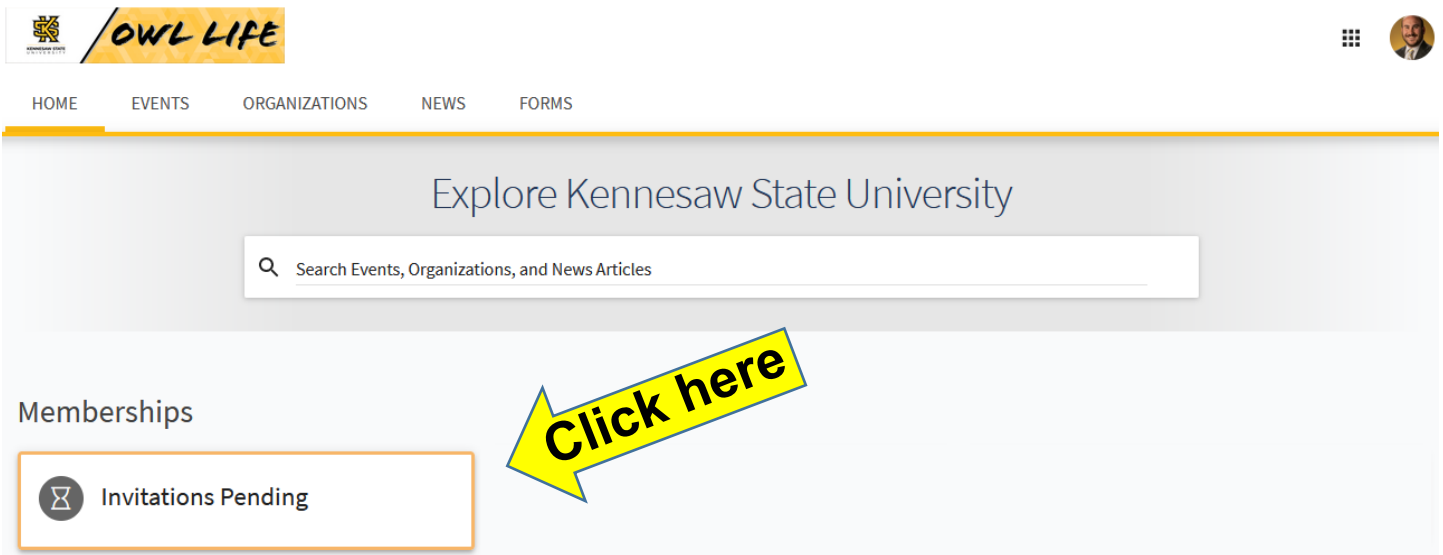


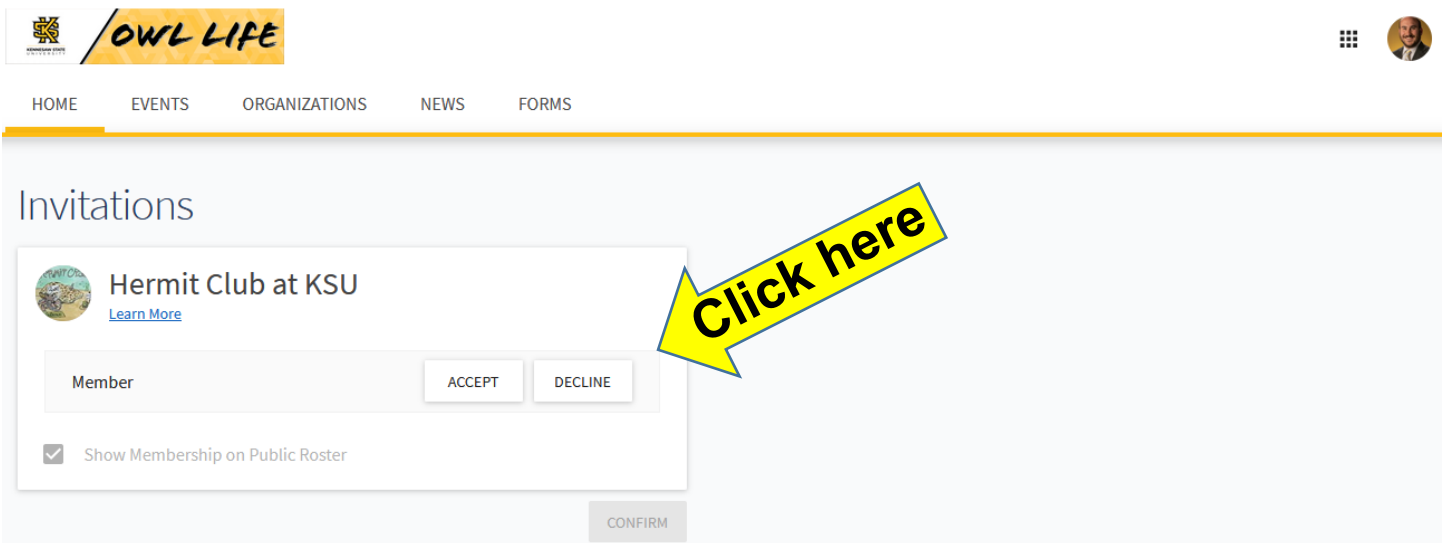
Accepting or Declining an Owl Life Roster Invitation

1. Log in to Owl Life at owllife.kennesaw.edu with your Net-ID and password.

2. Scroll down to the “Memberships” section and click on “Invitations Pending.”



3. Select “Accept” or “Decline.”



- The button you select will turn blue. Then decide if you would like for your membership to be shown on the public roster, which is required for Officers. Click “Confirm” once you are finished. Note: If you have multiple roster invites pending you must accept or deny all pending invitations at the same time.

The screenshot shows the Owl Life website interface. At the top, there is a navigation bar with links for HOME, EVENTS, ORGANIZATIONS, NEWS, and FORMS. The main content area is titled 'Invitations' and displays an invitation for 'Hermit Club at KSU'. The invitation includes a 'Member' role, a 'Learn More' link, and two buttons: 'ACCEPT' (highlighted in blue) and 'DECLINE'. Below the invitation, there is a checkbox labeled 'Show Membership on Public Roster' which is checked. A 'CONFIRM' button is located at the bottom right of the invitation card. Three yellow arrows with black text are overlaid on the image: one pointing to the 'ACCEPT' button with the text 'Turns blue', one pointing to the 'CONFIRM' button with the text 'Click here', and one pointing to the 'Show Membership on Public Roster' checkbox with the text 'Click here'.

- Congratulations! You are now a member of that organization’s Owl Life roster. That organization is now listed under the “Memberships” section when you login to Owl Life.

If you have any questions, please email studentactivities@kennesaw.edu.

