**CHSS Curriculum Committee**

**Minutes of January 10, 2017 Meeting**

**In Attendance:**

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| --- | --- | --- |
| ☒ Ryan Ronnenberg (HIST/PHIL) | ☒ Chien-pin Li (Dean’s Office) | ☒ Linda Treiber (SOC/CJ) |
| ☒ Rebecca Hill (ISD) | ☒ Matthew Mitchelson (GEOG/ANTH) |  |
| ☒ Pauline Howes (COMM) | ☒ Christopher Randall (PSYC) |  |
| Michael Lahey (DWMA) | ☒ Ashley Shelden (ENGL) |  |
| ☒ Kathryn Negrelli (FL) | ☒ David Shock (POLS/IA) |  |

Guests: Darren Crovitz (ENG), Amy Donahue (HIST/PHIL), Jack Moran (POLS/IA), Heidi Sherer (SOC/CJ), Chris Totten (SOC/CJ), Ravi Ghadge (SOC/CJ)

New department representatives this semester: Kathy Negrelli (FL) replacing Jeongyi Lee and Ryan Ronnenberg (HIST/PHIL) replacing Amy Donahue.

Meeting Time and Location:  **10 January 2017** at 12:30-1:45 pm in SO 3020

Secretary for meeting:  Polly Howes

https://kennesaw.curriculog.com/agenda:464/form

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Committee Chair David Shock called meeting to order at 12:30 p.m.

**I. Approval of Minutes** from 29 Nov. 2016 Meeting (minutes taken by Linda Treiber)

* Shelden moved to approve; Treiber seconded. Approved unanimously

**II. Old Business  [Second readings]**

A.  ISD

-Peace Studies --

1.  Peace Studies Minor - Change to Program Name, Requirements, or Policies v2.0 [Robbie Lieberman/Anne Richards/Tom Pynn]

* Ronneberg moved to approve on second reading; Mitchelson seconded. Approved unanimously

-Comparative American Studies Minor --

2.  Comparative American Studies Minor - Change to Program Name, Requirements, or Policies v3.0 [Rebecca Hill]

* Shelden moved to approve on second reading; Mitchelson seconded. Unanimously approved.

**III. New Business  [First readings]**

A.  ISD

-American Studies (graduate) package:

1.  American Studies, MA - Change to Program Name, Requirements, or Policies v3.0 [Rebecca Hill]

* Hill explained program changes to reflect two new courses and change in cluster requirements. Randall asked for clarification about the cluster requirements. Committee also discussed wording in Curriculog re: cluster requirements and agreed did not need full list of courses under Core Courses if listed under cluster designation.
* Noted that AMST 7000 and AMST 7100 removed as required courses, but included as electives.
* Treiber moved to approve on first reading; Shelden seconded. Approved, with changes; one abstention.

2.  American Studies Certificate - Stand-Alone and Embedded - Change to Program Name, Requirements, or Policies v3.0 [Rebecca Hill]

* Mitchelson moved to approve on first reading; Shelden seconded. Approved unanimously.

3.  AMST - 6201 - History and Culture of the Americas - New Course v3.0 [Rebecca Hill]

4.  AMST - 6401 - Literature and Culture of the Americas - New Course v3.0 [Rebecca Hill]

* Hill explained courses added were consistent with ISD’s transnational learning objectives; history course was discussed with the History department. Ronnenberg confirmed History had no objections.
* Shelden moved to approve on first reading; Mitchelson seconded. Approved unanimously.

-ISD Course(s) --

5.  ASIA - 4435 - Sociology of South Asia - New Course v2.0 [Ravi Ghadge]

* Ravi Ghadge presented course for cross listing of Sociology course with ISD. Committee discussed matter of different prerequisites, SOC 1102 and ENG 1102, depending on how course taken. Li noted several changes/additions needed in course syllabus.
* Mitchelson moved to approve; Hill seconded. Approved unanimously on first reading, with changes.

B.  GEOG/ANTH

-Geography major --

1.  Geography B.A. - Change to Program Name, Requirements, or Policies v3.0 [Matthew Mitchelson]

* Mitchelson explained changes to Area F to meet University System requirements.

-Geography minor --

2.  Geography Minor - Change to Program Name, Requirements, or Policies v3.0 [Matthew Mitchelson]

* Mitchelson explained changes to eliminate obsolete course lists and clarify wording for students and advisors.

