

RCHSS Curriculum Committee Meeting Minutes – 4/7/25

Agenda :

- Review of DSM Certificate deactivation
- Discussion of KSU curriculum process related to the deactivation of programs

Proposals:

School of Communication and Media:

Digital and Social Media Certificate – Deactivation -

(<https://kennesaw.curriculog.com/proposal:18757/form>) (8 yes, 0 no, 1 abstain)

Discussion:

- Deactivation of Philosophy, Black Studies, and Technical Communications within RCHHS
 - Curriculum Committee (CC) reviewed and discussed three foci of policy informing proper decision making regarding proposed deactivations
 - **KSU Curriculum Guide:** <https://www.kennesaw.edu/curriculum-instruction-assessment/academic-program-planning-development/docs/curriculum-guide-2025.pdf>
 - **KSU Curriculum Review Processes:** <https://catalog.kennesaw.edu/content.php?catoid=81&navoid=8568>
 - **USG Policy:** https://www.usg.edu/academic_affairs_handbook/section2/C731/#p2.3.3_deactivation_and_termination_of_academic_programs
 - CC concluded that the language in policy and procedures is clear:
Curriculum deactivations must be processed via proper channels via Program and College curriculum committees.
 - CC reviewed recent examples of an “administrative track” of deactivations apparent within Curriculog that evidence occurrences of administrative actions taken out of alignment with existing policy and procedures.
- Action items:
 - CC will develop a written resolution within 7 days.
 - CC members will vote to approve or reject the resolution on April 14, 2025.
 - If approved, resolution will be shared with RCHHS dean, Provost, and President.

Attendance:

- Brian Wooten
- Kristen Heflin
- Kayla Sargent
- Neysa Figueroa
- Erinn Bariteau
- Larrie Dudenhoeffer
- Tanja Link
- April Johnson
- Lauren Thompson
- Michael Lahey
- Trina Queen
- David Johnson