

## **RCHSS Staff Association Meeting Agenda**

APRIL 4, 2023 | 9:00 AM – 9:38 AM

---

### **I. Welcome and Information of RCHSS Staff Association Changes – Dr. Ruth Goldfine**

- a) Dr. Goldfine mentioned that typically staff associations are run by staff, for staff and after discussing this with the RCHSS Dean moving forward the association will be run by the staff. She mentioned that the Dean advised them to elect a chair, schedule the meetings, create the agenda, and invite staff.

She also said that her monthly newsletter's goal is to give them the information that the staff needs on things that they will impact them.

- b) A brief Q&A was conducted.

### **II. Announcements – Jordan Jackson**

- a) PeopleSoft security re-certification deadline is April 17, 2023.
- b) Save the date for Staff Retreat was May 18, 2023, but it has been pushed back to May 25, 2023.
- c) Save the date for the Academic Fair on August 30, 2023.
- d) He informed that NSSE survey is up and running and that a sign-up sheet to assist with tabling will be emailed to staff.

### **III. Updates – Jordan Jackson**

## **RGHSS Staff Association Meeting Agenda**

APRIL 4, 2023 | 9:00 AM – 9:38 AM

---

- a) Staff Retreat will be moved to May 25, 2023, due to the KSU Staff Appreciation Week being on May 15 – 19, 2023
  - b) Academic Affairs will be August 30, 2023.
  - c) Requested staff to sign up to help tabling for NSSE.
  - d) Asked people to complete PeopleSoft Re-Certification the deadline is 4/17/2023.
  - e) He also suggested completing any other training required for this year.
- IV. Discussion of Staff Association Changes – Jordan Jackson
- a) How the committee will be formed was discussed.
  - b) Jordan offered to research the Staff Association by laws.
  - c) An email will be sent out to let everyone know when the next meeting will be.