-Anthropology minor --

3.  Anthropology Minor - Change to Program Name, Requirements, or Policies v3.0 [Wayne Van Horne/Matt Mitchelson]

-GEOG Course package –

4.  GEOG - 3390 - Geography of the Middle East and North Africa - New Course v2.0 [Matthew Mitchelson]

5.  GEOG - 3850 - Global Climate Change - New Course v2.0 [Matthew Mitchelson]

6.  GEOG - 4700 - Geomorphology - New Course v2.0 [Matthew Mitchelson]

-Environmental Studies minor --

7. Environmental Studies Minor - Change to Program Name, Requirements, or Policies v3.0 [Vanessa Slinger-Friedman/Matt Mitchelson]

* Mitchelson presented new courses, which had been taught as special topics classes.
* Li noted need for several changes in syllabi: enrollment statement, consistent course descriptions/learning objectives, update/change course name from 4490.
* Li said ENG 3710, listed in Environmental Studies Minor, was not in university catalog. Need to check.
* Treiber moved to approve GEOG/ANTH proposals/package on first reading; Hill seconded; Approved unanimously with changes.

C.  ENGL

1.  ENED - 6414L - Practicum II - Course Discontinuation v3.0 [Darren Crovitz]

2.  ENED - 6475 - Teaching Secondary English II - Course Discontinuation v3.0 [Darren Crovitz]

3.  ENED - 6475L - Practicum III - Course Discontinuation v3.0 [Darren Crovitz]

* Crovitz explained that program redesign that was instituted 18 months ago resulted in need to discontinue courses no longer being offered.
* Mitchelson moved to approve on first reading; Shelden seconded. Approved unanimously.
* Trieber moved to waive second reading; Shelden seconded. Approve unanimously.

D.  PSIA

1. International Affairs B.A. - Change to Program Name, Requirements, or Policies v3.0 [Jack Moran/Tom Doleys]

* Moran noted the change reflected the addition of Euro classes to the program.
* Shelden moved to approve on first reading; Treiber seconded. Approved unanimously.

E.  SCJ

-MS in Criminal Justice

1. Criminal Justice, M.S. - Change to Program Name, Requirements, or Policies v3.0 [Dr. Chris Totten]

* Totten explained change in admissions policy (discussed with the Graduate Program) to allow for “case by case” consideration of “second admissions paths” as alternatives to GRE – higher GPA 3.25 or four-plus years of successful experience.
* Randall raised question about what constitutes “successful” experience; group discussed need to operationalize the term; noted that graduate admissions policy includes wording that gives flexibility that to address this.
* Mitchelson moved to approve on first reading; Howes seconded. Approved unanimously.

-BS in Criminal Justice

2.  Criminal Justice B.S. - Change to Program Name, Requirements, or Policies v3.0 [Heidi Scherer]

* Scherer presented program changes to reflect addition of new course CRJU 2201 (to fill a subject area not currently covered) and changes to 19 course descriptions and 3 course prerequisite changes (listed below).
* Mitchelson moved to approve on first reading; Randall seconded. Approved unanimously.

