

# FIRST-YEAR HOUSING APPLICATION

## STEP 2: ROOMMATE SELECTION GUIDE



### STEP 1:

Log in to the [Housing Portal](#) and click on the Roommate & Room Selection tab on the top menu, then click "continue."

### STEP 2:

Please read the instructions on this page carefully as they will explain how to search for potential roommates and how to create a Roommate Pair. You may create a pair with a maximum of two people (you plus one other person).

### STEP 3:

To create a pair, pick a pair name, and set a password for your roommate pair. Be sure to save this pair name and password for future reference.

### STEP 4:

Once you have created your pair, you can search potential roommates by name or see recommended matches based on your profile.

### STEP 2:

#### First-Year Roommate Pair

Please note this step is an optional step in the selection process. You can create a roommate pair with either incoming students you already know or recommended matches based on your profile preferences.

"Search by Details" allows you to search for roommates based on name.

"See Recommended Roommate Matches" allows you to see students that have similar preferences as you, like ideal noise levels and temperature preferences.

**You are allowed to have a roommate pair with a maximum size of two people.**

Please note: Room Selection timeslots open at various times for students based on when they completed their Housing Application and signed the License Agreement. We suggest that you select the person in your roommate pair who signed their License Agreement the earliest to be your roommate pair leader for the best selection of units available. The roommate pair leader will be able to place themselves, and members of the roommate pair into individual bedrooms within the unit selected when their timeslot opens. Students who are not designated as the pair leader can place themselves into a room, but do not have the ability to place other members of your roommate pair.

**Not In a Pair**

You are not a member of a roommate pair.

[CREATE PAIR](#)

[Join Pair](#)  
[Search for Roommates by Name](#)  
[See Recommended Roommate Matches](#)

[SAVE & CONTINUE](#)

### STEP 4:

#### First-Year Roommate Pair

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**Pair: Owls Take Flight**

During the first part of the Housing Application, you had the option to share your personal, email, address, cell phone number, Instagram and Snapchat handles, if you chose to disclose this information, potential roommates will be able to see it.

If you no longer want potential roommates to see this personal information, you can remove it by clicking the "2022-23 Application" tab in the gold menu bar. Once inside the application, click on the "My Profile" page and delete any information listed you wish to keep private.

[DELETE PAIR](#) [EDIT PAIR](#)

[Search for Roommates by Name](#)  
[See Recommended Roommate Matches](#)

**Owl, Sturgis (Pair Leader)**  
Classification: New Marietta Resident  
Gender: Male  
Description:

Cell Phone: 470-578-8663 [VIEW PROFILE](#)

Email: KSU-Housing@kennesaw.edu

IG Username: HousingKSU

SC Username:

### STEP 3:

#### Roommate Pair Details

On this page, you will create a Roommate Pair Name and a Roommate Pair Password that only you and your preferred roommate will know. Make sure to create a Pair Name they can easily search for (Ex. ScraggyandSturgis) and a password both of you will know (Ex. ScraggyandSturgis123).

Then, don't forget to share the Pair Name and Password with your preferred roommate. This will allow them to join your pair. This Pair Name and Password will be used in helping you create your Roommate Pair, but will not be used again.

Pair Name:

Password:

Confirm Password:

[GO BACK](#) [SAVE PAIR](#)

### STEP 5:

When you have identified someone you want to live with, you will send them a request.

## STEP 6:

If you receive a request, you will need to go into the portal and either accept or decline this invitation. All requests automatically expire within seven days without a response.

## STEP 7:

If the person you requested accepts your invitation, you have created your Roommate Pair. Once you have two people, your group is full.

## STEP 8:

If you are confident in your selection, you will be asked to save and continue, and you have completed Step 2: Roommate Selection.

The final step of the Housing Application is Step 3: Room Selection. During this last step, students can place themselves into the available rooms when their time ticket begins. Roommate Pair leaders are responsible for putting themselves and their selected preferred roommate into rooms. Students can choose to change the Roommate Pair leader in the Housing Portal at any time before Room Selection. We will have more information and guides available on our website for Step 3.

### STEP 6:

#### First-Year Roommate Pair

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[CREATE PAIR](#) [Join Pair](#)  
Search for Roommates by Name  
See Recommended Roommate Matches

#### Incoming Requests

**Owl's Take Flight**  
Leader: Owl, Sturgis  
Members: Owl, Sturgis  
Expiry Date: 3/16/2022 15:43

[ACCEPT](#)  
[DECLINE](#)

[SAVE & CONTINUE](#)

### STEP 7:

Your pair is full

[LEAVE THIS PAIR](#) [Join Pair](#)  
Search for Roommates by Name  
See Recommended Roommate Matches

**Owl, Sturgis (Pair Leader)**  
Classification: New Marietta Resident  
Gender: Male  
Description:  
Cell Phone: 470-578-8663  
Email: ksu-housing@kennesaw.edu  
IG Username: HousingKSU  
SC Username:

[SEND MESSAGE](#)  
[VIEW PROFILE](#)

**Owl, Scrappy**  
Classification: New Marietta Resident  
Gender: Male  
Description:  
Cell Phone: 470-578-8663  
Email: ksu-housing@kennesaw.edu  
IG Username: housingksu  
SC Username:

[VIEW PROFILE](#)

If you have any questions about the Housing Application, contact the Talon One Service Center at 470-578-8663 (T-ONE) or [talonone@kennesaw.edu](mailto:talonone@kennesaw.edu)

**TALON ONE**  
SERVICE CENTER

For more information about Housing and Residence Life, please visit our website, [kennesaw.edu/ksuhousing](https://kennesaw.edu/ksuhousing)