**CHSS Curriculum Committee**

**September 13, 2011**

**SO 3026 @ 12:30 pm – 2:00 pm**

**CHSS Curriculum Committee Members Present:**

Bryan McGovern (Chair), Thierry Leger (ex-officio), Jeff Helms (PSYC), Brandon Lundy (GA), Charity Butcher (POLS), Lynn Fedeli (DFL), Linda Treiber (SCJ), Audrey Alison (COM), Jennifer Dail (ENG), Rebecca Hill (ISD)

**Absent:** None

**Guests:**

Hakki Gurkas (HIST), LeeAnn Lands (AMST-HIST), Linda Stewart (AMST-ENG), Nancy Hoalst Pullen (GEOG-GIS), Mark Patterson (GEOG-GIS; ENVS), Barbara Neuby (POLS)

**Approval of Minutes from 8-30-2011**

Helms motioned to approve.

Butcher seconded.

All approved.

**Old Business:**

1. AMST 1102 (Lands & Stewart)
	1. Requested changes highlighted.
	2. Affected Chairs in Area B have been contacted and approve of the course.
		1. Suggestion was made for these approvals to be in writing.
	3. Butcher motioned to approve second reading.
	4. Dail seconded.
	5. All approved.
2. POLS 4450
	1. No representative present.
	2. Second reading tabled until next meeting.

**New Business:**

1. ANTH 4490 (Lundy)
	1. Course prerequisite changes outlined.
	2. Recommendation made to get approval from registrar.
	3. Butcher motioned to approve first reading pending registrar confirmation.
	4. Helms seconded.
	5. All approved.
2. HIST 3379 (Hakki)
	1. Course overview presented.
	2. Recommendations:
		1. Course description should focus on content. First two sentences only.
		2. Use more enticing language in course description.
		3. Use designation “HIST” instead of “history” throughout proposal and syllabus.
	3. Helms motioned to approve first reading with changes.
	4. Butcher seconded.
	5. All approved.
3. **Environmental Studies (Patterson)**
	1. EAS Proposal
		1. Overview presented and discussed.
			1. This will take the place of the Integrative Studies Degree (BS).
			2. 123 hours required.
			3. Same core requirements as Integrative Studies Degree.
			4. Concern over BOR moratorium on new degree programs was voiced.
				1. Proposal will move forward due to the perceived needs in response to a changing job market.
			5. Concern was voiced over housing the ENVS program in IDS.
				1. Interdisciplinary nature.
				2. Various concentration areas.
				3. College of Science and Mathematics declined to house this degree.
				4. Draws on a variety of faculty and expertise.
			6. Currently 27 majors in the Integrative Studies Degree without advertisements.
			7. Patterson will act as the Coordinator of the program.
			8. Concern was voiced over the high number of Geography courses.
		2. Butcher motioned to approve first reading.
		3. Helms seconded.
		4. 9 approved, 1 abstained – passed first reading.
	2. ENVS 3398
		1. Course overview presented.
		2. Recommendations:
			1. Remove “off campus” from the Course Description possibly replacing it with “out of the classroom”.
			2. Remove double period in Course Components on the syllabus.
			3. Under Enrollment, change “by mindful” to “be mindful”.
		3. A suggestion was made to work closely with the Career Development Office.
		4. Helms motioned to approve first reading with changes.
		5. Butcher seconded.
		6. All approved.
	3. ENVS 3730
		1. Course overview presented.
		2. Recommendations: under prerequisites and throughout the documents, change “Biology” to “BIO”.
		3. Helms motioned to approve first reading with changes.
		4. Lundy seconded.
		5. All approved.
	4. ENVS 4200
		1. Course overview presented.
			1. This course will be cross-listed with GEOG 4200 (New Course) primarily over a concern that there would be too few students otherwise in the beginning.
				1. Course may be de-cross-listed from GEOG 4200 in the future.
		2. Recommendations:
			1. Limit the course description to 75 words (currently at 84).
			2. Remove “assignment” from the description.
			3. Add a period after “scientific research”. This will decrease the words and allow for future flexibility in what is taught.
			4. Syllabus needs a grading scale.
		3. Treiber motioned to approve first reading with changes.
		4. Butcher seconded.
		5. All approved.
	5. GEOG 4200
		1. Course overview presented.
		2. Recommendations:
			1. Same as ENVS 4200 (see above).
		3. Treiber motioned to approve first reading with changes.
		4. Butcher seconded.
		5. All approved.
	6. GEOG 3710
		1. Course Overview presented.
		2. Credit hours did not match up (60 and 75), however a newer version of the proposal and syllabus already had the changes made.
			1. Patterson will forward the updated version.
		3. Treiber motioned to approve first reading.
		4. Lundy seconded.
		5. All approved.
	7. HIST 3388
		1. Course overview presented.
		2. Recommendations:
			1. Under prerequisites and throughout the document, insert “HIST” instead of “history”.
			2. Change credit hours from “3-3-3” to “3-0-3”.
			3. Misspelling in 3.B. “emphasis”.
		3. Butcher motioned to approve first reading with changes.
		4. Helms seconded.
		5. All approved.
	8. POLS 3356
		1. Course overview presented.
		2. Recommendations:
			1. Correct typo in the course description: “preservationist”.
			2. Add grading scale and assignments to the syllabus.
		3. Discussion about whether or not the course description was too specific.
		4. Butcher motioned to approve first reading with changes.
		5. Helms seconded.
		6. All approved.
4. **GIS**
	1. GIS Degree Major Change Proposal
		1. Degree changes were presented and discussed.
		2. Butcher motioned to approve first reading.
		3. Treiber seconded.
		4. All approved.
	2. GIS 3398
		1. Course overview presented.
		2. Butcher motioned to approve first reading.
		3. Lundy seconded.
		4. All approved.
	3. GIS 4415
		1. Course overview presented.
		2. Course description is at 81 words.
			1. Discussion about whether or not this description is grandfathered in since it was taken from another course.
		3. Butcher motioned to approve first reading with changes.
		4. Helms seconded.
		5. All approved.
	4. GEOG 4500
		1. Course overview presented.
			1. Currently taught as GEOG 4490.
			2. Concerns were raised over the GEOG prefix instead of GIS.
				1. Not needed to differentiate.
				2. GEOG majors take this course.
		2. Lundy motioned to approve first reading.
		3. Helms seconded.
		4. All approved.
	5. GIS Certificate Change Proposal
		1. Certificate changes presented and discussed.
		2. Helms motioned to approve first reading.
		3. Lundy seconded.
		4. All approved.

Respectfully submitted,

Brandon D. Lundy

Geography and Anthropology