FIRST-YEAR HOUSING APPLICATION STEP 2: ROOMMATE SELECTION GUIDE



HOUSING APPLICATION INITIATION FEE

Before you are able to proceed to Step 2 and 3 of the Housing application, you must pay the \$200 non-refundable Application Initiation Fee.

STEP 1:

Log in to the <u>Housing Portal</u> and click on the Roommate & Room Selection tab on the top menu, then click "continue."

STEP 2:

Please read the instructions on this page carefully as they will explain how to search for potential roommates and how to create a Roommate Pair. You may create a pair with a maximum of two people (you plus one other person).

STEP 2:	
First-Year Roommate Pair	
Please note this step is an optional step in the selection process. You can create a roommate pair with either recommended matches based on your profile preferences.	incoming students you already know or
"Search by Details" allows you to search for roommates based on name.	
"See Recommended Roommate Matches" allows you to see students that have similar preferences as you, bi	ike ideal noise levels and temperature preferences.
You are allowed to have a roommate pair with a maximum size of tw	ro people.
Please note: Room Selection timeslats open at various times for students based on when they completed their Housing Application and signed the License Agreement. We suggest that you select the person in your roommate pair who signed their License Agreement the sarkets to be your roommate pair who are signed their License Agreement the sarkets to be your roommate pair and who are not select and the source an	
Not In a Pair You are not a member of a roommate pair.	
CREATE PAIR	Join Pair Search for Roommates by Name See Recommended Roommate Matches
SAVE & CONTINUE	



STEP 3:

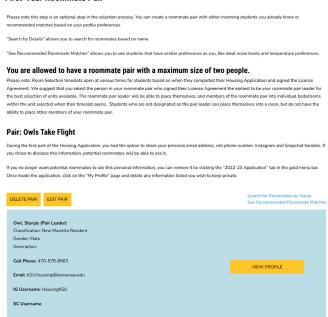
To create a pair, pick a pair name, and set a password for your roommate pair. Be sure to save this pair name and password for future reference.

STEP 4:

Once you have created your pair, you can search potential roommates by name or see recommended matches based on your profile.

STEP 4:

First-Year Roommate Pair



STEP 5:

When you have identified someone you want to live with, you will send them a request.

STEP 6:

If you receive a request, you will need to go into the portal and either accept or decline this invitation. All requests automatically expire within seven days without a response.

STEP 7:

If the person you requested accepts your invitation, you have created your Roommate Pair. Once you have two people, your group is full.

STEP 8:

If you are confident in your selection, you will be asked to save and continue, and you have completed Step 2: Roommate Selection.

The final step of the Housing Application is Step 3: Room Selection. During this last step, students can place themselves into the available rooms when their time ticket begins. Roommate Pair leaders are responsible for putting themselves and their selected preferred roommate into rooms. Students can choose to change the Roommate Pair leader in the Housing Portal at any time before Room Selection. We will have more information and guides available on our website for Step 3.

Receive Housing and Campus Services Updates including important dates for the Housing Application straight to your phone! Opt in to receive text messages through the Housing Portal.

> If you have any questions about the Housing Application, contact the Talon One Service Center at 470-578-8663 (T-ONE) or talonone@kennesaw.edu

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STEP 6:

STEP 7:	
Your pair is full	
LEAVE THIS PAIR	Join Pair Search for Roommates by Name See Recommended Roommate Matches
Owl, Sturgis (Pair Leader) Classification: New Marietta Resident Gender: Male Description:	
Cell Phone: 470-578-8663	SEND MESSAGE
Email: KSUHousing@kennesaw.edu	VIEW PROFILE
IG Username: HousingKSU SC Username:	
Owl, Scrappy	
Classification: New Marietta Resident Gender: Male Description:	
Cell Phone: 470-578-8663	VIEW PROFILE
Email: ksuhousing@kennesaw.edu IG Username: housingksu	
SC Username:	



For more information about Housing and Residence Life, please visit our website, <u>kennesaw.edu/housing</u>