-CRJU course revisions/additions --

3.  CRJU - 1101 - Foundations of Criminal Justice - Change in Existing Course v3.0 [Heidi Scherer]

4.  CRJU - 2201 - Crimes and Defenses- New Course v3.0 [Heidi Scherer]

5.  CRJU - 3300 - Criminal Courts - Change in Existing Course v3.0 [Heidi Scherer]

6.  CRJU - 3301 - Research Methods in Criminal Justice - Change in Existing Course v3.0 [Heidi Scherer]

7.  CRJU - 3305 - Technology and Criminal Justice - Change in Existing Course v3.0 [Heidi Scherer]

8.  CRJU - 3310 - Police in America - Change in Existing Course v3.0 [Heidi Scherer]

9.  CRJU - 3311 - Police Administration - Change in Existing Course v3.0 [Heidi Scherer]

10.  CRJU - 3312 - State and Federal Law Enforcement Initiatives - Change in Existing Course v3.0 [Heidi Scherer]

11.  CRJU - 3315 - Criminal Procedure - Change in Existing Course v3.0 [Heidi Scherer]

12.  CRJU - 3320 - Criminal Investigation - Change in Existing Course v3.0 [Heidi Scherer]

13.  CRJU - 3332 - Corrections - Change in Existing Course v3.0 [Heidi Scherer]

14.  CRJU - 3352 - Juvenile Justice- Change in Existing Course v3.0 [Heidi Scherer]

15.  CRJU - 3365 - Profile of the Serial Offender - Change in Existing Course v3.0 [Heidi Scherer]

16.  CRJU - 3398 - Internship - Change in Existing Course v3.0 [Heidi Scherer]

17.  CRJU - 3400 - Ideological/Group Violence and Law Enforcement - Change in Existing Course v3.0 [Heidi Scherer]

18.  CRJU - 4100 - Ethics in Criminal Justice - Change in Existing Course v3.0 [Heidi Scherer]

19.  CRJU - 4305 - Technology and Cyber Crime - Change in Existing Course v3.0 [Heidi Scherer]

20.  CRJU - 4410 - Criminal Profiling and Analysis - Change in Existing Course v3.0 [Heidi Scherer]

21.  CRJU - 4430 - Victimology - Change in Existing Course v3.0 [Heidi Scherer]

22.  CRJU - 4499 - Senior Seminar in Criminal Justice - Change in Existing Course v3.0 [Heidi Scherer]

* Treiber moved to approve CRJU course proposals/package on first reading; Mitchelson seconded. Approved unanimously.

Other Topics Discussed

* Randall shared that origination of urban/campus legend “rule” that a special topics course can only be taught three times and must then become a regular course is not documented – at least in an accessible manner. Registrar’s office said it was a requirement requested by “faculty” not by Registrar. Li said that the flip side of this was the requirement that a new course be taught three times as a special topics class before it could be a regular course. No action taken by our committee; possibly a matter for UPCC.
* Howes informed committee that last semester’s proposals from the School of Communication and Media and from Geography that went up for approval at the last 2016 UPCC meeting were approved and second readings waived.
* Shock said online meeting would be held for voting on second readings for proposals approved for first reading today. This will be done to accelerate timing to allow for review and approval by UPCC in time for fall 2017 catalog.

**IV.  Adjourn**

* Shock adjourned meeting at 1:42 p.m.

**CHSS Curriculum Committee**

**Minutes of January 13-19, 2017 Meeting – Email Vote**

Committee members participating in E-mail vote: Kathryn Negrelli (FL), Matt Mitchelson (Geog/Anth), Ryan Ronnenberg (Hist/Phil), Ashley Shelden (Engl), Linda Treiber (Soc/CJ), Pauline Howes (Comm), and David Shock (Pols/IA).

Meeting Time and Location:  **13-19 January 2017 Email Vote**

Secretary for meeting:  David Shock

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CHSS Curriculum Committee Chair David Shock initiated the email vote on January 13, 2017. The purpose of the email vote was to approve on second reading proposals initially approved on first reading at the Jan. 10, 2017 regular meeting in order to meet the UPCC Fall 2017 catalog deadline. The email vote concluded at 12 noon on January 19, 2017.

**Results**: All of the proposals were approved 7-0-0 on second reading.

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I. Old Business  [Second readings]  
  
A.  ISD  
  
-American Studies (graduate) package:  
  
1.  American Studies, MA - Change to Program Name, Requirements, or Policies v3.0 [Rebecca Hill]  
  
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Vote (Approve/Not Approve):   **APPROVED on Second Reading via email vote 7-0-0**  
Comments (if any):    
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2.  American Studies Certificate - Stand-Alone and Embedded - Change to Program Name, Requirements, or Policies v3.0 [Rebecca Hill]  
  
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Vote (Approve/Not Approve):  **APPROVED on Second Reading via email vote 7-0-0**  
Comments (if any):    
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3.  AMST - 6201 - History and Culture of the Americas - New Course v3.0 [Rebecca Hill]  
  
4.  AMST - 6401 - Literature and Culture of the Americas - New Course v3.0 [Rebecca Hill]  
  
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Vote (Approve/Not Approve):  **APPROVED on Second Reading via email vote 7-0-0**  
Comments (if any):    
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-ISD Course(s) --  
  
5.  ASIA - 4435 - Sociology of South Asia - New Course v2.0 [Heeman Kim/Ravi Ghadge]  
  
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Vote (Approve/Not Approve):  **APPROVED on Second Reading via email vote 7-0-0**  
Comments (if any):    
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B.  GEOG/ANTH  
  
-Geography major --  
  
1.  Geography B.A. - Change to Program Name, Requirements, or Policies v3.0 [Matthew Mitchelson]  
  
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Vote (Approve/Not Approve):  **APPROVED on Second Reading via email vote 7-0-0**  
Comments (if any):    
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-Geography minor --  
  
2.  Geography Minor - Change to Program Name, Requirements, or Policies v3.0 [Matthew Mitchelson]  
  
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Vote (Approve/Not Approve):  **APPROVED on Second Reading via email vote 7-0-0**  
Comments (if any):    
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Comments (if any):    
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C.  PSIA  
  
1. International Affairs B.A. - Change to Program Name, Requirements, or Policies v3.0 [Jack Moran/Tom Doleys]  
  
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