TIPS & TRICKS FOR THE

EDUCATION ABROAD PROPOSAL

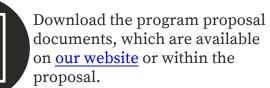
CLICK HERE to start a proposal!



Discuss your plans with your academic department and supervisor. Your program must be approved by your department to be fully considered.

TIP: You'll need them to sign a few forms for the proposal, so consider having these documents prepared before you meet.





TIP: Complete all of these documents before you even start the proposal form!

ADVICE FOR FORMSTACK

- Save & Resume will give you a link to return to the form later. If you make changes, make a NEW link.
- When using Save & Resume, uploaded files and signatures are NOT saved.
- EAO DOES NOT have access to partially completed forms/data.



MAKE A PLAN

Identify possible vendors, prepare your academics, and determine the most beneficial and cost-effective experiences to support those academics.

TIP: Contact EAO if you need help getting started!

PROPOSE YOUR PROGRAM

Start working on the proposal form that the EAFSC will use to review your proposal.

TIP: If you completed all of the proposal documents in advance, it should only take you about 25-30 minutes!



WAIT FOR THE DECISION

You will be contacted after the EAFSC reviews your proposal. It's ok to start recruiting, but we can't open your app until the program is approved.

TIP: If you need to add something to your proposal, send it to eaoproposals@kennesaw.edu.

