FIRST-YEAR HOUSING APPLICATION



STEP 2: ROOMMATE SELECTION GUIDE

STEP 1:

Log in to the <u>Housing Portal</u> and click on the Roommate & Room Selection tab on the top menu, then click "continue."

STEP 2:

Please read the instructions on this page carefully as they will explain how to search for potential roommates and how to create a Roommate Pair. You may create a pair with a maximum of two people (you plus one other person).

First-Year Roommate Pair Plase note this stee is an eptional stee in the selection process. You can create a nonmate pair with either incoming students you already know or recommended matches based on your profile preferences. "Search by Detaks" allows you to search for nonmates based on name. "See Recommended Roommate Matches" allows you to see students that have similar preferences as you, like ideal noise levels and temperature preferences. You are allowed to have a roommate pair with a maximum size of two people. Plase note: Boom Selection timelates open at various times for students based on when they completed their Housing Application and signed the License Agreement. We suggest that you select the person in your roommate pair who signed their License Agreement the earliest to be your roommate pair leader for the best selection of units available. The normate pair leader will be able to place themselves, and members of the commande pair in individual bodal/commands in the selection of units selected with the timestate opens. Suitedents who are not designated as the pair leader can place themselves into a room, but do not have the ability to place other members of your roommate pair. Not In a Pair You are not a member of a roommate pair.

	STEP 3:
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Roommate Pair Detail	
	Pair Name and a Roommate Pair Password that only you and your preferred roommate will know. Make sure to create ScrappyandSturgis) and a password both of you will know (IL», ScrappyandSturgis1231.
Then, don't forget to share the Pair Name be used in helping you create your Room	and Password with your preferred roommate. This will allow them to join your pair. This Pair Name and Password will nate Pair, but will not be used again.
Puir Name:	
Password	
Password	
Password	

STEP 3:

To create a pair, pick a pair name, and set a password for your roommate pair. Be sure to save this pair name and password for future reference.

STEP 4:

Once you have created your pair, you can search potential roommates by name or see recommended matches based on your profile.

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within the unit selected when their timeslot opens . Students who are not designated as the p	pair leader can place themselves into a room, but do not have the
ability to place other members of your roommate pair.	
Pair: Owls Take Flight	
During the first part of the Housing Application, you had the option to share your personal em	nail, address, cell, phone number, instagram and Snapchat handles.
you chose to disclose this information, potential roommates will be able to see it.	•
if you no longer want potential roommates to see this personal information, you can remove it	
Once inside the application, click on the "My Profile" page and delete any information listed yo	ou wish to keep private.
DELETE PAIR EDIT PAIR	Search for Roommates by Name See Recommended Roommate Match
Owl, Sturgis (Pair Leader)	
Classification: New Marietta Resident	
Gender: Male	
Description:	
Cett Phone: 470-578-8663	VIEW PROFILE
Email: KSUHousing@kennesaw.edu	
IG Username: HousingKSU	

STEP 5:

When you have identified someone you want to live with, you will send them a request.

STEP 6:

If you receive a request, you will need to go into the portal and either accept or decline this invitation. All requests automatically expire within seven days without a response.

STEP 7:

If the person you requested accepts your invitation, you have created your Roommate Pair. Once you have two people, your group is full.

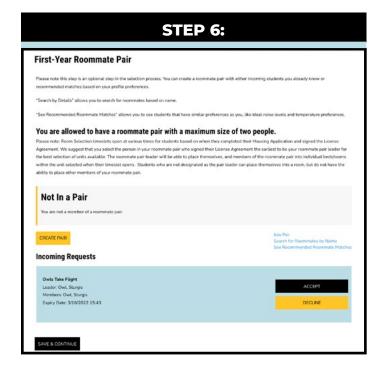
STEP 8:

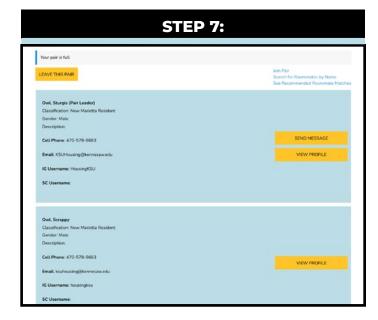
If you are confident in your selection, you will be asked to save and continue, and you have completed Step 2: Roommate Selection.

The final step of the Housing Application is Step 3: Room Selection. During this last step, students can place themselves into the available rooms when their time ticket begins. Roommate Pair leaders are responsible for putting themselves and their selected preferred roommate into rooms. Students can choose to change the Roommate Pair leader in the Housing Portal at any time before Room Selection. We will have more information and guides available on our website for Step 3.

If you have any questions about the Housing Application, contact the Talon One Service Center at 470-578-8663 (T-ONE) or

talonone@kennesaw.edu







For more information about Housing and Residence Life, please visit our website, <u>kennesaw.edu/ksuhousing</u>