

Library Instruction Program Policy

The KSU Library System's library instruction program contributes to student success through a variety of instruction techniques, such as, guest lectures, asynchronous learning materials, and course integrations. Librarians, in partnership with teaching faculty, teach students information literacy topics like how to develop appropriate lines of inquiry, select sources, craft search strategies, communicate in professional and scholarly settings, as well as discipline-specific research skills.

Information Literacy

Information Literacy is defined as the ability to "recognize when information is needed and have the ability to locate, evaluate, and use effectively the needed information" (ALA Presidential Committee on Information Literacy, Final Report, 1989).

Audience

Library instruction is provided only to current students at Kennesaw State University and its associated institutions. We do not provide instructional services to non-affiliated patrons.

Scheduling

The KSU Library System requires at least **2 weeks' notice** to process requests. All requests must be submitted using our online form: <https://kennesaw.libwizard.com/f/ltr>. The requestor must be present at synchronous classes that are held on-campus.

Equity of Service

Librarians will provide services to all users without discrimination based on race, color, sex, sexual orientation, age, religion, national origin, or disability. Should you require assistance or have further questions about ADA services on campus, please contact:

Student Disability Services (SDS)

(470) 578-2666

<https://sds.kennesaw.edu/index.php>

Code of Ethics

All instruction interactions, regardless of whether they take place at a formal service point or in any other context, will be governed by the standards articulated in the [*Code of Ethics of the American Library Association*](#).

Competencies

All library instructors will adhere to the highest standards of knowledge and proficiency possible and follow the [*ACRL Standards for Proficiencies for Instruction Librarians and Coordinators*](#).

Curriculum

The learning outcomes for library instruction sessions are based on the [*ACRL Framework for Information Literacy*](#) and are customized to fit KSU student needs based on the expertise of the librarians and feedback from faculty.

Submitted July 14, 2021 by C. Holm

Disclosure

The Research and Instructional Services Unit reserves the right to revise these policies as required by organizational changes.

Liability

The KSU Library System assumes no liability for any misinformation and/or interpretations drawn from any library instruction session.