



RCHSS Staff Association Meeting Agenda

JANUARY 25, 2022 | 9:00 AM - 10:30 AM

MEETING LINK: [MICROSOFT TEAMS](#)

- I. Welcome and Q&A with Dean Katie Kaukinen
- II. Update on Mileage Rate Change and International Travel Process –
Ashlee Clark
- III. Candidate Travel – Ashlee Clark
- IV. Updated Account Codes – Ashlee Clark
- V. Department Chair/Director Financial Access Quick Guide – Ashlee Clark
- VI. Year End Deadlines – Ashlee Clark
- VII. Branding Materials for Departments – Ashlee Clark
- VIII. Update on Fiscal Services Inquires via ServiceNow – Janet McGovern
- IX. RCHSS Business Operations Staff Changes – Erica Florence
- X. Budget Owner Meetings – Erica Florence
- XI. Miscellaneous