

Part-Time Faculty Council Meeting Minutes

Date: Monday, January 27, 2025

Time: 3:00PM - 4:40PM

Location: Virtual Meeting via Teams

Attendees: Chris Thompson, Joshua Yarbrough, Russell Spears, Yvonne Wichman, Ginger Sinton, Genevieve Goss, Suzanne Agan, Mark Kyle, Yvonne Single, Shahram (David) Nazari, Casey Waldsmith, Ferosh Jacob, Tammy Everhart, Nicole Hoffman Miller

1. Call to Order: PTFC President called the meeting to order at 3PM welcoming attendees and expressing appreciation for their participation. Attendees were reminded to list their names and departments in the chat for record keeping.

2. Approval of November Minutes: Having been reviewed by council members prior to the meeting, the motion to approve was unanimously approved as follows:

- A. Motion to approve: Genevieve Goss
- B. Seconded by: Suzanne Agan
- C. Vote: Unanimously approved

3. Impromptu Election: Christopher put forth a call for members to fill two vacant positions: secretary and parliamentarian. Genevieve self-nominated for the position of parliamentarian and was elected by a unanimous vote.

4: Guest Presentations

A. Carmen Skaggs, Assistant Vice Provost for Faculty Affairs, joined the meeting as our guest today to discuss the new term, VITAL faculty, along with other topics of interest to part-time faculty.

B. Misty Grayer, Senior Teaching and Learning Consultant, joined our meeting to share information about CETL and her position as liaison between CETL and VITAL faculty plus various opportunities for professional development under CETL's umbrella.

5. Officer Updates

A. Vice President - Joshua Yarbrough: Josh updated the council on the status of the part-time faculty brick for the Legacy Walk on campus. Chris, Russ and Josh had a meeting recently to discuss some of the details, and they are definitely looking for reimbursement options. The three of them are going to move ahead.

B. Policy and Strategic Planning Chair - Russell Spears: Russell shared his hope/fear that other departments do not follow his department, which now requires part-time faculty to publish once a year.

C. President - Christopher Thompson: Chris stated that it would be good to know if any departments have any annual assessments or rubrics for part-time faculty be selected or to return each semester. The School of Psychology has some annual criteria, but it would be great to know if other departments have any particular process or criteria for.

6. Old Business/New Business: Yvonne announced that Chris had won the RCHSS part-time faculty of the year award. Suzanne Agan announced that she had won for her department as well.

7. Communication and Engagement: Chris spoke briefly about plans for the 2025 academic year though no plans have been finalized yet.

8. Announcements: Chris announced that the PTFC website is currently under revision and would soon be updated with last year's agendas and minutes.

9. Motion to Adjourn:

- A. Ginger Sinton motioned to adjourn.
- B. Russell Spears seconded the motion.
- C. Meeting was adjourned at 4:12PM.

Minutes prepared by: Yvonne Wichman, Interim Secretary
Date of Preparation: February 13, 2025
Next Meeting: February 24, 2025