

WLC Weekly Message – August 25th, 2025

WLC Successes



Awatef Ergai (Industrial & Systems Engineering, PI), Shane Peterson (co-PI), and Ginny Zhan (Psychological Science and Asian Studies, co-PI) were awarded a

\$200,000 National Science Foundation (NSF) grant for the project, "Improving Communication Skills in Undergraduate Engineering Teams." Huge congratulations, colleagues!

Wenhua Jin had a new article published: Wenhua Jin, Chunsheng Yang, Yiping Zhang, Wayne Wenchao He. 2025. L2 acquisition of Chinese *de* structures: a comparative study. *Journal of the National Council of Less Commonly Taught Languages*. Vol 38. pp 291-346.

We want to celebrate you! Please send your successes to Federica and Nina for inclusion in our weekly message and new publications to Noah for inclusion in our website

Thank You

Many thanks to **Nina Burnette** for overseeing our many **office relocations** this summer. As of last week, all WLC office moves are complete, and every full-time and limited-term faculty member now has an assigned, personal office.

Thank you to all the **RSO Faculty Advisors, officers, and members** who participated in the **KSU EXTREME Student Involvement Fair** last week. We had a substantial presence with many of our clubs in attendance. Please see our social media for photos.

To-Do Items

The RCHSS Dean's Office will once again support **professional association memberships** for RCHSS faculty this year. For FT and LT WLC faculty with membership needs, please **complete the form** that Federica sent out via email on 8/22. Please prioritize memberships required for conferences you are attending and submit your information by **the end of the day on Tuesday**, **August 26**, at the latest.

It's time to **update our publications display!** For all faculty who had publications in the last few months, please **send the cover page of your article/chapter/book to Nina**. She and the front-desk student assistants will rotate out older publications and print out and add the new ones. Please look at the display to check on what is needed. This is open to PT, LT, and FT faculty: we look forward to seeing your recent work celebrated!

For Full Time colleagues, as your work gets published, please add each new publication to Watermark so it can be counted towards your research productivity and departmental output.

Opportunities

We are excited to share several new ways the Center for Excellence in Teaching and Learning (CETL) is supporting VITAL (Part-Time and Limited Term) faculty this semester. Two highlights include:

- <u>VITAL Community of Practice</u> a space to build community and to share best practices for documenting teaching and building teaching portfolios
- <u>VITAL Teaching Moments</u> monthly, informal virtual meetings to discuss timely teaching-related topics

Both professional development opportunities provide part-time and limited-term faculty with opportunities to build community and to learn more about effective teaching practices. For a full overview of our offerings, please visit CETL's website.

Upcoming WLC Events





Other Events

The RCHSS career tables are launching on September 2nd and 3rd from 11 AM to 2 PM. The employers on September 2nd are Cobb County Schools and Fulton County Schools. The employers on September 3rd are Edward Pittman Environmental and Keep Cobb Beautiful. Please share this information with your students.



Please consider including the RCHSS Fall 2025 Government and Non-Profit Career Fair in their courses. The event is scheduled for October 30th from 11 AM to 3 PM in the Student Gym. We have this event in Suitable, so faculty members can assign credits for attendance in a seamless fashion. Here is the link: https://app.joinhandshake.com/career_fairs/18003f36-f941-4835-ada7-e1126dcd17fc/student_preview

Reminders

UPCOMING—EARLIEST TO LATEST

Full-time faculty should **submit their conference information to Federica and Marsha as soon as possible** and, once approved, **enter it into Concur before September 15** to ensure travel funds are encumbered. As shared at the retreat, tenure-track faculty are allotted \$1,400 for

travel for the AY (please use R02030 for research trips and conferences), and non-tenure-track faculty are allotted \$700 for the AY (always use 02030). Each full-time faculty member also receives \$130 for membership or registration, bringing the total annual allotment to \$1,530 for TT and \$830 for non-TT faculty. Additional funding opportunities will be shared as they become available.

The Office of Research is pleased to announce the development of a new regional Research Showcase, "The World of Tomorrow", scheduled for March 31–April 1, 2026. This event will feature: Optional workshops (e.g. Entrepreneurship, AI etc); Interactive research zones (e.g., Health Pavilion, Technology Center); An industry collaboration zone designed to foster external engagement. Additionally, a keynote presentation, and panel discussion, as well as tours will take place. The showcase will be inspired by the 19th and 20th century world fairs—an immersive experience that celebrates innovation, interdisciplinary work, and public engagement. Location: The new iSTEM Building and the Student Center, Marietta Campus. We kindly ask that you encourage faculty members to submit proposals for interactive displays, or workshop sessions. Submissions may be made through this form. Deadline for submissions: October 1, 2025

GENERAL REMINDERS

Please send CFC agenda items to our CFC Interim Representative Lee Jackson (serving through December '25) and Faculty Senate items and queries to our Faculty Senator Thierry Léger.

DFC agenda items should go to DFC Chair Andrea Scapolo or to any of the AY 2025/26 WLC DFC members.

For anyone administering Internships in WLC, all RCHSS internships (course 3398) must be submitted through the Handshake system. Our department consistently offers a substantial number of internships, and your work is central to that success. I truly appreciate your time and attention to this update as you support students in planning their semester.

In case of illness or emergencies that result in needing to cancel class, faculty members should contact their Coordinator and copy Marsha, Federica, and Nina. The faculty member should also notify students via d2l and/or email; if the faculty member is unable to do so, an email will be sent to students from the Department. In addition to reporting absences to their department, faculty members are required to report sick time in OneUSG Connect for any missed classes (unless they are engaging in other professional activities such as attending a conference) and contact HR if they cannot meet their professional obligations for more than five days (see KSU Faculty Handbook).

Incompletes (I grades) Radow College has an Incomplete Grade Agreement form that must be completed by the student and the instructor when a grade of I (incomplete) is awarded. The completed form must be submitted to the Department Chair/School Director. The form can be found at: https://radow.kennesaw.edu/resources/docs/Incomplete_Grade_Agreement.pdf

For all faculty who anticipate applying for any **extramural funding** opportunities, please indicate so to the Office of Research by **completing an "Intent to Submit" form** at the link below. This is not a commitment to apply; submitting the form will get into the system. The Office of Research recommends submitting this form **no later than 30 days prior to a submission deadline:** https://www.kennesaw.edu/research/resources/sponsored-programs-administration/pre-award-submission-planning/communicate-intent-apply.php

Classrooms are now assigned directly by the system and Departments no longer have preassigned spaces. Because of this, Marsha and Nina are unable to accommodate requests for different classrooms. We want to be mindful of different abilities and the Registrar's Office now has a special note to be added for these cases. Other than that, please do not send in requests for switching classrooms to Marsha or Nina as the Registrar's Office is no longer accepting these.

For all faculty, note that, due to increased requests for event promotions and a limited staff, the WLRC can create only 1 flyer design for each event. Also, a kind reminder that **the WLRC needs at least 5 business days to prepare flyers and advertise events** due to our student assistants' and staff tight schedules. Please keep this in mind when requesting outreach materials.