03778
Trophies, Plaques, Awards, Certificates, etc. (Not Otherwise Classified)	08078
<b>Rental, Registration, and Travel Fees (Including Hotel / Motel Rooms)</b>	
Hotel and Motel Rental Accommodations	97130
Registration Fees, (Not Otherwise Classified)	96364
Room Rental or Lease for Conferences, Seminars, etc.	97165
Travel Management Services	95892

## Category Code Reference Guide

Category / Commodity	Category Code
<b>Scientific &amp; Laboratory Equipment (Including Maintenance &amp; Repair)</b>	
Barometers and Manometers, Laboratory	49006
Calorimeters and Accessories, Laboratory	49008
Electron Microscopes & Equipment, Laboratory	49029
Laboratory and Scientific Equipment and Supplies (Not Otherwise Classified)	49043
Lasers, Masers, and Accessories, Laboratory	49051
Magnetic Equipment, Laboratory	49053
Mass Spectrometers and Accessories, Laboratory	49055
Microscopes, All Types	49058
Scientific Equipment Maintenance and Repair	93881
Spectrographs, Laboratory	49083
<b>Signs &amp; Sign-Making Services</b>	
Sign Making & Painting Services	96166
Signs, Blanks (Metal)	80109
Signs, Fiberglass	80171
Signs, Metal (Not blanks)	80183
Signs, Plastic & Polyethylene	80189
Signs, Wood	80197
<b>Subscriptions – Internet Database, Magazine, Etc.</b>	
Internet Database Subscriptions	95635
Magazine Subscriptions	95640
Newspaper Subscriptions	95650
Professional Journal Subscriptions	95660
<b>Teaching, Educational, and Training Services</b>	
Course Development Services, Instructional and Training	92416
Educational Research Services	92419
Examination and Testing Services	92420
Teacher Certification Services	92477
Teaching and Instruction Services: Elementary & Secondary Education, Higher Education, etc.	92478
Vocational Training, All Types	92486

## Category Code Reference Guide

Category / Commodity	Category Code
<b>Telecommunication Accessories &amp; Supplies (Including Maintenance &amp; Repair)</b>	
Batteries, Communication, Radio, Telephone, etc.	83823
Cable, Copper, Cat. 5E 6, 6E, 7, 8 etc.	83828
Cable, Fiber Optic	83829
Consoles and Racks, Security	83839
Controllers, Wireless Devices, Wireless Access Points, etc.	83840
Emergency Radio/Telephone Systems, Dispatch	83845
Telecommunication Parts and Accessories (Not Otherwise Classified)	83885
Telecommunication, Internet Protocol, Network Monitoring, etc.	83883
Wire and Cable, Telecommunication (Not Otherwise Classified)	83896
<b>Television / Satellite Equipment &amp; Services</b>	
Broadcast Equipment, Television	84020
Cable Television Services	91524
Monitors, Television	84038
Satellite Receiver Dish, Video	84045
Television Services, Satellite	91583
Video Systems, Studio Quality Production	84086
<b>Theatrical Equipment and Supplies (Including Services and Maintenance / Repair)</b>	
Costumes and Accessories	85515
Lighting and Dimming Controls	85544
Lighting Control Systems	85546
Lighting Distribution Hardware	85548
Lighting Instruments: Follow Spotlights, Floodlights, etc.	85550
Lighting Systems, Complete	85553
Makeup	85560
Scenery and Props	85568
Sound Effects Equipment	85570
Stage Hardware and Supplies: Braces, Canvas, Clamps, Paints, etc.	85575
Stage Rigging and Tracks	85580
Stages, Theatre, All Types	85581
Theatrical Equipment Maintenance and Repair	93680
Theatrical Services, Including Costume Design & Creation, Production, Scenery Design, Stage, etc.	96173

## Category Code Reference Guide

Category / Commodity	Category Code
<b>Utilities: Electric, Gas, Water, Telephone</b>	
Maintenance and Repair, Utility and Underground Projects	91389
Public Utilities: Water, Sewer and Gas Maintenance and Repair Services	91063
Relocation and or Removal Services for Utility Works	96863
Telephone, Utility, Light Pole Installation, and Relocation Service	96879
Utilities, Gas, Steam, Electric, Architectural Services	90692
Utilities: Gas, Water, Electric Consulting	91897
Utility Locator Service, Underground	96291
Utility Management Services	95895
Utility Services, Electric	96183
Utility Services, Gas	96184
Utility Services, Water	96185