



Graduate College Research Travel Award Application

2022 – 2023

About this Program

Graduate students seeking to attend virtual or in-person professional conferences for the purpose of presenting papers and/or research during the academic year 2022/2023 are eligible for consideration for a one award. **The Graduate College will award funds up to a maximum of \$800.** The award will provide research funding for presenting original research at conferences. Please review the information below for the application process and determine eligibility, and ensure you submit all required documents *at least 2 weeks prior to your conference*. Requests later than 2 weeks prior to conferences may not be funded.

Funds are available on a first come, first served basis.

Eligibility

Graduate students who apply for this award must be enrolled in a minimum of 6 credit hours (or enrolled in thesis/dissertation hours) during the semester when the funds will be used. Graduate students who apply for a travel award must be in [good academic standing](#) (minimum GPA of 3.0) during the semester in which they are awarded and during the semester when the funds are used. Note that no more than two student authors on the project or presentation can be eligible to receive a Graduate College award.

Students may only receive one travel award per academic school year.

The following types of presentations will be considered for funding:

- Research Paper or *Project Presentation
- Fine Arts Performance or Pedagogy Presentation
- Roundtable or Panel Discussion
- Poster Presentation

**Project presentation is meant for those disciplines that are not necessarily conducting or presenting research, but rather showcasing scholarly work.*

Application Process

Students who wish to apply must submit:

- A completed Application to gradcollegeforms@kennesaw.edu
- One-page summary of research and statement on the benefits of attending conference for successful completion of their graduate degree

Additional Travel Authorization Documents

Additional travel authorization documents may be required. Please be sure to review the Graduate College's travel award page for additional information. Students will be required to meet University requirements prior to travel.



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Student Information

My KSU ID:			
First Name:		Last Name:	
My KSU email address:			
College:			
Degree Program:		Degree Level:	

Conference and Presentation Details

Name of Conference:	
Title of Presentation:	
Name of Presenter(s):	
Type of Presentation (i.e. Roundtable, Panel etc.):	

Conference City:		Conference State:	
Conference Date From:		Conference Date To:	

Projected Budget

Airfare/Transportation:	
Hotel/Housing:	
Registration Fee:	
Other:	
Total:	

Acknowledgment of Eligibility Criteria

I am in Good Academic Standing (minimum GPA of 3.0)

I am currently enrolled in at least 6 credit hours (or I am enrolled in thesis/dissertation hours)

I have attached a one-page summary of my research and included a statement on the benefits of attending this conference for the successful completion of my degree

Student Signature: _____ Date: _____

College Use Only

Signature of Graduate Program Coordinator,
 Program Director, or Department Chair: _____ Date: _____

Decision: Awarded \$ _____ Not awarded

Comments: _____

Graduate College Dean: _____ Date: _____