

Directed Study Instructions

(HON 4400)

See the KSU Catalog policy about Directed Study:

<http://catalog.kennesaw.edu/content.php?catoid=38&navoid=3018#directedstudy>

1. Identify the faculty member with whom you will do your directed study around midterm of the semester before you plan to enroll in a Directed Study.

2. Email honors@kennesaw.edu with the faculty member's name.

3. The KSU Journey Honors College Program Manager will contact the faculty member to discuss the process of seeking approval of the Directed Study within the faculty member's department and through Curriculog (<https://kennesaw.curriculog.com/>).

4. The student will work with that faculty member to create a syllabus containing the following:
 - a. Identifying information: student's name, course and number, semesters hours credit, KSU instructor, title
 - b. Summary description of the course
 - c. Objectives of the course
 - d. Detailed schedule of activities, readings, projects, and/or assignments
 - e. Description of the expected roles of the student and KSU instructor
 - f. Basis for evaluation and final grade determination

5. After the course has been approved by the relevant parties in Curriculog, the course will be entered in OwlExpress and the student will be able to register for it.